



Downton Parish Council

By Order of Melanie Camilleri Clerk & RFO

☎ 07798 698199

✉: clerk@downtonparishcouncil.gov.uk

06 December 2023

Dear **MEMBER OF DOWNTON PARISH COUNCIL**

You are hereby summoned to attend an

ORDINARY MEETING

on **MONDAY 11 DECEMBER 2023** at **7pm**

in the **MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

To transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. In accordance with Downton Parish Council's "Policy on the Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings" adopted in October 2014, if anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least **24 hours** in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

AGENDA

233/23 Public Question Time

234/23 To receive a report from PC Harry Murphy

235/23 To receive a report from Cllr Richard Clewer (Wiltshire Council)

236/23 Apologies for Absence

237/23 Declarations of interest

238/23 Minutes

To resolve to approve the Minutes of the: -

- Ordinary Meeting held on **13 November 2023**
- Extraordinary General Meeting held on **27 November 2023**

239/23 Business raised during Public Question Time

To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.

240/23 Village Matters

i) To consider a 2nd sign for the newly installed SID post at Moot Lane

- 241/23 Planning**
- ii) To consider applications received and resolve on recommendations to be made to Wiltshire Council Planning Authority (see Planning Schedule)
 - iii) To note planning decisions (see Planning Schedule)
- 242/23 Wiltshire Towns Programme**
- i) In accordance with Standing Order 22a, to resolve to execute the Wiltshire Towns Programme Final Grant Agreement 2023/24 in accordance with Standing Order 22b.
 - ii) To consider and resolve to approve the Working Group Terms of Reference
- 243/23 Finance**
- i) To note Idverde's cost increase in bin emptying service wef 01 December 2023
 - ii) To receive a report on the outcome of the SWAB Youth Grant application
 - iii) Resolve to approve the Cash Flow Report and payments
- 244/23 Committee & Working Group Reports**
- i) To receive an update
- 245/23 Councillors Reports**
- i) To appoint Cllr lead for LHFIFG
 - ii) To receive reports from the Councillors
- 246/23 Clerk's Report**
- i) To receive a report from the Chair and Clerk
- 247/23 Correspondence, AOB, urgent matters**
- i) To resolve to approve renewal of the Longford Estate lock-up Lease Agreement (continuation on the same terms)
- 248/23 Budget/Precept 2024/25: Part 1**
- i) To consider the 2nd draft Budget 2024/25
- 249/23 To consider resolving that Agenda items 250/23 and 251/23 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed**
- 250/23 Budget/Precept 2024/25: Part 2**
- i) To consider 2nd draft Budget (confidential items)
 - ii) To resolve to approve the Precept 2024/25
- 251/23 Downton Memorial Centre Maintenance works**
- 252/23 Date of next meeting**
- If agreed, the date of the next Meeting for **Downton Parish Council** will be held on **08 January 2024 at 7:00pm** in the **Memorial Hall, Downton (Bonvalot Room)**.