

DOWNTON PARISH COUNCIL



29th July 2019

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 5th August 2019 at 7.30 pm in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer – To receive a short verbal report.

Agenda

100.19 To elect a Chair for the meeting.

101.19 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

102.19 To consider and resolve to approve the Minutes of the Ordinary meeting held on Monday 8th July 2019.

103.19 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

104.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

105.19 Planning and Tree Works Applications

19/05126/FUL Anard, Long Close, Downton - Proposed extension and alteration of existing bungalow to create chalet bungalow - Revised plans.

19/06442/FUL 2 Downlands Close, Downton - Demolish existing single storey extension and garage, erect two storey extension to side and rear of property including associated landscaping.

19/06954/TPO The Moot House, 15 Moot Lane, Downton - Fell 1 Beech Tree (T2), Crown Raise Mixed Group of Walnut and Sweet Chestnut to 2.5 Metres from Ground Level and Prune to Selective Reduction of Over Extending Branches by up to 2 Metres.

19/06956/TCA The Moot House 15 Moot Lane Downton - Crown Raise 2 Yew Trees to 3 Metres from Ground Level (T1), Crown Raise Magnolia to 2 Metres from Ground Level and Reduce Height by 2 Metres (T3), 25% Reduction to Cherry Tree (T4) Reduce 2 Limbs of Cherry Tree by 3 Metres (T5), Reduce Selective Limbs of Cedar of Lebanon by up to 1 Metre (T6), reduce Extended Limb of Ash towards House by up to 3 Metres and Remove Spur at 4 Metres (T7).

19/06802/FUL 1 Avon Meadow, Downton - Two storey extension to north-west elevation to provide improved facilities (revised details 18/08778/FUL)

19/07072/TPO 86 Moot Gardens Downton - Oak tree - (T3 of TPO Downton 227) - cut back to boundary 2 overhanging limbs.

106.19 To resolve to note the decisions on recent applications.

107.19 To resolve to approve a Risk Management Policy and Register.

108.19 To consider a recommendation from the Amenities Committee to fund a portion of the cost of the removal of the dying Willow Tree and to cut back the other trees from overhanging the footpath at Tannery Bridge.

109.19 To consider a recommendation from the Amenities Committee to convert the accessible public toilet to a 'Stoma Friendly' toilet.

110.19 To consider a recommendation from the Amenities Committee to install a gate made by Wylve Valley Forge across the entrance to the public toilets to deter access when the toilets are closed.

111.19 To consider a recommendation from the Amenities Committee to proceed to investigate the costs for the re-painting of Iron Bridge.

112.19 To consider a recommendation from the Amenities Committee to fund the installation of 12 new public bins in place of existing bins in The Borough and Moot Lane which will be supplied and emptied by Wiltshire Council.

113.19 To consider a recommendation from the Amenities Committee to set up a Finance and Strategy Committee.

114.19 To consider a request from the Brian Whitehead Sports Centre Association to make a contribution towards the repairs to the Leisure Centre's roof using the Parish Council's power under section 19(3) of the Local Government (Miscellaneous Provisions) Act 1976.

115.19 To consider a proposal from Cllr Brentor to set up a working group to assess and explore the future of Downton Leisure Centre.

116.19 To consider a proposal from Cllr Hall to contact Charles Church Developments Ltd regarding the delayed installation of the play areas at its Bishops Mead site in Salisbury Road, Downton.

117.19 Committee Reports:

Amenities Committee: To receive a short verbal report from Cllr Brentor on a recent meeting.

118.19 To resolve to receive and note the Minutes of:

The meeting of the Amenities Committee held on Tuesday 28th May 2019.

119.19 Representative Reports:

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Mace on a recent meeting.

120.19 To approve the following payments:

- £805.00 - Maranji Commercial & Domestic Cleaning - July.
- £733.39 - Bawden Contracting Services Ltd - For grasscutting in July.
- £257.04 - Idverde - For bin collection in July.
- £365.00 – Longford Estates - Store room rent.
- £40.00 - Mr Nigel Walker - For room hire for Neighbourhood Tasking Group.
- £90.00 - Downton Memorial Centre - For meeting room hire April-June '19
- £45.00 - Hale Parish Council - For councillor training.
- £60.88 - Viking - For printer cartridges
- £86.40 - HCI Data Ltd - Renewal of website domain name for 2 years.

- £900.00 – Peter Kent - For Review of Footbridge Option Study

Memorial Centre payments:

- £2,800 - Martin Pickard - For quantity surveyor services.
- £13,113.37 - SWH Ltd - For construction of Memorial Hall extension.
- £679.20 - Pro Live Ltd - Lighting gantry materials for stage.

121.19 To resolve to approve the sum of £21,812.90 as the Accounts for payment for August and to record the bank balances.

122.19 To resolve to note the Clerk's report providing information on recent issues and work completed.

123.19 To resolve to note the Correspondence received.

124.19 Date of next meeting - Monday 9th September 2019 at 7.30 pm at the Downton Memorial Centre, The Borough, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.