

Parish Council Report

Subject: Playground Inspection Training
Date: 27th July 2021
Author: Alison McGowan, Admin Officer

1. Report Summary

It has previously been agreed that Cllr Jalland will take over the responsibility for fortnightly visual inspections of the play equipment at Moot Lane Recreation Ground. A training need was therefore identified and furthermore, if training could be arranged locally it may also benefit existing councillors who conduct the regular visual inspections at the other play areas within the parish to act as a 'refresher' course.

2. Background to quotation details

During discussions with the Redlynch Parish Council clerk, it became evident that there was a requirement for other local parishes to organise similar training and therefore there may be an opportunity to collaborate with others to save Downton and other parishes money and cllr/officer travel time by arranging a training session locally.

Karen Linaker, Community Engagement Manager for Southern Area Board was contacted and even though WC could not help directly, Karen supplied a contact at ID Verde who works with the Play Inspection Company (an independent play company) on a national basis. Following preliminary a discussion it is possible to arrange a local one day training course, for up to 12 attendees, run by the Play Inspection Company.

3. Price & format for the training

Location: (Morning session) Downton Memorial Hall for presentation/introduction

(Afternoon session) Moot Lane Recreation Ground, Memorial Gardens and Redlynch Playing Fields as potential sites for outside training to include a wide range of equipment.

Format: One Day Routine Inspectors Course - covering the daily and weekly inspections. Training Fee - £825.00 excluding VAT (total price) – If 12 delegates are available then the cost would be **£68.75** per person.

A Certificate of Attendance will be issued for each attendee.

The morning would consist of a presentation and in the afternoon there will be on-site practical training and a practical on-site examination.

Price: £68.75 (+ split of hall hire costs for morning session)

Number of attendees: 12

Potential attendees to date:

- 1) Downton Parish Council – Cllrs Jalland, Mace & Hall, Bev and or Alison (4 attendees)
- 2) Redlynch Parish Council – 3 attendees (clerk & 2 cllrs)
- 3) Alderbury Parish Council – 2 attendees (2 cllrs)

3 spaces remaining for other local parishes. Initial contact has been made and await outcome. Very likely that 12 attendees will be secured to fill the course.

4. Recommendations

To consider and agree:-

- a) For DPC officers to organise the one day training locally via ID Verde (contact supplied by WC).
- b) Who will attend on behalf of DPC at a cost of £68.75 for each attendee.

Alison McGowan

Administration Officer