

# DOWNTON PARISH COUNCIL



## **Minutes of the Virtual<sup>1</sup> Ordinary Meeting of the Parish Council held on Monday 24<sup>th</sup> August 2020 at 7.30 pm.**

**Present:** Cllr Cornell (Chair) and Cllrs Brentor, Hall, Mace, Pearce, Randall and Roberts.

**In attendance:** Mrs Bev Cornish, Parish Clerk

**Also present:** Six members of the public.

### **114.20 Public Question Time:**

A member of the public asked that all councillors and the clerk be named so that they could be identified.

**115.20 To receive apologies from Councillors:** The Clerk advised that apologies had been received from Cllr Watts due to a holiday commitment. Cllr Cornell proposed from the Chair and it was RESOLVED that the apology and the reason for it be noted.

**116.20 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 10<sup>th</sup> August 2020:** Cllr Cornell proposed, Cllr Brentor seconded and it was RESOLVED that the Minutes be approved and signed by the Chair as a correct record subject to the additional wording being added in the Clerk's report that 'It was agreed that a letter of thanks be sent to the departing Litter Picker for her hard work'.

### **117.20 Declarations of Interest:**

- a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**  
No declarations of interest were received.
- b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**  
The Clerk confirmed that no dispensation requests had been received.

**118.20 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action:**

---

<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Cllr Cornell advised that the names of members of the Council and the Clerk were named on screen.

**119.20 To consider a written proposal from Cllrs Brentor, Cornell, Mace, Pearce, Randall and Watts to review the Council’s Protocol for Remote/Virtual Meetings and, in particular, to consider whether to continue to record meetings on Zoom:** Following a discussion, Cllr Brentor proposed, Cllr Mace seconded and it was RESOLVED that the Protocol be amended to remove the clause to permit the video and audio recording of all meetings via Zoom by the Parish Council and to remove the Clerk from any hosting or co-hosting of meetings.

**120.20 To consider a recommendation from the New Housing Development Committee to approve a Protocol and Guidance on Meetings with Developers:** Cllr Brentor proposed, Cllr Mace seconded and it was RESOLVED that the Protocol be approved.

**121.20 To consider a recommendation from the Amenities Committee to approve the installation of a green Memorial Bench in The Borough in memory of a former parishioner:** Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED, with 1 objection from Cllr Randall, that the installation of the bench be approved.

**122.20 Date of next meeting:** Cllr Cornell confirmed the date of the next meeting as Monday 7<sup>th</sup> September 2020 at 7.30 pm. This meeting was to be a virtual meeting to be held on Zoom.

With no further business, the meeting closed at 8.29 pm.

*Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.*