

# DOWNTON PARISH COUNCIL



2<sup>nd</sup> October 2020

**Please note: due to the current HM Government's measures for Covid-19, the Parish Council and its Committees will meet virtually via Zoom.**

[Join Zoom Meeting](#)

**Meeting ID: 979 8601 1477**

**Passcode: 573167**

**To: All Members of the Staffing Sub-Committee**

**You are summoned to a Meeting of Downton Parish Council's Staffing Committee Sub-Committee on Thursday 8<sup>th</sup> October 2020 at 2.30 pm. This meeting will be held virtually<sup>1</sup> for the purpose of transacting the following business.**

**Yours sincerely**

**Bev Cornish  
Clerk to the Council**

## **2.30 pm Public Question Time**

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal Committee meeting.

## **Agenda**

**01.20 To election a Chair for 2020/21.**

**02.20 To receive apologies for absence.**

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<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**03.20 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**04.20 To resolve to approve the Clerk's request under the Council's Time Off in Lieu Policy.**

**05.20 To resolve to agree on the date of the next meeting.**