

DOWNTON PARISH COUNCIL



Minutes of the Ordinary meeting of the Parish Council held on Monday 8th July 2019 in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton at 7.30 pm.

Present: Cllr Cornell (Chair) and Cllrs Brentor, Hall, Gentle, Mace, Pearce, Randall, Ricketts, Roberts and Watts.

In attendance: Unitary Cllr Richard Clewer, Wiltshire Council
Mrs Bev Cornish, Parish Clerk

Also present: Eleven members of the public.

80.19 To elect a Chair for the meeting: Cllr Gentle proposed, Cllr Brentor seconded and it was RESOLVED that Cllr Cornell be elected to chair the meeting.

At this point in the meeting, Cllr Cornell proposed from the Chair and it was RESOLVED that the meeting be opened to the public.

Mr Nigel Walker spoke on behalf of the Downton Society and its strong objection to the planning application for Land adjacent to 2 Crossways Close.

Two parishioners spoke in objection to the planning application for Land adjacent to 2 Crossways Close.

A parishioner spoke in objection to the planning application for Anard, Long Close.

A parishioner commented on the several different window designs contained in the planning application for 86 The Borough which was in the Conservation Area.

A parishioner asked about the clearing of the gullies and The Bunny in The Borough.

A parishioner asked whether the Clerk's report could be posted onto the Council's website each month since it would provide useful information for residents. She also asked whether the Council would support with a grant a small working party she was setting up to encourage more residents to help with a broad range of tasks to help with the upkeep of the St Laurence's Church.

Unitary Cllr Clewer's Report: Cllr Clewer reported that Cllr Philip Whitehead had been elected as the Council's new Leader.

Cllr Cornell closed the meeting to members of the public.

81.19 To receive apologies from Councillors: The Clerk reported that she had received no apologies.

82.19 To consider and resolve to approve the Minutes of the Ordinary meeting held on Monday 24th June 2019: Cllr Cornell proposed from the Chair and it was RESOLVED, with 2 abstentions from Cllrs Gentle and Watts, that they be approved and signed.

83.19 Declarations of Interest:

a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

Cllr Mace declared personal and non-pecuniary interests in planning applications 19/05126 and 19/05972 and did not speak or vote during the discussions.

Cllr Mace declared personal and non-pecuniary interest in Minute 94.19 as his wife was a trustee of the Memorial Hall Committee and did not speak or vote during the discussions.

Cllr Pearce declared personal and non-pecuniary interest in Minute 94.19 as she was a trustee of the Memorial Hall Committee and did not speak or vote during the discussions.

Cllr Gentle declared personal and non-pecuniary interest in Minute 94.19 as a member of the Memorial Hall Committee and did not speak or vote during the discussions.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:

The Clerk reported that no dispensation requests had been received.

84.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action: Cllr Cornell proposed from the Chair and it was RESOLVED that the following responses be noted and actions be taken:

- All comments on planning applications would be taken into account when Councillors considered the applications.
- The Clerk was arranging with Wiltshire Highways to clear the gullies on Wednesday 31st July. This would be preceded by a letter drop to residents and the coning off of the gullies so that they could be accessed easily by the vehicle.
- The Bunny in South Lane was to be cleared of silt during the w/c 19th August.
- The Clerk will post her report on the Council's website each month.
- The Clerk advised that the Parish Council did not have a power to provide financial assistance to the church. However, she could provide information on the Parish Council's website on the working party and the tasks required.

85.19 Planning and Tree Works Applications:

19/04657/FUL Land Adjacent to 2 Crossways Close, Downton - Proposed detached dwelling with double garage (Resubmission of 18/08827/FUL):

Downton Parish Council RESOLVED to object strongly to this application on the following grounds:

- Downton has already delivered more than the 190 houses allocated to the parish in the Wiltshire Core Strategy up to 2026. This application would therefore be

contrary to the Wiltshire Core Strategy and paragraph 15 of the National Planning Policy Framework 2019.

- The proposal would result in backland development on garden land, should not be regarded as 'infill' and would therefore be contrary to paragraph 70 of the National Planning Policy Framework 2019.
- The size, height and bulk of the proposed house will have adverse effects on the occupiers of the neighbouring 3 properties within Crossways Close and the two properties located at The Headlands which have rear parking access in Crossways Close.
- The proposed access to and egress from the site is wholly inadequate as the uncontrolled egress is onto a busy A-road beside 2 sets of controlled traffic lights and opposite another set of controlled traffic lights. The increased use by additional residential and visitor cars would be detrimental to both pedestrian and highway safety.

19/05040/FUL Field House, Lower Road, Charlton All Saints - Installation of 2500 litre bunded domestic oil storage tank and screen walling forward of principal elevation fronting the highway: Downton Parish Council RESOLVED to support this application on the grounds that the storage tank will be screened appropriately and will have no impact on the amenity of the neighbouring property.

19/05126/FUL Anard, Long Close, Downton - Proposed extension and alteration of existing bungalow to create chalet bungalow: Downton Parish Council RESOLVED to comment on this application as follows:

- It objects to the inclusion of the north facing balcony on the grounds that it will impact significantly on the amenity of the neighbouring property.
- It supports the views of the Conservation Officer that the extension should not be rendered but be brick built to remain in keeping with the character of this part of the Conservation Area and that a larger rendered building will be more visually prominent.
- It requests that the entrance be widened to provide for a greater visibility splay and safe turning when exiting the property. Long Close is a narrow no-through lane in frequent use by children and pedestrians accessing the Memorial Gardens and Downton Primary School from the new puffin crossing and new developments to the west of the A338.

19/05241/FUL 86 The Borough, Downton - Demolition of existing rear extension. Construction of rear and part first floor extension: Downton Parish Council RESOLVED to support this application in principle but would accept the Conservation Officer's recommendations with regard to materials to be used, particularly with regard to the proliferation of different window designs on the proposed plans.

19/05972/FUL Long Close Barn, Long Close, Downton - Demolition of existing detached garage building and replacement with new detached annex building on same footprint. The annex building is to contain a ground floor workshop space and living area with a roof dormer containing 2 bedrooms and a bathroom on the first floor: Downton Parish Council RESOLVED to support this application on the grounds that it was compliant with Core Policy 57 of the Wiltshire Core Strategy, would enhance the Conservation Area and would have minimal impact on the neighbouring properties. It requests that there be a condition that the annex shall remain ancillary to the main residential dwelling.

19/04288/FUL 105 Moot Lane, Downton - Single storey rear extension: Downton Parish Council RESOLVED to raise no objection to this application on the grounds that it was compliant with Core Policy 57 of the Wiltshire Core Strategy.

86.19 To resolve to note the decisions on recent applications: Cllr Cornell proposed from the Chair and it was RESOLVED that the following decisions be noted by the Council:

19/04478/FUL Fusion House, Parkers Close - Approve with conditions.

19/04645/FUL 4 Squarey Close - Approve with conditions.

87.19 To resolve to approve the transfer of £2,612 received from Wiltshire Council to Downton Tennis Club as approved by Minute 46.17 comprising the S106 recreation (R2) contribution given to the Parish Council by Britford Parish Council as a contribution towards Downton Tennis Club's project to resurface its tennis courts at Downton Leisure Centre: Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that the transfer be approved.

88.19 To resolve to approve the Terms of Reference for the Post Office Working Group: Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that the Terms of Reference be approved with the inclusion of additional wording to seek the views of businesses as well as residents of the parish regarding the need for the provision of a Post Office in the parish.

Cllr Brentor confirmed that she with Cllrs Hall, Randall and Roberts would be the members of the Working Group.

89.19 To consider and to resolve to agree on a response to Wiltshire Council's consultation on the Salisbury Central Area Framework: Cllr Cornell proposed from the Chair and it was RESOLVED that a response be delegated to Cllrs Hall, Brentor and the Clerk.

90.19 To resolve to approve a Risk Management Policy and Register: Cllr Cornell proposed from the Chair and it was RESOLVED that approval of this policy be deferred to the next meeting.

91.19 To resolve to approve that Cllr Hall be added to the Parish Council's bank mandate as an authorised cheque and online signatory: Cllr Cornell proposed from the Chair and it was RESOLVED, with 2 abstentions from Cllrs Randall and Watts, that Cllr Hall be approved as a signatory.

92.19 To resolve to approve the early termination of a contract with BT Business for a duplicate telephone and broadband line into the Downton Community Pre-School facility: Following a brief discussion, Cllr Cornell proposed from the Chair and it was RESOLVED that the contract be terminated.

93.19 Representative Reports:

Brian Whitehead Sports Centre Association: Cllr Brentor gave a detailed report on a recent meeting with the Chair of the Association to discuss repairs to the roof of the Leisure Centre. She said she was still awaiting a business plan which would provide information on how the Centre was to be managed and funded in the next few years, especially once the reduction in annual grant from Wiltshire Council had taken effect. Once this was known, the Council could then consider whether it was able to contribute to the £28,000 quote for repairs needed to the roof.

94.19 To approve the following payments:

- £805.00 - Maranji Commercial & Domestic Cleaning - June.
- £733.39 - Bawden Contracting Services Ltd - For grasscutting in June.
- £205.63 - Idverde - For bin collection in May.
- £20.30 - West Mercia Energy - For public toilets.
- £455.99 - Mr B Moody - For Memorial Hall stage and health and safety works.
- £443.94 - Broxap - For BBQ bin.
- £1,611.67 - Wicksteed - For play equipment replacement parts.
- £105 - Fair Account - For completion of Internal Audit for 2018/19.
- £649.19 - Water2Business - For public toilets Dec '18 to May '19.
- £8.39 - 1&1 Ionos - For website hosting.

Cllr Brentor proposed, Cllr Hall seconded and it was RESOLVED that the payments be approved.

95.19 To resolve to approve the sum of £8,200.57 as the Accounts for payment for July and to record the bank balances:

Payee	Detail and payment made by bank transfer	£
	Maranji Commercial & Domestic Cleaning	805.00
	Bawden Contracting Services Ltd	733.39
	Idverde	205.63
	West Mercia Energy	20.30
	Mr B Moody	455.99
	Broxap	443.94
	Wicksteed	1611.67
	Fair Account	105.00
	Water2Business	649.19
	Ionos	8.39
	Staff Salaries & PAYE	3162.07
	Total	<u>8200.57</u>

Cllr Cornell proposed from the Chair and it was RESOLVED that the accounts be approved.

Balances to be Approved and Noted as at 08.07.19

Current A/c: £1,673.13 Deposit A/c: £122,160.34

Memorial Hall Extension A/c: £35,812.89

Cllr Cornell proposed from the Chair and it was RESOLVED that the balances be approved and noted.

96.19 To resolve to note the Clerk's report providing information on recent issues and work completed: Cllr Cornell proposed from the Chair and it was RESOLVED that the Clerk's report be noted:

Parish Council Vacancies

Mr Paul Prince resigned from the Council on 5th July and the Clerk has started the process of advertising the vacancy with Democratic Services at Wiltshire Council. There are an additional 4 vacancies for co-option for the role of councillor which Cllr Cornell has been advertising through the Facebook page and the Parish News.

Amenities:

Public Bin replacements: The Clerk has sought clarification from Wiltshire Council about the potential for the Parish Council to replace the bins around the Co-op and along The Borough and Moot Lane which are currently owned by Wiltshire Council and has received confirmation that if they were to be replaced, Wiltshire Council would continue to pay for them to be emptied.

BBQ Bin: The bin has been delivered and will be installed in the Moot Lane Recreation Ground within the next 3 weeks.

Highways:

1. *Resurfacing of area around the Green outside the Borough Dental Practice:* This matter will be discussed with the Clerk and two highways officers at a meeting to be held on site on Wednesday 10th July.
2. *Kerbing of Green:* The local highways engineer has advised that the work to the kerbing of the Green will take place next February over two weeks with one week being the schools' half term holiday. This will be communicated to all parties nearer the time.
3. *Signage in Gravel Close and Church Hatch and more bollards at Borough Cross:* This work will be considered by the Area Board on 11th July.
4. *Hedge Cutting:* Longford Estates has advised that they will cut the hedge on the boundary with the cycle path going out of Downton once new blade guards arrive for the hedge cutting device as the old ones are not compatible with the new tractor they are using.
5. *Painting of Iron Bridge:* The Clerk has been in contact with the bridge engineer for Wiltshire Council to ask whether Iron Bridge could be painted and restored. A cosmetic repair could be carried out by the Parish Council's contractor, as a full restoration could cost in the region of £64,000, and Wiltshire Council would pay for the paint used.
6. *Gulley Clearing:* The local highways engineer has advised that the clearing of the gullies along The Borough will take place on the morning of 31st July and the Clerk will be liaising with residents to cone them off overnight so that the gulley tanker will have sufficient room to gain access to them.

97.19 To resolve to note the Correspondence received: Cllr Cornell proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. Wiltshire Council - Emails regarding:
 - Highways Newsletter from Cllr Mrs Wayman for June.

- Several emails on the setting up of Lorry Watch.
 - Briefing Note 19-017 - Salisbury Central Area Framework
2. Wiltshire Association of Local Councils - June and July Newsletters.
 3. Post Office Ltd - A response to the Council's email requesting information on instigating a mobile post office service stating that the query was being passed to other colleagues for a response.
 4. Wiltshire Neighbourhood Watch - An email notifying the Council of its AGM in Devizes on 13th July 2019. Nigel Walker has been notified in turn.
 5. A parishioner - An exchange of several emails from a parishioner with the Parish Council, Environment Agency, Wiltshire Council on works the part of the Bunny which runs out in South Lane. Contractors will be carrying out works there to clear the silt once a permit has been obtained from the EA.
 6. A parishioner - An email advising of the issue of obtaining noise reports from Wiltshire Council following concerns raised about the noise levels of the Bidfood site impacting on their property.
 7. UK Cycling Events - Advance notification of a cycle event - the New Forest 100 Sportive - on 14th September 2019 which will run through Downton having started at the Somerley Estate.

98.19 Date of next meeting: Cllr Cornell confirmed the date of the next meeting as Monday 5th August 2018 at 7.30 pm in the Bonvalot Room, Downton Memorial Centre, The Borough, Downton

With no further business, the meeting closed at 8.45 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.