

DOWNTON PARISH COUNCIL



Minutes of the Virtual¹ Ordinary Meeting of the Parish Council held on Monday 9th November 2020 at 7.30 pm.

Present: Cllr Brentor (Chair) and Cllrs Cornell, Hall, Mace, Randall, Roberts and Watts.

In attendance: Unitary Cllr Richard Clewer
Mrs Bev Cornish, Parish Clerk

Also present: Three members of the public.

191.20 Election of Chair

Cllr Hall proposed, Cllr Cornell seconded and it was RESOLVED that Cllr Brentor be elected as Chair.

192.20 Election of Vice-Chair

Cllr Brentor proposed, Cllr Hall seconded and it was RESOLVED that Cllr Cornell be elected as Vice-Chair.

193.20 Public Question Time:

No comments or statements were received.

194.20 Unitary Cllr Richard Clewer

Cllr Clewer gave the following report:

- The pedestrianisation of Salisbury was not working well and the cycle lane was not working well at all, with very few cyclists using it.
- The evidence of Covid-19 transmission in the county meant that firm measures were likely to continue to be needed after the new lockdown was over and this may extend to the end of January.
- He was dissatisfied with the action being taken by Wiltshire Police on the matter of anti-social behaviour and proposed that a meeting be set up with senior police officers, local council officers and the Parish Council and possibly John Glen MP to try to find a way to resolve the persistent issues which were becoming increasingly unacceptable.

195.20 Apologies

The Clerk advised that apologies had been received from Cllr Pearce due to a personal commitment. Cllr Brentor proposed from the Chair and it was RESOLVED that the apology and the reason for it be accepted.

196.20 Minutes

Cllr Brentor proposed from the Chair and it was RESOLVED, with 1 abstention from Cllr Watts, that the Minutes of the ordinary meeting held on Monday 26th October be approved and signed by the Chair as a correct record.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

197.20 Declarations of Interest

- a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

- b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered**

The Clerk advised that no dispensation requests had been received.

198.20 Business Raised During Public Question Time

Cllr Brentor proposed from the Chair and it was RESOLVED that the Clerk should liaise with Cllr Clewer regarding the setting up a meeting with Wiltshire Police and that an item to discuss the points to be raised at it be added to the next meeting's agenda. It was also agreed that Cllr Cornell would add a post to the Council's Facebook page to ask residents to continue to report any incidents and issues to Wiltshire Police's 101 non-emergency telephone number.

199.20 Planning and Tree Works Applications

20/09173/FUL 20 Batchelor Way, Downton - Proposed two and single storey rear extensions and alterations: Downton Parish Council RESOLVED to support this application on the grounds that it is compliant with Core Policy 57 of the Wiltshire Core Strategy provided that a condition be included requiring the new window on the western elevation overlooking the neighbouring property to contain obscured glass.

20/09259/TPO 2 Gravel Close, Downton - 2 Metre Height Reduction and 1 Metre Lateral Reduction to Whitebeam: Downton Parish Council RESOLVED to leave the decision on this application to the Tree Officer.

200.20 Planning Application Decisions: Cllr Brentor proposed from the Chair and it was RESOLVED that the decisions on the following applications be noted:

20/05364/FUL 41 The Borough, Downton
Replacement of existing shed with new garden room Approve with conditions

20/06524/FUL Court Hay, Lower Road, Charlton All Saints
Construction of garage with room over & link to dwelling, relocation
of access, including location of oil tank to front of garage. Approve with conditions

20/07070/FUL Wick Meadow Farmhouse, Mesh Pond, Downton
2 Storey extension and single storey porch extension. Approve with conditions

20/08288/TCA Foxes Sleep, 42 The Borough, Downton
Japanese Angelica - Crown lifting,
Approx 7 lower branches need removing. No objection

20/07926/TCA The Borough Dental Practice, 58 The Borough, Downton
Holly tree - overall reduction of 30% Weeping Willow tree
- crown raise to 5m Ash tree – fell. No objection

201.20 External Auditor's Report

Following a report from the Clerk that the report was yet to be received, Cllr Brentor proposed from the Chair and it was RESOLVED that the item be deferred to the next meeting.

202.20 Ratification of Clerk's Delegated Powers for Emergency Expenditure

Cllr Hall proposed, Cllr Roberts seconded and it was RESOLVED the Clerk's emergency spend under her delegated powers of £494 for repairs to two panels of the bus shelter at the Headlands be ratified.

203.20 Local Council Risk System Software and Pdf Reader

Following a discussion on the Clerk's report, Cllr Mace proposed, Cllr Cornell seconded and it was RESOLVED that approval be given for the Local Council Risk System Software and Pdf reader to be purchased and that a second Pdf reader for the Administrative Officer be given approval so that when the Clerk deemed it necessary, it could be purchased.

204.20 Representative and Working Group Reports

No reports were received.

205.20 Payments

£840 Maranji Commercial & Domestic Cleaning
£748.79 Bawden Managed Landscapes
£130.80 Bawden Managed Landscapes - for additional maintenance
£205.63 Idverde
£697.58 Idverde - for installation of 9 bins
£27.59 Ionos
£47.28 West Mercia Energy
£4,559.45 Amberol - For planters for Downton in Bloom
£593.28 GW Shelter Solutions – for bus shelter repairs
£90.00 Andrew Whitelock Plumber – for public toilet repairs

Cllr Brentor proposed from the Chair and it was RESOLVED that the payments be approved.

206.20 Accounts for Payment

Payee	Detail and payment made by bank transfer	£
Maranji Commercial & Domestic Cleaning		840.00
Bawden Landscapes		879.59
Idverde		903.21
Ionos		27.59
West Mercia Energy		47.28
Amberol		4,559.45
GW Shelter Solutions		593.28
Andrew Whitelock		90.00
Staff Salaries and pensions		2,923.77
	Total	<u>10,864.17</u>

Cllr Brentor proposed from the Chair and it was RESOLVED that the Accounts for payment for November be approved.

Balances to be Approved and Noted as at 09.11.2020

Current A/c: £5,766.50 Deposit A/c: £133,332.63

Memorial Hall Extension A/c: £17,251.67

Cllr Brentor proposed from the Chair and it was RESOLVED that the balances be approved and noted.

207.20 Correspondence

Cllr Brentor proposed from the Chair and it was RESOLVED that the following correspondence be noted:

1. Wiltshire Council - Emails regarding:
 - A number of updates on Covid-19 and Wiltshire Council's work.
 - Briefing Note 20-34 - Return to Streamlined Overview and Scrutiny.
 - Notification of part closure of Moot Lane for highway works on 12th and 13th November.
2. WALC – October and November newsletters.
3. PKF Littlejohn – A number of emails regard the Council's AGAR for 2019/20.
4. Parishioner – An email regarding the Memorial Garden play area asking if they can write to the Council.
5. Parishioner – A copy email to John Glen MP regarding lorries and their impact on the Iron Bridge repair work.
6. Parishioner – An email regarding a container in Moot Lane.
7. Parishioner – An email regarding a new street sign for Warrens Lane, Charlton.

208.20 Clerk's Report

Cllr Brentor proposed from the Chair and it was RESOLVED that the Clerk's report be noted:

Bins: 9 Bins were installed by Idverde on Thursday 15th and Friday 16th October.

Downton in Bloom: The planters were delivered by Docombe and held within their warehouse for a week. Volunteers installed them on the Greens and in Moot Lane on Wednesday 4th November before lockdown commenced. They are planted with 600 daffodil bulbs.

Tree Works: The Council's contractor will be carrying out the identified works to the trees in the Cemetery on Tuesday 10th November. Further work will be carried out on an agreed date in the next month to the trees in the play area at Charlton.

Bus Shelters: The bus shelter at the Headlands has been repaired.

Drains: The drains on The Borough were cleared on Tuesday 20th October. The drains on Lode Hill from the steelworks to Moot Lane were cleared on Sunday 1st November.

209.20 Date of next meeting

Cllr Brentor confirmed the date of the next meeting as Monday 14th December 2020 at 7.30 pm and to be held on Zoom.

With no further business, the meeting closed at 8.10 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.