

# DOWNTON PARISH COUNCIL



6<sup>th</sup> January 2020

**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary meeting of Downton Parish Council on Monday 13<sup>th</sup> January 2020 at 7.30 pm in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.**

**Yours sincerely**

**Bev Cornish  
Clerk to the Council**

*The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.*

During the meeting and at the Chair's discretion, the meeting will be opened to enable members of the public to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

## **Agenda**

**255.19 To elect a Chair for the meeting.**

**256.19 Public Question Time:** To receive questions and statements from members of the public.

**257.19 Unitary Cllr Richard Clewer:** To receive a short verbal report.

**258.19 To receive apologies from Councillors.**

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**259.19 To consider and resolve to approve the Minutes of the Ordinary meeting held on Monday 9<sup>th</sup> December 2019.**

**260.19 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**261.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**

**262.19 Planning and Tree Works Applications**

**19/10527/FUL The Old Tannery, High Street, Downton** - Installation of four door canopies.

**19/12212/TPO Downton C of E Primary School, Gravel Close, Downton** - Cherry tree - 2m reduction to clear building & shape.

**20/00122/TPO 2 Elizabeth Close, Downton T1 & T2** - Horse Chestnuts - Pollard to original points.

**263.19 To resolve to note the decisions on recent applications.**

**264.19 Using the Parish Council's power under section 19(3) of the Local Government (Miscellaneous Provisions) Act 1976, to consider a request from the Brian Whitehead Sports Centre Association to make a contribution towards the funding of a feasibility study to determine the ways in which the facilities at the Leisure Centre can be improved in advance of the submission of a grant application to Wiltshire Council.**

**265.19 To resolve to approve the Council's Protocol for Operation London Bridge.**

**266.19 Following the recent consultation, to resolve to agree on whether to organise an event or activity to mark the 75th anniversary of VE Day on Friday 8<sup>th</sup> May 2020.**

**267.19 Representative & Working Group Reports:**

**Parish Surgery:** To receive a short verbal report from Cllr Mace on the January surgery.

**Leisure Centre Working Group:** To receive a short verbal report from Cllr Brentor on a recent meeting.

**268.19 To approve the following payments:**

- £805.00 - Maranji Commercial & Domestic Cleaning - January.
- £733.39 - Bawden Contracting Services Ltd - For grasscutting in December.

- £154.22 - Idverde - For bin collection in December.
- £16.77 - West Mercia Energy - For Public Toilets.
- £8.39 - 1&1 Ionos - Website hosting.
- £73.20 - Mr Bob Moody - For repairs to Memorial Hall window and guttering.
- £885.60 - Ava Recreation Ltd - For Playground repairs.
- £90.00 - Salisbury Window Cleaning – For bus shelter cleaning.
- £433.75 - Water2Business - For public toilets May to December 2019.
- £69.99 - Norton Internet Security - For annual computer security software.
- £71.96 - Cllr Brentor - For purchase of combination locks from Screwfix.

**269.19 To resolve to approve the sum of £7,320.82 as the Accounts for payment for January and to record the bank balances.**

**270.19 To resolve to note the Clerk's monthly report providing information on recent issues and work completed.**

**271.19 To resolve to note the Correspondence received.**

**272.19 Date of next meeting - Monday 27<sup>th</sup> January 2020 at 7.30 pm at the Downton Memorial Centre, The Borough, Downton.**

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.***

***Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.***