

# DOWNTON PARISH COUNCIL



16<sup>th</sup> October 2018

**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary meeting of Downton Parish Council on Monday 22nd October 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

Yours sincerely

**Bev Cornish  
Clerk to the Council**

*The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.*

## **7.30pm Public Question Time**

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

## **Agenda**

### **140.18 To receive apologies from Councillors.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **141.18 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 8<sup>th</sup> October 2018.**

**142.18 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**143.18 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**

**144.18 Planning and Tree Works Applications**

**18/09521/FUL 129 The Borough, Downton - Kitchen side extension and alterations.**

**145.18 To resolve to approve the signing of:**

- i. **The Surrender of the current Lease between Downton Parish Council and the Trustees of the Charity known as Downton Memorial Hall Registered Charity Number 305507.**
- ii. **The Lease for the Memorial Hall Centre between Downton Parish Council and the Downton Memorial Hall Charitable Incorporated Organisation together with the accompanying side letter.**
- iii. **The Deed of Grant between Downton Parish Council and Downton Memorial Hall CIO relating to the car parking rights at Downton C of E Primary School.**

**146.18 To resolve to approve the following Memorial Hall extension payments:**

£8,078.40 - Mike O'Dwyer Ltd - For meeting room chairs and trolleys.  
£3,722.40 - Kings Office Furniture - For meeting room tables, desk and office chairs.  
£540.00 - JCP - For structural engineering design of drainage system.  
£865.32 - Chris Reading Associates - M& E services for phase 3.

**147.18 Date of next meeting - Monday 12<sup>th</sup> November 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton.**

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.***

***Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.***