

DOWNTON PARISH COUNCIL



15th September 2019

To: All Members of the Amenities Committee

You are summoned to a Meeting of Downton Parish Council's Amenities Committee on Monday 23rd September 2019 at 7.30 pm in the Bonvalot Room at the Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Agenda

32.19 To receive apologies for absence.

33.19 To consider and resolve to approve the Minutes of the meeting held on Monday 22nd July 2019.

34.19 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

- 35.19** To resolve to note the matters arising and actions taken from the Minutes.
- 36.19** To resolve to give delegated approval to the renewal of the Council's Annual Insurance Policy with Inspire Insurance to commence on 1st October 2019 following the Clerk's discussions with Came & Company.
- 37.19** To consider a quote from Time2Display for play area, skatepark, public toilet and cemetery signs and make recommendations to the Parish Council.
- 38.19** To consider a request from a resident to set up dates for a 'village clear up day' before the end of 2019 and for early in 2020 to be linked with the Britain in Bloom project.
- 39.19** With regard to their new ecological approach to verge management, to consider, identify and agree on a recommended Parish Council response to the following questions from Wiltshire Highways:
- i. Verges which the Parish Council considers could benefit from less cutting or considers cutting to be unnecessary;
 - ii. Verges which the Downton community would like to take on the management of in line with the new ecological approach;
 - iii. Whether there are volunteers to help in looking after the special conservation verges; and
 - iv. Verges which are currently mown regularly and would be suitable for the establishment of a wildflower verge in accordance with the stated criteria.
- 40.19** To consider items and ideas for the Amenities section of the Parish Council's 3 year Strategic Plan together with potential costs.
- 41.19** To consider a verbal report from the Clerk and resolve to approve the drafting of a Tree Policy for the Parish Council.
- 42.19** To resolve to note the Playground Inspection Company's recent Inspection Reports, the work to be done and equipment to be purchased in order to rectify the items identified and to make recommendations to the Parish Council.
- 43.19 Working Group Reports:**
- Bridge Project** - To receive a short verbal report from Cllr Brentor and to resolve to make any recommendations to the Parish Council.
- Moot Lane Recreation Ground** - To receive a short verbal report from Cllr Watts.
- Post Office** - To receive a short verbal report from Cllr Brentor and to resolve to make any recommendations to the Parish Council.

Caring Community - To receive a short verbal report from Cllr Brentor and to resolve to make any recommendations to the Parish Council.

44.19 To agree the date for the next meeting as Monday 25th November 2019 at 7.30 pm.