



10<sup>th</sup> February 2021

**Please note: due to the current HM Government's measures for Covid-19, the Parish Council and its Committees will meet virtually via Zoom.**

**[Join Zoom Meeting](https://zoom.us/j/95542544984?pwd=MUdhRkVFd1dHa21XRFZIMmw4RFNwQT09)**

**<https://zoom.us/j/95542544984?pwd=MUdhRkVFd1dHa21XRFZIMmw4RFNwQT09>**

**Meeting ID: 955 4254 4984**

**Passcode: 347544**

**To: All Members of the Staffing Committee**

**You are summoned to a Meeting of Downton Parish Council's Staffing Committee on Monday 15<sup>th</sup> February 2021 at 1.30 pm. This meeting will be held virtually<sup>1</sup> for the purpose of transacting the following business.**

**Yours sincerely**

*Becky Cornell*

**Becky Cornell, Chair of Staffing Committee**

### **1.30 pm Public Question Time**

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal Committee meeting.

### **Agenda**

#### **53.20 Apologies**

To receive apologies for absence.

#### **54.20 Declarations of Interest:**

**a.** To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

**b.** To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

#### **55.20 Minutes**

To resolve to approve the Minutes of the meeting held on 29<sup>th</sup> January 2021.

<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**56.20 Matters Arising**

To consider Matters Arising from the minutes and agree how to progress any outstanding actions.

**57.20 – EXEMPT MATTERS – EMPLOYMENT & STAFFING**

**The Chair to propose the following resolution – ‘That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on staffing about to be transacted’.**

**58.20 Independent Review Report from South West Councils dated January 2021**

To consider the Independent Review Report dated January and to resolve to agree on the actions to recommend to the Parish Council.

**59.20 Next Meeting**

To resolve to agree on the date of the next meeting.