

DOWNTON PARISH COUNCIL



Minutes of the meeting of the Amenities Committee held on Monday 24th February 2020 in the Centenary Room of the Downton Memorial Centre, The Borough, Downton at 7.30 pm.

Present: Cllr Brentor (Chair) and Cllrs Cornell, Pearce and Watts.
Bev Cornish, Parish Clerk.

No members of the public were present.

Public Question Time:

No questions or statements were received.

45.19 To receive apologies for absence: The Clerk advised that no apologies had been received.

46.19 To consider and resolve to approve the Minutes of the meeting held on Monday 23rd September 2019: Cllr Brentor proposed from the Chair and it was RESOLVED that the Minutes of the meeting held on Monday 23rd September 2019 be approved and they were signed by the Chair.

47.19 Declarations of Interest:

a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk advised that no dispensation requests had been received.

48.19 To resolve to note the matters arising and actions taken from the Minutes: Cllr Brentor proposed from the Chair and it was RESOLVED that the progress of the following matters raised at the last meeting be noted:

28.18 Bus Shelter repairs: *Completed.*

b. Borough Cross: *The Clerk has chased 2 electricians to look at the site and at the telephone box in Charlton.*

48.18 Emergency Plan: *The Clerk completed the flood plan in December and will complete the emergency plan for adoption at the May meeting.*

09.19 Basketball net and other work in Moot Lane Recreation Ground: *This was installed in December.*

23.19 Memorial Gardens restoration: *This is delayed and won't be able to be completed until after August 2020.*

25.19 Public Bins: *The 12 bins have been delivered and the Council's contractor has been asked to install them when the weather improves.*

26.19 To consider whether to convert the accessible public toilet to a ‘Stoma Friendly’ toilet: *This is still outstanding and is now a priority.*

27.19 Installation of a gate across the front of the entrance to the toilets to deter access when the toilets are closed: *The Gate was installed in December and a sign is awaited from Time2Display and should be ready in the next 2 weeks.*

37.19: Signage: *The wording and requested layout is with Time2Display and should be ready in the next 2 weeks.*

42.19: Play Inspection Memorial Gardens: *Ava Recreation has yet to carry out inspection of cross bars to swings and hence the existing swings and chains can't be replaced. The clerk doesn't yet have a date for the crossbars to be dismantled.*

49.19 To consider a quote from GW Shelter Solutions to replace damaged panels in the two bus shelters in Moot Lane and to resolve to make any recommendations to the Parish Council: Cllr Pearce proposed, Cllr Watts seconded and it was RESOLVED that a recommendation be made to the Parish Council to approve the quote of £2,952.28 from GW Shelter Solutions to replace the 12 damaged panels in the two bus shelters in Moot Lane with anti-graffiti panels.

50.19 To consider a draft Joint Ownership Agreement between Downton Parish Council and Redlynch Parish Council for the Speed Indicator Device and resolve to make any recommendations to the Parish Council: Following an explanation from the Clerk, Cllr Brentor proposed from the Chair and it was RESOLVED that a recommendation be made to the Parish Council that draft Joint Ownership Agreement be approved.

51.19 To resolve to recommend the purchase of an Evolis Speed Indicator Device from ElanCity at the cost of £1891.05 taking account of the grant of £800 from the Southern Wiltshire Area Board and a one third contribution from Redlynch Parish Council: Cllr Brentor proposed from the Chair and it was RESOLVED that a recommendation be made to the Parish Council that it should purchase the ElanCity device at the cost of £1891.05.

52.19 To consider a quote from Amberol for the purchase of floor standing, barrier baskets and tiered self-watering planters for the Downton In Bloom project and to make any recommendations to the Parish Council: Following a discussion, Cllr Brentor proposed from the Chair and it was RESOLVED that a recommendation be made to the Parish Council to give its in principle support but that further quotes be sought for comparison.

53.19 To consider a quote from the Community Heartbeat Trust for a Community Emergency Defibrillator for installation in the telephone box in Charlton All Saints: Cllr Brentor proposed, Cllr Cornell seconded and it was RESOLVED that a recommendation be made to the Parish Council that a quote of £1,770 from the Community Heartbeat Trust be approved.

54.19 To receive a report from the Clerk and consider two quotes from Sun Traffic Ltd and R&W Traffic Management for temporary traffic management during the painting of Iron Bridge and to make any recommendations to the Parish Council: Following a lengthy discussion and guidance from Cllr Watts,

Cllr Pearce proposed, Cllr Cornell seconded and it was RESOLVED that the Clerk should seek a revised quote from Sun Traffic which included the cost of an operative on site for the period of the works and that this quote be submitted for consideration by the Parish Council.

55.19 To consider a quote from Mr Bob Moody for the painting of Moulds Bridge and Iron Bridge in accordance with permission, advice and instructions given by Wiltshire Council and to make any recommendations to the Parish Council: Cllr Pearce proposed, Cllr Cornell seconded and it was RESOLVED that the quote of £600 be recommended to the Parish Council for approved.

56.19 To consider a request from the Downton Memorial Hall Committee to carry out works to the conifer tree in front of the public toilets in The Borough and to a yew tree in the Memorial Gardens adjacent to the playground of the Pre-School: Cllr Brentor proposed from the Chair and it was RESOLVED that quotes be sought from the tree contractor carrying out the Tree Survey.

57.19 To consider a request from a resident to carry out work to the conifer trees in the Moot Lane Recreation Ground and to make any recommendations to the Parish Council: Cllr Brentor proposed from the Chair and it was RESOLVED that the Committee should await the report from the Council's contractor once the Tree Survey has been completed.

58.19 To consider a request from a resident to carry out work to a tree in Downton Cemetery and to make any recommendations to the Parish Council: Cllr Brentor proposed from the Chair and it was RESOLVED that a quote be sought from the tree contractor carrying out the Tree Survey.

59.19 To consider the purchase of a World War II Memorial Bench from David Ogilvie Engineering at the cost of £781.00 and to make any recommendations to the Parish Council: Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that the purchase be recommended for approval by the Parish Council and that it be installed ahead of the commemoration of VJ Day on 15th August 2020.

60.19 To consider a request from a non-resident to install a metal bench in memory of a family member and former resident in a location to be determined in a central point of The Borough and to make any recommendations to the Parish Council: Following a discussion, Cllr Brentor proposed, Cllr Cornell seconded and it was RESOLVED that the Committee's in principle support be given but its location should be determined once Cllrs Brentor and Pearce have carried out a survey of the existing public seats in The Borough.

61.19 To consider requests to repair a bench in Moot Lane and to reposition a bench in the Borough and at Moot Lane Corner and another in Downton Cemetery and to make any recommendations to the Parish Council: Cllr Brentor proposed from the Chair and it was RESOLVED that the Council's contractor be instructed to carry out the proposed works. The Clerk also agreed to draft a policy for the Council on public and memorial seats in the parish.

62.19 To consider and make a recommendation on the Council's response to Wiltshire Council's Open Space and Green Infrastructure Survey Collaborative Work and how it will be communicated to residents: Following a discussion, Cllr Brentor proposed from the Chair and it was RESOLVED that Cllr Cornell and she would meet to agree on how it was to be circulated and communicated through the Downton social media pages.

63.19 To consider and make a recommendation on the Council's participation in the Great British Spring Clean (GBSC) which will take place between 22nd March and 23rd April 2020: Following a discussion, Cllr Brentor proposed from the Chair and it was RESOLVED that a recommendation be made to the Parish Council that it should not participate in the Spring Clean due to the responsibility being placed on the Parish Council this year to dispose of the rubbish generated from it.

64.19 To resolve to note the Playground Inspection Company's recent Inspection Reports, the work to be done and equipment to be purchased in order to rectify the items identified and to make recommendations to the Parish Council: Cllr Brentor proposed from the Chair and it was RESOLVED that the Clerk should work with her and the Council's contractors to ensure the works identified were completed.

65.19 Working Group Reports:

Bridge Project: Cllr Brentor gave a brief report on the rather slow progress of the project which was awaiting a response from the Environment Agency and a quote from a contractor to carry out a flood risk assessment and an ecology survey.

Post Office: Cllr Brentor reported on the success of the weekly visit of the post van. She said the times had been adjusted slightly to accommodate the driver needing to be in another village in north Salisbury by 11.30 am. She also advised that group had considered alternative sites for a permanent post office such as at Downton Library.

Leisure Centre: Cllr Brentor gave a brief report on the recent AGM at which she had given a presentation. She also advised that the BWSCA had gone out to tender on the running of the Centre and applicants had been interviewed.

66.19 Next meeting: Cllr Brentor confirmed the date of the next meeting as Tuesday 26th May 2020 at 7.30 pm.

With no other business, the meeting closed at 9.57 pm.