

DOWNTON PARISH COUNCIL



To: All Members of the Amenities Committee

You are summoned to a meeting of of Downton Parish Council Amenities Committee on Monday 23rd August 2021 at 7.30 pm. This meeting will be held in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

**Bev Cornish CertHE, PSLCC
Parish Clerk and Responsible Finance Officer
17th August 2021**

All COVID-19 Guidelines must be adhered to:

- Masks must be worn on entry to the building and at all times.
- Please use the hand sanitiser on arrival.
- Please scan the QR code or sign in for Track and Trace.
- The maximum number of people permitted in the Bonvalot Room is 21.
- Please read the Council's Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting.

Although the meeting is open to the public, the Council is limited in terms of the capacity of the Bonvalot Room. It would be helpful if members of the public could contact the Clerk if they are planning to attend the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

18.21 Election of Chair

To resolve to elect a Chair of the Committee for 2021/22

19.21 Public Question Time

To receive questions and statements, either verbal or written, from members of the public.

20.21 Apologies

To receive apologies for absence.

21.21 Minutes

To consider and resolve to approve the Minutes of the meeting held on Monday 21st June 2021.

22.21 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

23.21 Matters Arising and Actions Taken

To resolve to note the matters arising and actions taken from the Minutes.

24.21 Play Area Project

- i. To consider outline plans for the Memorial Gardens and Moot Lane Recreation Ground with the associated potential costs from 3 playground equipment companies;
- ii. To consider a report from the Clerk on the costs and impact on the precept if the Council were to apply for a Public Works Loan Board loan to deliver a larger project than the funds currently allocated;
- iii. To agree next steps and make any recommendations to the Parish Council.

25.21 Installation of 3 Dog Bins

To consider a quote of £180 from Lee Bush to install posts and dog bins in 3 locations in Gravel Close, the watermeadows by the pinch point and in Hamilton Park.

26.21 Cemetery Fencing

To consider a quote of £500 to include materials from Lee Bush to install posts and stock fencing on the northern boundary in 2 stretches of 4 meters and one stretch of 5 meters at the top of the Cemetery.

27.21 Cemetery tasks

To consider a quote of £150 from Lee Bush to carry out the following tasks at Downton Cemetery:

- I. Bury water pipe around front perimeter
- II. Fit slab under both water points
- III. Fit slab to top and bottom of steps near front gates
- IV. Fill area around 2 benches with soil from top of cemetery and seed with grass seed.

28.21 Fencing in Charlton All Saints play area

To consider a quote of £200 to include materials from Lee Bush to replace 12 wooden posts and attach to existing wire on the eastern boundary of the play area.

29.21 Installation of Noticeboard

To consider a quote of £80 to include materials from Lee Bush to install the new noticeboard in Moot Lane.

30.21 Volunteer Litter Picker

To consider a request from a resident to carry out litter picking in the Wick Lane area as part of their Duke of Edinburgh Award Scheme Bronze Award.

31.21 Next meeting

To confirm the date for the next meeting as Monday 22nd November 2021 at 7.30 pm.