

DOWNTON PARISH COUNCIL



3rd February 2020

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 10th February 2020 at 7.30 pm in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

During the meeting and at the Chair's discretion, the meeting will be opened to enable members of the public to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

Part 1

Agenda

285.19 To elect a Chair for the meeting.

286.19 Public Question Time: To receive questions and statements from members of the public.

287.19 Unitary Cllr Richard Clewer: To receive a short verbal report.

288.19 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

289.19 To consider and resolve to approve the Minutes of the Ordinary meeting held on Monday 27th January 2020.

290.19 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

291.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

292.19 Planning and Tree Works Applications

19/11076/FUL &

19/11440/LBC 42 High Street, Downton - Replace plastic extension sloping window/roof with glazed window/roof and provide single parking area in garden

Application No. 19/00958

Pound Bottom Landfill Site, Forest Road, Redlynch - Application to vary conditions to revise restoration completion date and conditions 4,5,6,7,9,11 and 12.

20/00616/TPO 1 Elizabeth Close, Downton - Reduce Horse Chestnut Back to Previous Pruning Points (G3) Fell Eastern Stem of Thuja, Remove Cracked Stem and Crown Raise Over Pavement, Reduce Overextended Lateral Limbs on Southside and Northside Towards Property, Reduce Overextended Limbs Over Highway and Canopy Raise by 3 Metres. Reduce Northern Stems 2 Metres Away from Property, Reduce Height by 5 Metres (G2), Reduce Height by 5 Metres, Crown Lift to 4 Metres, Reduce to Rebalance and Shape Canopy to Thuja (T3).

20/00636/TCA 8 Gravel Close, Downton - Fell 1 Lawson Cypress.

20/00672/TCA Foxes Sleep, 42 The Borough, Downton - Fell 1 Whitebeam and 1 Cherry Plum.

293.19 To resolve to note the decisions on recent applications.

294.19 To consider a response to Wiltshire Council's consultation on the Salisbury Central Area Framework.

295.19 To resolve to approve the appointment of Mr Paul Reynolds of Fair Account as the Parish Council's Internal Auditor for 2020/21.

296.19 To appoint a representative to the Downton Plastic Free Community Steering Group.

297.19 Representative & Working Group Reports:

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Mace on a recent meeting.

Parish Surgery: To receive a short verbal report from Cllr Mace on the February surgery.

298.19 To approve the following payments:

- £805.00 - Maranji Commercial & Domestic Cleaning - February.
- £733.39 - Bawden Contracting Services Ltd - For grasscutting in January.
- £205.63 - Idverde - For bin collection in January.
- £16.97 - West Mercia Energy - For Public Toilets.
- £37.15 - 1&1 Ionos - Website hosting.
- £325.00 - Fair Account - For half year Internal Audit Services
- £110.00 - Downton Baptist Church – Parish surgeries newsletter advert.
- £90.00 - Downton Memorial Centre - For room hire.
- £261.94 - Bournemouth Water Business - For Public Toilets.
- £863.54 - GW Shelter Solutions - Bus shelter repairs.
- £58.74 - Shaw & Sons - For Condolence Book.
- £54.98 - PA Images – For framed portrait.
- £32.00 - Memorial Armbands Ltd - For black armbands.
- £10.99 - Amazon - For black tablecloth.
- £108.28 - Mrs B Cornish-- For expenses Oct-December 2019
- £102.00 - Mr A Whitelock - Public toilet repairs.
- £3,000.00 - Wellers Law Group - For fees for work on Memorial Hall Headlease.

299.19 To resolve to approve the sum of £8,471.35 as the Accounts for payment for February and to record the bank balances.

300.19 To resolve to note the Clerk's monthly report providing information on recent issues and work completed.

301.19 To resolve to note the Correspondence received.

302.19 Date of next meeting - Monday 9th March 2020 at 7.30 pm at the Downton Memorial Centre, The Borough, Downton.

Part 2 – EXEMPT MATTERS - STAFFING

303.19 The Chair to propose the following resolution – ‘That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on staffing about to be transacted’.

304.19 To receive a short verbal report from Cllr Cornell on the recent meeting of the Staffing Committee.

305.19 To consider a recommendation from the Staffing Committee that approval be given for all members of staff to join the Wiltshire Local Government Pension Scheme.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.