

DOWNTON PARISH COUNCIL



Minutes of the Ordinary meeting of the Parish Council held on Monday 13th January 2020 in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton at 7.30 pm.

Present: Cllr Hall (Chair) and Cllrs Brentor, Cornell, Mace, Pearce and Watts.

In attendance: Unitary Cllr Richard Clewer
Mrs Bev Cornish, Parish Clerk

Also present: Four members of the public.

255.19 To elect a Chair for the meeting: Cllr Brentor proposed, Cllr Cornell seconded and it was RESOLVED that Cllr Hall be elected to Chair the meeting.

256.19 Public Question Time:

Two members of the public gave detailed reports on their enquiries into the potential new tenancy at The White Horse public house.

257.19 Unitary Cllr Richard Clewer: Cllr Clewer

- Council Tax for 2020/21 was likely to be increased by 1.99% with a further 2% being added to provide Adult Social Care services.
- He said the Council was also hoping to find some funding to address climate change and to provide more cycle lanes.

258.19 To receive apologies from Councillors: The Clerk advised that apologies had been received from Cllrs Randall and Roberts due to work commitments. Cllr Hall proposed from the Chair and it was RESOLVED that the apologies and the reasons for them be noted.

259.19 To consider and resolve to approve the Minutes of the Ordinary meeting held on Monday 9th December 2019: Cllr Mace proposed, Cllr Cornell seconded and it was RESOLVED with 1 abstentions from Cllrs Watts that the Minutes be approved and signed by the Chair as a correct record.

260.19 Declarations of Interest:

a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

Cllr Brentor declared a personal and pecuniary interest in Minutes 268.19 and 269.19. She did not participate in discussions or vote on either item.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:

The Clerk advised that no dispensation requests had been received.

261.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action: Cllr Hall proposed from the Chair and it was RESOLVED that the Council should note the reports on the potential new tenancy at The White Horse and awaited further information or confirmation with interest.

262.19 Planning and Tree Works Applications

19/10527/FUL The Old Tannery, High Street, Downton - Installation of four door canopies: Downton Parish Council RESOLVED to support the erection of canopies in principle but wished to defer to the expertise of the Conservation Officer in terms of whether the proposed design and materials in the application and in reality, as the canopies are already in situ, are in keeping with the building and with the Downton Conservation Area.

19/12212/TPO Downton C of E Primary School, Gravel Close, Downton - Cherry tree - 2m reduction to clear building & shape: Downton Parish Council RESOLVED to leave the decision on this application to the Tree Officer.

20/00122/TPO 2 Elizabeth Close, Downton T1 & T2 - Horse Chestnuts - Pollard to original points: Downton Parish Council RESOLVED, with 1 abstention from Cllr Watts, to support this application.

263.19 To resolve to note the decisions on recent applications: Cllr Hall proposed from the Chair and it was RESOLVED that following decisions be noted. The Clerk was also asked to keep a watching brief on the planning application for 20A Lode Hill and also write to Wiltshire Council to seek clarification on what action will be taken to rectify those parts of the site which continued to be in breach of planning permissions given but which were not part of the retrospective planning application:

19/10063/TCA
16 Gravel Close, Downton - Conifer - Fell No objection

19/10363/LBC 18 Lode Hill, Downton - Replacement rear Extension Approve with Conditions

19/11446/TCA
22 The Borough Downton - Fell 2 Ash Trees No objection

19/11390/LBC & 19/10972/FUL
20 A Lode Hill, Downton - Retrospective garage new build and all associated works at 20a Lode Hill Refuse

264.19 Using the Parish Council's power under section 19(3) of the Local Government (Miscellaneous Provisions) Act 1976, to consider a request from the Brian Whitehead Sports Centre Association to make a contribution towards the funding of a feasibility study to determine the ways in which the facilities at the Leisure Centre can be improved in advance of the submission of a grant application to Wiltshire Council: Following a brief report from Cllr

Brentor, she proposed, Cllr Cornell seconded and it was RESOLVED that a contribution of £500 be made towards the funding of a feasibility study.

265.19 To resolve to approve the Council’s Protocol for Operation London Bridge: Cllr Cornell proposed, Cllr Brentor seconded and it was RESOLVED that the Protocol be approved subject to two minor amendments being made.

266.19 Following the recent consultation, to resolve to agree on whether to organise an event or activity to mark the 75th anniversary of VE Day on Friday 8th May 2020: Cllr Cornell reported briefly that only 31 residents had responded to an online survey seeking ideas and views on an event and the Clerk had received no correspondence from residents following articles in the InDownton Newsletter and Parish News.

Following a discussion, Cllr Cornell proposed, Cllr Pearce seconded and it was RESOLVED unanimously that the Parish Council had not obtained sufficient support from residents to justify it funding a VE Day event but it would consider requests for contributions towards events organised by local organisations. In light of this and the fact that the Council had approved the inclusion of the sum of £5,000 for this project in the Budget and Precept for 2020/21, councillors asked that the Budget and Precept for 2020/21 be revisited and reconsidered at the next meeting to be held on Monday 27th January 2020.

267.19 Representative Reports:

Parish Surgery: Cllr Mace advised that no members of the public attended the January surgery.

Leisure Centre Working Group: Cllr Brentor gave a detailed report on a recent meeting at which the Expressions of Interest document had been agreed ahead of a process to agree a new contract for the running of the Leisure Centre. She said that some very positive ideas had been received and these would be included in the community funding bid to Wiltshire Council once the criteria for bidding was known.

268.19 To approve the following payments:

- £805.00 - Maranji Commercial & Domestic Cleaning - January.
- £733.39 - Bawden Contracting Services Ltd - For grasscutting in December.
- £154.22 - Idverde - For bin collection in December.
- £16.77 - West Mercia Energy - For Public Toilets.
- £8.39 - 1&1 Ionos - Website hosting.
- £73.20 - Mr Bob Moody - For repairs to Memorial Hall window and guttering.
- £885.60 - Ava Recreation Ltd - For Playground repairs.
- £90.00 - Salisbury Window Cleaning – For bus shelter cleaning.
- £433.75 - Water2Business - For public toilets May to December 2019.
- £69.99 - Norton Internet Security - For annual computer security software.
- £71.96 - Cllr Brentor - For purchase of combination locks from Screwfix.

Cllr Hall proposed from the Chair and it was RESOLVED, with 1 abstention from Cllr Brentor, that the payments be approved.

269.19 To resolve to approve the sum of £7,320.82 as the Accounts for payment for January and to record the bank balances.

| Payee | Detail and payment made by bank transfer | £ |
|--|---|------------------------|
| Maranji Commercial & Domestic Cleaning | | 805.00 |
| Bawden Contracting Services Ltd | | 733.39 |
| Idverde | | 154.22 |
| West Mercia Energy | | 16.77 |
| 1&1 Ionos | | 8.39 |
| Mr Bob Moody | | 73.20 |
| Ava Recreation Ltd | | 885.60 |
| Salisbury Window Cleaning | | 90.00 |
| Water2Business | | 433.75 |
| Norton Internet Security | | 69.99 |
| Cllr Brentor | | 71.96 |
| Staff Salaries and HMRC PAYE | | 3,978.55 |
| | Total | <u>7,320.82</u> |

Balances to be Approved and Noted as at 13.01.2020

Current A/c: £6,451.12 Deposit A/c: £87,116.08

Memorial Hall Extension A/c: £17,215.67

Cllr Hall proposed from the Chair and it was RESOLVED, with 1 abstention from Cllr Brentor, that the accounts for payment be approved and the balances be noted.

270.19 To resolve to note the Clerk's monthly report providing information on recent issues and work completed: Cllr Hall proposed from the Chair and it was RESOLVED that the Clerk's report be noted:

Play equipment repairs and installation at Moot Lane Recreation Ground: Ava Recreation have completed the installation of the basketball net and repairs.

Metal Gate to go across front of Public Toilets building: This has been installed in front of the entrance to the toilets.

River Level Monitoring: The Flood Wardens monitored the river levels on a daily basis over the Christmas and New Year periods.

271.19 To resolve to note the Correspondence received: Cllr Hall proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. Wiltshire Council - Emails regarding:
 - Notification that the Area Board will be held on Thursday 30th January at 7pm in Whiteparish Memorial Centre at which the focus will be on 'tackling anti-social behaviour in southern Wiltshire villages'.
 - Briefing Note no. 20-01: Community Governance Review.
 - Briefing Note no. 19-039: Community Area Joint Strategic Needs Assessment.
 - Highways Newsletter for December 2019.
2. Environment Agency – Flood Warden Newsletter.
3. Memorial Hall Committee – an email from the Chair inviting councillors to come to the Downton Village Hall open day event between 10 am and 2 pm on

Downton Parish Council – Full Council Meeting on Monday 13th January 2020
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

.....Date.....

Saturday 25th January and support the campaign to celebrate the important role that Village Halls play in rural communities.

4. University of Reading – An email containing a survey on Neighbourhood Planning commissioned by the Ministry of Housing, Communities and Local Government.
5. New Forest District Council – An email advising of the Consultation on the Proposed Main Modifications to the New Forest District (Outside the National Park) Local Plan 2016-2036 Part 1 Planning Strategy.
6. Cranborne Chase AONB - Winter newsletter and notification of their Open Day between 11am - 7pm on Wednesday 22 January. Visitors can see their new office base, meet the team and celebrate their designation as an International Dark Sky Reserve. They will also have an update on their £2.7million Landscape Partnership Scheme
7. Parishioner and Environment Agency - Further emails regarding the culvert in South Lane and flow of water out into the meadows.
8. Two Parishioners – Emails regarding the excessive amount of flytipping on Barford Down.
9. Parishioner – An email regarding an issue reported to Wiltshire Council regarding the puffing crossing and the press button which was causing the lights to go red without anyone wanting to cross.
10. Parishioner and Wiltshire Council – Several emails regard a letter about the issue of parking in The Borough and access to a resident's garage.
11. Parishioner – An email regarding the maintenance of Mesh Pond.
12. Parishioner – An email regarding the damage to the banking and verges in Moot Lane which are muddy and hazardous.
13. Parishioner and Non-parishioner – two emails expressing an interest in the new Administrative Assistant role which was on the December Agenda.

272.19 Date of next meeting: Cllr Hall confirmed the date of the next meeting as Monday 27th January 2020 at 7.30 pm at the Downton Memorial Centre, The Borough, Downton.

With no further business, the meeting closed at 8.40 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.