



Downton Parish Council

By Order of Melanie Camilleri Clerk & RFO

☎ 07798 698199

✉: clerk@downtonparishcouncil.gov.uk

04 October 2023

Dear **MEMBER OF DOWNTON PARISH COUNCIL**

You are hereby summoned to attend an

ORDINARY MEETING

on **MONDAY 09 OCTOBER 2023** at **7pm**

in the **MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

To transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. In accordance with Downton Parish Council's "Policy on the Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings" adopted in October 2014, if anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least **24 hours** in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

AGENDA

195/23 Public Question Time

196/23 To receive a report from PC Harry Murphy

197/23 To receive a report from Cllr Richard Clewer (Wiltshire Council)

198/23 Apologies for Absence

199/23 Declarations of interest

200/23 Minutes

i) To resolve to approve the Minutes of the Meeting held on **11 September 2023**

ii) To resolve to approve the Minutes of the EGM held on **25 September 2023**

201/23 Business raised during Public Question Time

To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.

202/23 Village Matters

i) To receive a report on escalation of complaint to Idverde regarding continued breach of their Grounds Maintenance contract with the Parish Council

ii) To consider alternative options to Idverde for the delivery of Grounds Maintenance (in whole or in part) in the parish and resolve to agree actions.

203/23 Planning

- i) To consider applications received and resolve on recommendations to be made to Wiltshire Council Planning Authority (see Planning Schedule)
- ii) To note planning decisions (see Planning Schedule)
- iii) To note Wiltshire Council's Local Plan consultation is now underway (for the period 27 Sept - 22 Nov 2023). For details of in-person events, register for the online webinar 10 October, and to download a representation form go to www.wiltshire.gov.uk/local-plan.
- iv) To note Persimmon Home's request to present to full council and members of the public their proposal for an outline planning application for approximately 72 dwellings on land west of Salisbury Road, Downton (adjacent to Downton Industrial Estate) and to agree a date, time, and venue to hold this meeting.

204/23 Play Park Refurbishment

- i) Memorial Gardens: to receive a report on status of completion and plans for the Grand Opening Event
- ii) Memorial Gardens - refurbishment of the existing benches: to resolve to approve quotes or ratify spend, as relevant, using the allocated Play Park Refurbishment budget
- iii) Memorial Gardens - Grand Opening Event: to resolve to approve the Risk Assessment
- iv) Charlton All Saints: to receive a report on status of completion
- v) Moot Lane Opening Event: to resolve to approve the Parish Council submitting an application to Wiltshire Council for a Youth Grant (deadline 03 Nov)

205/23 Finance

- i) To note Environmental Drain Services Ltd replaced the rusty security bolts at the pumpstation without instruction to do so. To resolve to approve payment of the invoice they submitted for this work (Minute 187/23 v) refers)
- ii) To resolve to approve the Cash Flow Report and payments
- iii) To consider Salisbury Guttering Quotes for 2x additional downpipes on the West Side of the Memorial Centre (which were missed off the previous quote). Resolve to approve whether Downton PC will be instructing this work and any %split cost between the Parish Council and Downton Memorial Centre Trustees.
- iv) To consider Play Park inspection quotes (Annual, Operational, Maintenance) and resolve to select inspection type/frequency and contractor
- v) To consider Merangi's two options for a modified contract as from 01 January 2024 and resolve to approve preferred option.
- vi) To consider and review the 1st draft budget 2024/25

206/23 Committee & Working Group Reports

- i) To receive an update on reviewing the Flood Plan
- ii) To agree when the Comms Group will next convene

207/23 Councillors Reports

- i) To receive reports from the Councillors

208/23 Clerk's Report

- i) To receive a report from the Chair and Clerk

209/23 Correspondence, AOB, urgent matters

- i) To agree arrangements for the Community Tree/Hedge Planting at The Moot
- ii) Wiltshire Polling District and Polling Place Review (to help determine that all, as far as possible, are suitable and accessible to all voters). A public consultation will commence from 2 October until 31 October 2023

- 210/23** To consider resolving that Agenda items 211/23 and 212/23 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be transacted
- 211/23** BWSCA Lease
- 212/23** Confidential Employment Matters
- 213/23** Date of next meeting
If agreed, the date of the next Meeting for **Downton Parish Council** will be held on **09 October 2023** at **7:00pm** in the **Memorial Hall, Downton (Bonvalot Room)**.