

DOWNTON PARISH COUNCIL



To: All Members of the Amenities Committee

You are summoned to a meeting of of Downton Parish Council Amenities Committee on Monday 21st June 2021 at 7.30 pm. This meeting will be held in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

**Bev Cornish CertHE, PSLCC
Parish Clerk and Responsible Finance Officer
15th June 2021**

All COVID-19 Guidelines must be adhered to:

- Masks must be worn on entry to the building and at all times.
- Please use the hand sanitiser on arrival.
- Please scan the QR code or sign in for Track and Trace.
- The maximum number of people permitted in the Bonvalot Room is 21.
- Please read the Council's Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting.

Although the meeting is open to the public, the Council is limited in terms of the capacity of the Bonvalot Room. It would be helpful if members of the public could contact the Clerk if they are planning to attend the meeting.

Members of the public are able to view the meeting by joining it on Zoom at the following link. They will not be able to ask questions of the Committee if they are joining the meeting remotely. However, they may submit questions or statements in writing to the Clerk at clerk@downtonparishcouncil.gov.uk by noon on the day of the meeting.

[Join Zoom Meeting](#)

<https://us06web.zoom.us/j/82286112303?pwd=dksvTXNHNFVkdG94akdudzFadEhzdz09>

Meeting ID: 822 8611 2303 Passcode: 676514

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

01.21 Election of Chair

To resolve to elect a Chair of the Committee for 2021/22

02.21 Public Question Time

To receive questions and statements, either verbal or written, from members of the public.

03.21 Apologies

To receive apologies for absence.

04.21 Minutes

To consider and resolve to approve the Minutes of the meeting held on Monday 26th April 2021.

05.21 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

06.21 Matters Arising and Actions Taken

To resolve to note the matters arising and actions taken from the Minutes.

07.21 Moot Lane Recreation Working Group

To consider proposals from the Moot Lane Recreation Ground Working Group following its review of the equipment required in that play area.

08.21 Play Area Consultation

- i. To consider the responses to the play area consultation;
- ii. To receive a report on visits by councillors to other play areas to investigate modern pieces of play equipment; and
- iii. Taking account of the Play Equipment Plan, to resolve to take further actions or make any recommendations to the Parish Council in light of the information gleaned from the consultation and play area visits.

09.21 Downton Memorial Centre

To consider the recommendations contained in building a survey carried out by Stephen J Linard Ltd in November 2018 and to resolve to approve that quotes be obtained for the:

- i. Resurfacing of the front extension roof over the entrance hall and toilets;
- ii. Resurfacing of the front portico roof;
- iii. Complete replacement of the cast iron gutters and downpipes on the eastern side of the main roof area with pre-coated aluminium gutters and downpipes.
- iv. Repainting of the casement windows on the eastern side of the Main Hall.

- 10.21 Grasscutting**
To consider a report from the Clerk on the grass cutting of the Memorial Gardens following the retirement of Downton Primary School's contractor and to resolve to make a recommendation to the Parish Council.
- 11.21 Work to Moot Lane Corner**
To consider and resolve to agree on any work to be carried out to the Beacon green area on the corner of Moot Lane following a request from a resident to carry out some work to the trees.
- 12.21 Cleaning of Iron Bridge**
To consider a request from residents to wash down and clean the railing which was not painted as part of the recent repainting of the bridge.
- 13.21 BBQ Waste Bin**
To resolve to recommend to the Parish Council the purchase of a replacement bin liner at the cost of £96.
- 14.21 Moot Lane Recreation Ground**
To consider a request from a resident to remove brambles, weeds and a climber from the southern boundary of the recreation ground which borders their garden.
- 15.21 In Bloom Planters**
To consider a quote for laminated signs to be affixed to the Parish Council's planters.
- 16.21 Salt Spreaders**
To consider a quote for replacement salt spreaders as recommended by Wiltshire Council and to resolve to make a recommendation to the Parish Council.
- 17.21 Next meeting**
To confirm the date for the next meeting as Monday 23rd August 2021 at 7.30 pm.