



Downton Parish Council

By Order of Melanie Camilleri, Locum Clerk & RFO

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23 November 2022

Dear **MEMBER OF DOWNTON PARISH COUNCIL**

You are hereby summoned to attend an

EXTRAORDINARY GENERAL MEETING

on **MONDAY 28 NOVEMBER 2022** at **7:30pm**

in the **MEMORIAL HALL, DOWNTON (BONVALOT ROOM)**

To transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. In accordance with Downton Parish Council's "Policy on the Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings" adopted in October 2014, if anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least **24 hours** in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

AGENDA

- 209/22** **Minutes of the Meeting**
To resolve to approve that in the absence of the Clerk, Cllr Brentor will take the Minutes of the meeting.
- 210/22** **Public Forum**
- 211/22** **Apologies for Absence**
- 212/22** **Declarations of interest**
- 213/22** **Business raised during Public Forum**
To resolve to refer any business raised by the public or items of information from councillors either to the appropriate committee or for any other action.
- 214/22** **To consider resolving that Agenda items 215/22 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**
- 215/22** **To consider all applicants for the vacancy of Clerk/RFO to Downton Parish Council and resolve to select a candidate with offer of contract of employment.**