

# DOWNTON PARISH COUNCIL



**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary Meeting of Downton Parish Council on Monday 28<sup>th</sup> March 2022 at 7.30 pm. This meeting will be held in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.**

**Bev Cornish CertHE, PSLCC  
Parish Clerk and Responsible Finance Officer  
23<sup>rd</sup> March 2022**

**All present are encouraged to follow all HM Government Guidance on COVID-19:**

- Masks to be worn.
- Please use the hand sanitiser on arrival.
- Please read the Council's revised Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chairman or the Parish Clerk before the start of the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda

### 380.21 Public Question Time

To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#)

### 381.21 Apologies

To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)

### 382.21 Minutes

To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 14<sup>th</sup> March 2022. [LGA 1972 sch 12, para 41\(1\)](#) [\(Appendix A\)](#)

### 383.21 Declarations of Interest and Dispensation Requests

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations).
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered. [Localism Act 2011 s33 \(b-e\)](#)

### 384.21 Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

### 385.21 Public Exhibition & Consultation on Play Area Refurbishment Project

To consider and note the report from the Clerk on the results of the Public Consultation and Exhibition, and to resolve: [\(Appendix B\)](#)

- a. **To approve the Outline Business Case for the Refurbishment of the Memorial Gardens and Moot Lane Recreation Ground play areas;** [\(Appendix C\)](#)
- b. **To approve the size of the loan and the term over which it will be taken;**
- c. **To submit a Loan Application to the Secretary of State for Levelling Up, Housing and Communities via the Wiltshire Association of Local Councils; and**
- d. **To determine the way(s) by which the outcome of the consultation will be communicated to residents.**

### 386.21 Wiltshire Council/Wiltshire Police Traffic Survey

To consider a request from a resident for Wiltshire Council/Wiltshire Police to conduct a Traffic Survey on the A338 at the junction with Church Lane and the village of Charlton All Saints. [\(Appendix D\)](#)

### 387.21 Bus Shelter Repairs

To resolve to approve a quote of £204.11 for the repairs to the bus shelter at Charlton All Saints.

**388.21 Downton Band**

To consider a request from Downton Band to use the Memorial Gardens (weather permitting) for its Concert on Sunday 1<sup>st</sup> May 2022.

**389.21 Budget to Actual Report**

To resolve to approve the Budget to Actual Reports as at 28<sup>th</sup> February and 31<sup>st</sup> March 2022. [\(Appendix E & F\)](#)

**390.21 Virements**

To resolve to approve the Virements up to 31<sup>st</sup> March 2022. [\(Appendix G\)](#)

**391.21 Earmarked Reserves**

To resolve to approve the Earmarked Reserves as at 31<sup>st</sup> March 2022.

[\(Appendix H\)](#)

**392.21 Date of next meeting**

To resolve to note the date of the next meeting as Monday 11<sup>th</sup> April 2022 at 8.00 pm to be held in the Memorial Hall at the Downton Memorial Centre.

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.***