



Downton Parish Council

**Minutes of the DOWNTON PARISH COUNCIL
EXTRAORDINARY GENERAL MEETING held on
Monday 22 OCTOBER 2024. Start time 6:00pm
MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

Councillors present: Jane Brentor (Chair) (JB), Dave Mace (DM), Matt Randall (MR), Gareth Watts (GW), Paul Roberts (PR), Stu Carter (SC), and Andy North (AN).

Plus: Melanie Camilleri (MC) – Clerk/RFO. No members of the public attended.

MINUTES

275/24 Public Question Time: No members of the public attended.

276/24 Apologies for Absence: Cllr Jalland. Reason noted and accepted.

277/24 Declarations of interest: GW and MR: Agenda item 279/24

278/24 Business raised during Public Question Time

To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.

No members of the public attended.

279/24 Cemetery Refurbishment: Phase 2

- a. Cllr Randall delivered an outline proposal on Phase 2 of the Refurbishment Project and confirmed that the level of disruption for public access to the cemetery would be kept to a minimum.
- b. **RESOLVED:** the quote submitted by HWK Services was approved.

Councillors agreed to invite HWK Services to provide an estimate to carry out refurbishment works to the left-hand set of steps (to match the materials they are using on the right-hand steps), works to be carried out at the exact same time. Approval for estimate provisional on the total price coming within Phase 2 budget approved by full council (net of VAT).

The start date and duration of works to be communicated to MC so that members of the public may be kept informed, and to manage any requests for burials and internments in that period.

Being no further business, JB closed the meeting at 6:20pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING