



Downton Parish Council

**Minutes of the DOWNTON PARISH COUNCIL
EXTRAORDINARY GENERAL MEETING held on
Monday 24 July 2023. Start time 7:00 pm
MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

Councillors present: Jane Brentor (Chair) (JB), Dave Mace (Vice-Chair) (DM), Andy North (AN), Matthew Randall (MR), Paul Roberts (PR), Gareth Watts (GW), Stu Carter (SC), and Stephanie Jalland (SJ).

Plus: Melanie Camilleri (MC) Clerk/RFO and one member of the public.

MINUTES

145/23 Public Question Time

Dog Poo Bins

The bin at Church Leat hasn't been emptied for some time.

Play Park Refurbishment

There hasn't been much communication about this nor have they seen the designs. Mindful Memorial Garden is in the conservation area.

Area Conservation Board Meeting

Is there anything the Parish Council wish to raise?

146/23 Apologies for Absence: Cllr Hall. Reason noted and accepted.

147/23 Declarations of interest: None

148/23 Business raised during Public Question Time

To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.

Dog Poo Bins

The Parish Council are now aware of this bin and recognise it was missed off the list provided to Idverde. The Parish Council must make a decision on how appropriate it would be to keep this bin as it's on private land.

Play Park Refurbishment

Extensive public consultation took place in 2021 (public meetings, questionnaires, focus groups at both schools). The results of which led to the production of the Tender Brief issued to three selected suppliers in June 2023. The Parish Council has discussed all bids (and designs) received in meetings closed to members of the public due to the highly confidential (commercially sensitive) nature of the discussions.

Tonight, the Parish Council are finalising the contract and T&Cs and discussing the Comms Plan (Agenda 151/23 – closed to members of the public due to the highly confidential (commercially sensitive) nature of the discussions)

JB confirmed full consideration has been given to the Memorial Gardens being sited in the conservation area.

Area Conservation Board Meeting

Nothing to raise.

149/23

Finance

i) RESOLVED: by majority decision to pay 50% of Idverde's June invoice for Bin Emptying (commensurate with the partial delivery of this service in June). GW wished his 'object' decision to be recorded.

ii) RESOLVED:-

- Open a Nationwide Triple Access Account (current rate of interest 3.3%):
 - same levels of access and authorisation as per the Lloyds accounts
 - minimum deposit permissible. Further funds to be added: consider at the mid-year budget review (11 Sept meeting)
- Lloyds accounts: Transfer all funds in Heritage Fund Account (£180.39) to the Business Bank Instant Account and request Lloyds delete the account.

150/23

RESOLVED: Agenda item 151/23 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed

151/23

Play Park Refurbishment Project

i) To resolve to sign the selected supplier's Contract for all three Play Parks
Resolutions passed under this Agenda item are 'Confidential – Not for Publication' under Section 43(2) Freedom of Information Act 2000.

ii) Draft Comms Plan: To be progressed by a Working Group comprising SJ, JB, MR, and MC

iii) Other urgent Play Park matters

RESOLVED: the Moot Lane fence is falling over and requires an urgent temporary repair (pending Vita Play Ltd replacing the fence and gate). Cllrs Carter, Randall, and Roberts to remedy using supplies they already have.

RESOLVED: quotes for the supply and installation of a picnic bench at Charlton All Saints considered (funding approved in 2022). Vita Play Ltd quote selected.

Being no further business, JB closed the meeting at 10:02pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING