

DOWNTON PARISH COUNCIL



Minutes of the Meeting of the Staffing Committee held on Wednesday 5th September 2022 at 7.30 pm in the Bonvalot Room of the Downton Memorial Centre, The Borough, Downton.

Present: Cllr North (Chair) and Cllrs Randall, Brentor and Watts

No members of the public were present

Part 1

34.22 Minuting of the Meeting

Cllr North proposed from the Chair and it was resolved that Cllr Brentor would take the minutes of the meeting.

35.22 Apologies

Cllr North proposed from the Chair and it was resolved that apologies received from Mace be accepted.

36.22 Declarations of Interest:

No Declarations of Interest were made or Dispensation Requests received by the Chair

37.22 Minutes

Cllr North proposed from the Chair and it was resolved to accept the minutes of the 01 August 2022 meeting. Cllr Randall did not take part in the voting.

38.22 Public Forum

No members of the public were present

Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS - STAFFING

39.22 There being no members of the public present, no resolution was required.

40.22 Appointment of Administrative Officer

After an update from Cllr Brentor, she proposed that Mr Iain Crowder be offered the post of Administrative Officer subject to acceptable references and a 12 week probation period. Cllr Randall seconded and it was resolved to offer the post as proposed.

41.22 Urgent Matters

An outline induction programme was agreed which will be implemented by Cllr Brentor.

42.22 Next Meeting

No date was set for the next meeting.

There being no other business, the meeting ended at 8.10pm.

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Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.

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