



# Downton Parish Council

By Order of Melanie Camilleri Clerk & RFO

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05 July 2023

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Dear **MEMBER OF DOWNTON PARISH COUNCIL'S AMENITIES COMMITTEE**

You are hereby summoned to attend an

**AMENITIES COMMITTEE MEETING**

on **MONDAY 10 JULY 2023 at 5:00pm**

in the **MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

To transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. In accordance with Downton Parish Council's "Policy on the Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings" adopted in October 2014, if anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least **24 hours** in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

## AGENDA

- 33/23**      **Public Question Time**
- 34/23**      **Apologies for Absence**
- 35/23**      **Declarations of interest**
- 36/23**      **Minutes**  
i) To resolve to approve the Minutes of the Meeting held on **03 July 2023**
- 37/23**      **Business raised during Public Question Time**  
To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.
- 38/23**      **To consider resolving that Agenda items 39/23 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential and commercially sensitive nature of the business to be discussed**
- 39/23**      **Play Park Refurbishment Project**  
i) To consider, evaluate, and score each proposal using the three-stage evaluation process as outlined in the Tender Document dated 15 June 2023 (Essential requirements, Quality Score, Price Score)  
ii) To resolve to make a recommendation to full council on the award of contract
- 40/23**      **Date of next meeting**  
To agree the date, time, and venue of the next **Downton Parish Council's Amenities Committee Meeting**