

# DOWNTON PARISH COUNCIL



## **Minutes of the meeting of the Amenities Committee held on Monday 17<sup>th</sup> September 2018 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Brentor (Chair) and Cllrs Cordell, Cornell, Mace, Pearce, Prince, Ricketts and Watts.  
Bev Cornish, Parish Clerk.

Two members of the public were present.

### **Public Question Time:**

Ms Susan Barnhurst-Davies confirmed that further work had been carried out to the Circular Walk and that it would be opened by Mr Martin Wright in the spring of 2019.

A member of the public expressed concern about the amount of litter around the Downton and whether the Parish Council's litter pickers were being made aware of it. She also asked for more bollards to be installed around the zebra crossing in The Borough to deter vehicles from parking on the pedestrian area.

**18.18 To receive apologies for absence:** The Clerk advised that apologies had been received from Cllr Sutcliffe due to a personal commitment.

**19.18 To consider and resolve to approve the Minutes of the meeting held on Monday 21<sup>st</sup> May 2018.** Cllr Brentor proposed from the Chair and it was RESOLVED that the Minutes of the meeting held on Monday 21<sup>st</sup> May 2018 be approved and they were signed by the Chair.

### **20.18 Declarations of Interest:**

a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk advised that no dispensation requests had been received.

**21.18 To resolve to note the matters arising and actions taken from the Minutes:** Cllr Brentor proposed from the Chair and it was RESOLVED that the progress of the following matters raised at the last meeting be noted:

**21.17 Awards for All Application:** The application was submitted in May.

**32.17 3 Year Strategy:** The 3 year strategy actions for the Amenities Committee was approved by the Parish Council. Other actions for the 3 year strategy were still awaiting a review.

**34.17 Basketball net relocation:** Mr Bob Moody has installed the base but the Clerk has not been able to get anyone with a machine to lift in the basketball hoop.

**36.17 Emergency Action plan:** The Clerk has met with Christine Pearce and is in the process of revising the plan. Other work has got in the way but it should be ready to recommend for adoption at the November meeting.

**45.17 Silver birch tree in the Memorial Gardens:** An application has been submitted to Wiltshire Council for Conservation area tree works.

**56.17 Pavilion:** The Clerk is currently liaising with SSE to remove the electricity connection completely from the pavilion following Cllr Yeates's advice that it had not been fully removed. Demolition by Wessex Demolition is booked for 1<sup>st</sup> October.

**07.18 Moot Lane Recreation Ground Working Group:** The picnic tables have been installed together with new sign.

**08.18 Works to Downton Cemetery:** The majority of jobs have been completed by Mr Bob Moody which include the Memorial wall being washed, the noticeboard and seats restored and repainted. The tap relocated to a more convenient location at entrance. The outstanding work includes the location sign and the posting of the burial regulations in the noticeboard.

**14.18 Under 12s football team:** Cllr Watts has met with the manager and work to rectify damage to goalmouth and relocate goal posts has been completed.

**22.18 To consider the recent Community Area Transport Group report and to consider any further actions or recommendations to be made to the Parish Council on:**

**a. a request for a 'keep clear road sign' in front of an access way to a property next to the pharmacy:** Cllr Mace proposed, Cllr Pearce seconded and it was RESOLVED that no further action be taken on this.

**b. the kerbing of the Borough Green at the western end of Downton:** Cllr Cornell proposed, Cllr Watts seconded and it was RESOLVED that a letter be written to Lord Radnor to ask for his views.

**c. the condition of the paved area and the repair and safety of the Borough Cross light:** Following a discussion, Cllr Cornell proposed, Cllr Watts seconded and it was resolved that:

- A site visit of the area should be carried out to assess where any additional bollards should be installed.
- Cllr Brentor will speak to the owners of Downton Butchery to convey the concerns about vehicles driving onto the pedestrian area by the zebra crossing.
- Cllr Brentor will talk to the Chair of Governors of the Primary School about parents parking in the Baptist Church car park to reduce disruption in the area at school opening and closing times.

**d. a means by which the parking space for people with disabilities can be emphasised in front of the Borough café:** Following a discussion, Cllr Mace proposed, Cllr Cornell seconded and it was RESOLVED that the Clerk should purchase a disabled stencil so that a sign can be painted in the disabled bay in front of the Borough Café.

**23.18 To consider a request from a resident to use the Moot Lane Pavilion as a means of providing a café/refreshment facility for users of the Moot Lane Recreation Ground and to agree on any further actions:** Following a brief discussion, Cllr Brentor proposed from the Chair and it was RESOLVED that the Working Group should meet with the resident to determine whether his proposal was feasible or to see whether it could be achieved in another way without the Pavilion.

**24.18 To consider a request from a resident for the Parish Council to fund additional cycle lanes through Downton from Community Infrastructure Levy monies:** Following a brief report from Cllr Brentor, she proposed from the Chair at it was RESOLVED that she should meeting with the resident to discuss what improvements could be made to the cycleway on the A338. She said it was not going to be feasible to discuss additional cycle routes through Downton because The Borough and High Street were not sufficiently wide to create them.

**25.18 To receive a brief report from Cllr Brentor on her meeting with a resident regarding his letter commenting on the play equipment provided in the playgrounds and to resolve to agree on any further actions:** Cllr Brentor reported that she had informed the resident of several meetings of the Moot Lane Recreation Ground Working Group but so far he had not been able to attend them. However, she said she would continue to invite him to future meetings in order to enable him to have some input into the proposals put forward by the Working Group to the Parish Council.

**26.18 To consider the creation and adoption of a comprehensive playground risk management policy:** Cllr Cornell proposed, Cllr Mace seconded and it was RESOLVED that this be agreed and that a draft policy be brought to a future meeting.

**27.18 To receive and note the actions identified in the recent playground inspection reports:** Cllr Brentor proposed from the Chair and it was RESOLVED that she should liaise with the Clerk to create a list of work to be carried out by the Council's contractor, Mr Bob Moody.

**28.18 To receive and note the actions to be taken with regard to repairs to the bus shelters following an inspection carried out by Cllr Mace:** Cllr Brentor proposed from the Chair and it was RESOLVED that she should liaise with the Clerk to create a list of work to be carried out by the Council's contractor, Mr Bob Moody and a bus shelter repair contractor.

**29.18 To receive a report from the Clerk on the implementation of Wiltshire Council's Parish Emergency Assistance Scheme in Downton parish ahead of the winter weather:** The Clerk advised that she had ordered 10 25kg bags of salt, some hi-vis jackets and a 'flood warning sign' which would be due for collection sometime in November. She also said that the bags would be stored in the old cattle barns at Newcourt.

**30.18 To consider the inclusion of any new projects and their costs for 2018/19 ahead of the November 2018 budget setting period and any recommendations to be made to the Parish Council:** Following a brief discussion, Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that the Committee should:

- consider and look to implement some of the actions agreed in the Neighbourhood Plan;
- consider the installation of a BMX track and more play equipment; and
- continue to pursue the installation of a new Postbox in the High Street.

**31.18 To receive an update from Cllr Brentor on the Circular Path project:** Cllr Brentor said that she no additional information to report to that already reported to

the Committee by Ms Susan Barnhurst-Davies. She therefore proposed from the Chair and it was RESOLVED that the Committee should note the contents of Ms Susan Barnhurst-Davies's report.

### **32.18 Working Group Reports:**

**Moot Recreation Ground Working Group:** Cllr Watts reported that all the planned work had been completed. Further meetings were planned to discuss additional work to be carried out in the spring including the potential for a BMX track and additional play equipment.

**World War I Tree Planting Project:** Cllr Watts advised that no further progress had been made on this project and it was unknown when the plants would arrive. The Clerk agreed to liaise with the Community Engagement Manager at the Southern Wiltshire Area Board.

**Bridge Project:** Cllr Brentor gave a brief report on the progress of the project. She said she had been liaising with the chair of the Millennium Green Trust regarding the allocation of some s106 monies which were due to the Trust as mitigation for the impact of the Charles Church development on the New Forest National Park. Part of the monies were provided to help make the Millennium Green more accessible to visitors, which she thought linked well with the bridge project. She said that the trustees of the Millennium Green Trust were currently considering whether a small amount of the s106 monies could be allocated to fund the feasibility study for the bridge.

**33.18 Next meeting:** Cllr Brentor confirmed that date of the next meeting as Monday as Monday 7<sup>th</sup> January 2018 at 7.30 pm.

With no other business, the meeting closed at 8.45 pm.