



Downton Parish Council

By Order of Melanie Camilleri Clerk & RFO

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17 October 2024

Dear **MEMBER OF DOWNTON PARISH COUNCIL**

You are hereby summoned to attend an

EXTRAORDINARY GENERAL MEETING

on **TUESDAY 22 OCTOBER 2024** at **6pm**

in the **MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

To transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. In accordance with Downton Parish Council's "Policy on the Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings", if anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least **24 hours** in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

AGENDA

275/24 Public Question Time

276/24 Apologies for Absence

277/24 Declarations of interest

278/24 Business raised during Public Question Time

To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.

279/24 Cemetery Refurbishment: Phase 2

- i) To receive an outline proposal from Cllr Randall on Phase 2 of the Refurbishment Project
- ii) To consider and resolve to approve one (of three) contractor quotes for Phase 2 works