

DOWNTON PARISH COUNCIL



17th June 2019

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 24th June 2019 at 7.30 pm in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

During the meeting and at the Chair's discretion, the meeting will be opened to enable members of the public to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

64.19 To elect a Chair for the meeting.

65.19 To receive a written application for the office of Parish Councillor and to resolve to approve the co-option of Mr Paul Roberts to fill an existing vacancy.

66.19 Public Question Time: To receive questions and statements from members of the public.

67.19 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

68.19 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

69.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

70.19 To consider the concerns raised about the imminent closure of The Headlands Post Office and to resolve to agree on any actions to be taken.

71.19 To receive a report from Fair Account on the Annual Internal Audit, to consider and note the findings and to resolve to act on them.

72.19 To consider and resolve to approve the Annual Governance Statement contained within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2019 for submission to the Parish Council's External Auditors following completion of the Internal Audit.

73.19 To consider and resolve to approve the Accounting Statements contained in the Annual Return and Statement of Variances within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2019 for submission to the Parish Council's External Auditors following completion of the Internal Audit.

74.19 To resolve to approve the dates for the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2019.

75.19 To resolve to note the Budget to Actual Report to 30th June 2019.

76.19 To resolve to approve the signing of the Lease and Agreement to Exclude Security of Tenure for the use for storage of Unit 1 Newcourt Farm, Newcourt, Downton from Longford Estates for a term of 3 years from 1st July 2019.

77.19 To consider a request from the Downton Society to support 'Downton in Bloom' and to resolve to agree on whether a sum from the current 2019/20 budget should be allocated to it.

78.19 Date of next meeting - Monday 8th July 2019 at 7.30 pm at the Downton Memorial Centre, The Borough, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.