



## Downton Parish Council

**Minutes of the DOWNTON PARISH COUNCIL  
EXTRAORDINARY GENERAL MEETING held on  
Monday 19 March 2024 at 6pm  
MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

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Councillors present: Jane Brentor (Chair) (JB), Stephanie Jalland (SJ), Stu Carter (SC), Andy North (AN), Paul Roberts (PR), and Gareth Watts (GW).

Plus: Melanie Camilleri (MC).

No members of the public attended.

### MINUTES

**81/24 Public Question Time:** No members of the public attended

**82/24 Apologies for Absence:** Cllrs Matthew Randall (MR) and Dave Mace (DM). Reasons noted and accepted.

**83/24 Declarations of interest:** GW 87/24: one of the applicants is known to him.

**84/24 Business raised during Public Question Time**

To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.

No members of the public attended.

**85/24 Planning**

i) To consider the following applications received and resolve on recommendations to be made to Wiltshire Council Planning Authority

**PL/2024/00281 & PL/2024/00545 (Listed Building):** 23, High Street, Downton, Salisbury, SP5 3PG. **Amended Plans/Additional Information.**

Proposal: Alterations to shopfront, demolition of building to rear and erection of replacement building for commercial use.

Observation date: 29 March 2024

An extension was requested and has been granted by the planning officer. This item is therefore deferred to the next full council meeting on 08 April.

**86/24 RESOLVED: Agenda item 87/24 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.**

**87/24 Public Toilets Cleaning Contract**

***Having declared an interest, GW did not take part in any of the discussions during this Agenda item. GW also abstained from voting; forfeiting his vote.***

- i) In respect of the short-list of applications: tender documents, supporting information, and feedback from the interviews were reviewed and discussed against budget allocation and delivery of services in accordance with the prescribed Schedule of Works.

**RESOLVED**: Unanimously agreed to award a 12-month contract to Downton Cleaning Company commencing 01 April 2024.

Contract and contract particulars will be drawn-up by MC, as the Clerk and Proper Officer, for signature before 01 April 2024.

- ii) As Marangi's contract ends on 31 March 2024 and Downton Cleaning Company's contract begins on 01 April 2024, there will be no impact upon availability of this facility to the public.

JB will make arrangements for the hand-over (including keys).

Being no further business, JB closed the meeting at 6:45pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**