

# DOWNTON PARISH COUNCIL



**To: All Members of the Amenities Committee**

**You are summoned to a meeting of Downton Parish Council's Amenities Committee on Monday 24<sup>th</sup> January 2022 at 7.30 pm. This meeting will be held in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.**

**Bev Cornish CertHE, PSLCC  
Parish Clerk and Responsible Finance Officer  
18<sup>th</sup> January 2022**

**All COVID-19 Guidelines must be adhered to:**

- Masks must be worn on entry to the building and at all times.
- Please use the hand recognize on arrival.
- Please scan the QR code or sign in for Track and Trace.
- The maximum number of people permitted in the Bonvalot Room is 21.
- Please read the Council's Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognized Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting.

**Although the meeting is open to the public, the Council is limited in terms of the capacity of the Bonvalot Room. It would be helpful if members of the public could contact the Clerk if they are planning to attend the meeting.**

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda

### 47.21 Public Question Time

To receive questions and statements, either verbal or written, from members of the public.

### 48.21 Apologies

To receive apologies for absence.

### 49.21 Minutes

To consider and resolve to approve the Minutes of the meeting held on Monday 22<sup>nd</sup> November 2021. [\(Appendix A\)](#)

### 50.21 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

### 51.21 Matters Arising and Actions Taken

To resolve to note the matters arising and actions taken from the Minutes.

### 52.21 Downton Cemetery Fees

To consider a report from the Administrative Officer regarding a comparison of charges together with a recommendation for an increase of 5 percent in fees for 2022 and to make any recommendations to the Parish Council.

[\(Appendix B\)](#)

### 53.21 Burials at Downton Cemetery

To consider a proposal in principle from Cllr Watts that:

- i. The eligibility for the resident fee rate at Downton Cemetery for burial plots be extended to include previous residents of the parish provided a set criteria is met;
- ii. The criteria to be set be agreed; and
- iii. Any recommendations be made to the Parish Council with regard to changes to the Council's Burial Regulations.

### 54.21 Replacement Bins

To consider a report from the Administrative Officer on the purchase of 4 new bins from Wiltshire Council, the cost of their installation together with the relocation of existing bins at the rear of the Co-op from April 2022 and to make any recommendations to the Parish Council . [\(Appendix C\)](#)

### 55.21 Dog Waste Bin in Wick Lane

To consider a request for the installation of a Dog Waste Bin in Wick Lane in the vicinity of the entrance to the overflow car park to the Downton Leisure Centre site at a cost of £240 for the bin and £185.12 per annum to be added to the Council's waste bins collection contract with Idverde Ltd.

**56.21 Road Nameplate and Nameplate Restoration Project**

To consider a report from the Administrative Officer on requests received for new road nameplates and the refurbishment of existing road nameplates in conjunction with the Lover Repair Cafe and to make any recommendations to the Parish Council. [\(Appendix D\)](#)

**57.21 Defibrillator Project Proposals**

To consider a report from the Administrative Officer on proposals for:

- i. The purchase of 1 defibrillator, 2 Cabinets and training for residents to be part-funded through a grant from a Southern Wiltshire Area Board;
- ii. The funding for the replacement of the Council's existing defibrillators which will need replacing in the next 2 years. [\(Appendix E\)](#)

**58.21 Electrical Inspection of Public Toilets**

To note the accepted quote of £375 from Dave Watton Electrical Ltd to carry out the electrical inspection of the Public Toilets on Thursday 10<sup>th</sup> February 2022, the cost for which was approved by the Clerk using her delegated authority to spend contained in the Council's Financial Regulations which will be ratified at the next meeting of the Council.

**59.21 Next meeting**

To confirm the date for the next meeting as Monday 28<sup>th</sup> March 2022 at 7.30 pm.