

# DOWNTON PARISH COUNCIL



14<sup>th</sup> April 2020

**Please note: due to the current HM Government's measures for Covid-19, the Parish Council will meet virtually via Zoom. If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting on [clerk@downtonparishcouncil.gov.uk](mailto:clerk@downtonparishcouncil.gov.uk) or 01725 513874.**

**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary meeting of Downton Parish Council on Monday 20th April 2020 at 7.30 pm. This meeting will be held virtually<sup>1</sup> for the purpose of transacting the following business.**

Yours sincerely

**Bev Cornish  
Clerk to the Council**

During the meeting and at the Chairman's discretion, the meeting will be opened to enable members of the public to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda

**346.19 To elect a Chair.**

**347.19 To elect a Vice-Chair.**

**348.19 Public Question Time:** To receive questions and statements from members of the public.

**349.19 Unitary Cllr Richard Clewer:** To receive a short verbal report.

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<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**350.19 To receive apologies from Councillors.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

**351.19 To consider and resolve to approve the Minutes of the Ordinary meeting held on Monday 9<sup>th</sup> March 2020.**

**352.19 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**353.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**

**354.19 Planning and Tree Works Applications**

**20/01777/FUL 1 Crossways Close, Downton** - Proposed alterations, extensions and additions to bungalow.

**20/02071/FUL 6 Charlotte Close, Downton** - Two storey extension to front elevation.

**20/02009/FUL Station House, The Sidings, Downton** - Extending and Conversion of existing garage to a dwelling (to rent out) and associated landscaping.

**20/02201/FUL 82 The Borough, Downton** - Erection of conservatory.

**20/02215/FUL &**

**20/02810/LBC Long Close House, Long Close, Downton** - Internal alterations; Reconstruction of outbuilding and construction of a single storey extension; alterations to boundary wall.

**20/02765/FUL 83 Moot Lane, Downton** - Removal of existing lean to conservatory and replace with rear two storey extension.

**20/03180/TCA South Lane Cottage, South Lane, Downton** - 3 x Yew trees – fell.

**355.19 To resolve to note the decisions on recent applications.**

**356.19 To resolve to agree on whether any action is to be taken to maintain in a safe way the areas of the parish normally maintained by the Council's grasscutting contractor but which was stopped by the contractor until further notice following HM Government's announcement of its emergency measures on 23<sup>rd</sup> March 2020.**

**357.19 To consider a report from the Clerk on the new legislation on burials contained in the Coronavirus Act 2020 and to consider whether to make any temporary changes to the Council's Burial Regulations for Downton Cemetery.**

**358.19 To resolve to note the Chair's Report for the civic year 2019/20, to note that due to HM Government's measures for Covid-19 no Annual Parish Meeting is able to be held and to resolve to approve that this be deferred until April 2021.**

**359.19 To resolve to elect members to the Staffing Committee.**

**360.19 Representative and Working Group Reports:**

**Leisure Centre Working Group:** To receive an update from Cllr Brentor.

**361.19 To resolve to approve the following payments:**

- £9,121.05 - PWLB Loan - 1<sup>st</sup> tranche for 2020/21.
- £840.00 - Maranji Commercial & Domestic Cleaning - April.
- £733.39 - Bawden Contracting Services Ltd - For grasscutting in March.
- £27.59 - Ionos - For website hosting.
- £259.98 - Epson - For a printer.
- £579.80 - Hewlett Packard - For laptop computer, case and wireless mouse.
- £113.76 - Office 365 - For annual licence.
- £153.87 - Handtec - For mobile phone.
- £12.25 - Cllr B Cornell - Refreshment expenses for Community Safety Day.
- £130.00 - Memorial Hall – For room hire.
- £179.21 - SLCC – For Annual subscription shared with Godshill Parish Council.
- £35.00 - Information Commissioner's Office – For Annual Data Protection fee.
- £3,614.51 - GW Shelter Solutions - For bus shelter repairs.
- £71.43 - Bournemouth Water Business - For water at Cemetery.

**362.19 To resolve to approve the sum of £19,433.84 as the Accounts for payment for April and to record the bank balances.**

**363.19 To resolve to note the Clerk's reports providing information on recent issues and work completed.**

**364.19 To resolve to note the Correspondence received.**

**365.19 Date of next meeting - Monday 11<sup>th</sup> May 2020 at 7.30 pm at a venue to be determined and subject to HM Government Covid-19 measures being reviewed.**

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.***