



Minutes of the Virtual¹ Meeting of the New Housing Development Committee held on Zoom on Thursday 13th August at 7.30 pm.

Present: Cllr Mace (Chair) and Cllrs Brentor and Randall
Bev Cornish, Parish Clerk.

Three members of the public were present.

01.20 To elect a Chair: Cllr Brentor proposed, Cllr Randall seconded and it was RESOLVED that Cllr Mace be elected chair. He said he was prepared to chair the meeting but did not wish to be chair for the rest of the civic year.

02.20 Public Question Time:

A member of the public wished to clarify that the suggestion that she be the Council's independent observer at its forthcoming meeting with Persimmon was put forward by County Cllr Richard Clewer. She said that if she were approved, she would be there simply to observe the meeting and not to participate in it.

She also said that she hoped the Council would set up a Working Group to review the Neighbourhood Plan and that the Working Group would be representative of the different interests in the parish. She recognised that there was a huge amount of work to do gather data and evidence for its revision and she was thinking particularly in terms of housing need so that developers could have requirements placed on them to meet that need.

03.20 To receive apologies for absence: The Clerk advised that an apology had been received from Cllr Hall.

04.20 To consider and resolve to approve the Minutes of the meeting held on Monday 11th December 2017: Cllr Mace proposed, Cllr Brentor seconded and it was RESOLVED, that the Minutes of the meeting held on Monday 11th December 2017 be approved as a true record and signed by the Chair.

05.20 Declarations of Interest:

a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk advised that no requests for a dispensation had been received.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

At this point in the meeting, Cllr Mace proposed, Cllr Brentor seconded and it was RESOLVED that the meeting be opened to members of the public.

06.20 To consider and devise a plan for how a review of the Downton Neighbourhood Plan will be conducted: Following a lengthy discussion, Cllr Brentor proposed, Cllr Randall seconded and it was RESOLVED that the following actions be agreed:

1. Establish from Cllr Clewer and/or Wiltshire Council's spatial planning office what help they will be able to provide towards the review of the Plan.
2. Establish the Parish Council as the sponsor of the review and agree that it will be supported.
3. Using a small group, review what needs to be updated in the current plan.
4. Organise an initial open meeting in person, potentially early October, if possible or publicise widely a Zoom meeting (including contacting previous people if possible within GDPR) presenting:
 - Overview of existing plan
 - Outline of current opportunities and threats
 - Gauge interest and take contacts
5. Set up a Steering Group.
6. Actions: liaise with Wiltshire Council as a priority on conducting a housing needs survey.

At this point in the meeting, Cllr Mace closed the meeting to members of the public.

07.20 To consider a draft Protocol on Meetings with Developers and make a recommendation to the Parish Council: Following a brief discussion, Cllr Brentor proposed, Cllr Randall seconded and it was RESOLVED that subject to minor amendments being made the Protocol should be recommended for approval by the Parish Council.

08.20 To compile and resolve to agree on a list of questions for the meeting of the Parish Council with Persimmon Homes South Coast Ltd: Following a discussion on the questions already compiled by Cllr Mace and read out by him at the meeting, he proposed from the Chair and it was RESOLVED that the Clerk should compile a list comprising his questions and those put forward by councillors at the meeting. This should then be circulated to all members for them to add any additional questions before a definitive list is circulated prior to the meeting.

At this point in the meeting, Cllr Mace proposed, Cllr Brentor seconded and it was RESOLVED that the meeting be opened again to members of the public.

09.20 To consider the recently announced consultation and White Paper from the Ministry of Housing, Communities & Local Government entitled 'Planning for the Future' on the reform of the Planning System and to resolve to agree on how a response will be drafted: Following a discussion, Cllr Mace proposed, Cllr Brentor seconded and it was RESOLVED that the Committee could devise a response in liaison with all the Councils involved in the neighbourhood plan lobbying group with which Cllr Hall was in touch. This item could be brought back to the next meeting for further discussion and action with a response being ready for consideration by the Parish Council at the meeting on Monday 12th October.

10.20 Next meeting: Cllr Mace confirmed the date of the next meeting to be held on Zoom as Thursday 10th September 2020 at 2.00 pm.

With no other business, the meeting closed at 8.45 pm.