

DOWNTON
PARISH COUNCIL



To: All Members of Downton Parish Council

You are summoned to an Extraordinary Meeting of Downton Parish Council on Monday 23rd May 2022 at 7.30 pm. This meeting will be held in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

Jane M. Brentor.

**Cllr Jane Brentor
Chair of the Council
18th May 2022**

All present are encouraged to follow all HM Government Guidance on COVID-19:

- Masks to be worn.
- Please use the hand sanitiser on arrival.
- Please read the Council's revised Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chairman or the Parish Clerk before the start of the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

49.22 Public Question Time

To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#)

50.22 Apologies

To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)

51.22 Minutes

To consider and resolve to approve the Minutes of the Annual Meeting held on Monday 9th May 2022. [LGA 1972 sch 12, para 41\(1\)](#) [\(Appendix A\)](#)

52.22 Declarations of Interest and Dispensation Requests

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations).
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered. [Localism Act 2011 s33 \(b-e\)](#)

53.22 Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

54.22 Appointment of Panel Member

To consider and agree a councillor to form the third member of a panel to consider the Report on the Staffing Investigation produced by the Investigator from South West Councils following the recent resignation of a councillor from the Parish Council. [\(Appendix B\)](#)

55.22 The Downton Moot Preservation Trust Grant Request

To consider a grant request for a contribution towards the Trust's Platinum Jubilee Event being held at The Moot on Sunday 5th June 2022. [LGA 1972 s145](#)

56.22 Platinum Jubilee Commemorative Tree

To consider a request from the Charlton All Saints community to plant a small tree in the north eastern corner of the Charlton All Saints Play Area on Sunday 5th June 2022 to mark the Platinum Jubilee.

57.22 Date of next meeting

To resolve to note the date of the next meeting as Monday 13th June 2022 at 7.30 pm and to be held in the Bonvalot Room at the Downton Memorial Centre.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.