



Downton Parish Council

Minutes of the DOWNTON PARISH COUNCIL'S AMENITIES COMMITTEE
Meeting held on
Monday 10 July 2023. Start time 5:00 pm
MEMORIAL HALL, DOWNTON (BONVALOT ROOM)

Councillors present: Paul Roberts (PR), Andy North (AN), and Matthew Randall (MR)

Ex Officio Councillors present: Jane Brentor (JB)

Plus: Melanie Camilleri (MC) – Clerk/RFO

No members of the public attended.

MINUTES

In the absence of the Chair, Cllr Gareth Watts, it was unanimously agreed that Cllr Brentor would assume the role of Chair for this meeting.

33/23 **Public Question Time:** None (no members of the public attended)

34/23 **Apologies for Absence:** Cllrs Gareth Watts and Dave Mace. Noted and accepted.

35/23 **Declarations of interest:** None

36/23 **Minutes**

i) RESOLVED: the Minutes of the Meeting held on **03 July 2023** were approved

37/23 **Business raised during Public Question Time**

To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.

None (no members of the public attended)

38/23 **RESOLVED: Agenda item 3 9/23 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential and commercially sensitive nature of the business to be discussed**

39/23 **Play Park Refurbishment Project**

- Tender documents (including designs, itemised quotes, and supporting documents) for Moot Lane, Memorial Gardens, and Charlton All Saints were further reviewed and discussed. A Score Card was completed for each bid using the criteria set out in the Tender Document dated 15 June 2023.

RESOLVED: Vita Play Ltd will be recommended to full council on the award of contract for all three Play Parks.

Further resolutions passed under this Agenda item are 'Confidential – Not for Publication' under Section 43(2) Freedom of Information Act 2000.

40/23

Date of next meeting

The date, time, and venue of the next **Downton Parish Council's Amenities Committee Meeting** has yet to be determined.

Being no further business, JB closed the meeting at 6:55pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT AMENITIES COMMITTEE MEETING