

DOWNTON PARISH COUNCIL



3rd September 2018

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 10th September 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer – To receive a short verbal report.

Agenda

94.18 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

95.18 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 13th August 2018.

96.18 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

97.18 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

98.18 Planning and Tree Works Applications

18/07705/FUL 3663 Limited, Batten Road, Downton - Upgrade of existing food distribution including new car park and warehouse extension.

18/07796/LBC Gravel Cottage 7 Gravel Close, Downton - Installation of a replacement staircase and formation of additional bedroom on existing landing.

18/08371/PNEX 5 West Wick, Downton - Prior Notification (larger home extension scheme) - Single storey flat roof rear extension with rear projection of 5.4 metres with eaves height of 2.6 metres and maximum height of 2.9 metres.

99.18 To consider and resolve to agree on a response to the Local Government Boundary Commission's Review of Wiltshire with regard to 'Warding Arrangements'.

100.18 To consider and resolve to agree on a response to the Ministry of Housing, Communities & Local Government's consultation on Permitted Development for Shale Gas Exploration.

101.18 To consider and resolve to approve the Annual Insurance Premium and 3 year contract from 3 quotes submitted by Came & Company for the Parish Council's Insurance Policy.

102.18 To consider correspondence from the Cranborne Chase AONB regarding their bid to be an International Dark Sky Reserve and to consider whether the Parish Council would:

- a. Like to receive a briefing on the project;
- b. Provide written confirmation of its support; and
- c. Provide a representative contact for the project.

103.18 Representative Reports:

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Mace on a recent meeting.

Community Area Transport Group: To receive a short verbal report from Cllr Yeates on a recent meeting.

Memorial Hall Extension Construction Working Group: To receive short verbal reports from Cllrs Sutcliffe and Cllr Mace on the progress of the Extension.

Memorial Hall Extension Working Group: To receive a short verbal update from Cllr Mace on recent meetings.

Parish Council Surgery: To receive a short verbal report from Cllr Mace on the recent surgery.

104.18 To approve the following payments:

- £770.00 - Maranji Commercial & Domestic Cleaning - August.
- £716.21 - Bawden Contracting Services Ltd - For grasscutting in August.
- £10.00 & £30.00 - Rent for Allotments and Children's Corner.
- £205.63 - Idverde - For bin emptying in August.
- £8.39 - 1&1 Internet Ltd – For website hosting.
- £90.00 – Salisbury Window Cleaning Services – For bus shelter cleaning.
- £984.00 - David Ogilvie Engineering – For WW1 Memorial Bench.
- £14.60 - West Mercia Energy – For electricity at the Public Toilets.
- £85.96 - Mrs B Cornish - Quarterly expenses for phone, internet, postage.

Memorial Hall extension payments:

- £146,689.09 - SWH Group - For building construction.
- £1,292.54 - Paul Stevens Architecture - For Contract administration.

105.18 To resolve to approve the sum of £152,694.44 as the Accounts for payment for September and to record the bank balances.

106.18 To resolve to note the Clerk's report providing information on recent issues and work completed.

107.18 To resolve to note the Correspondence received.

108.18 Date of next meeting - Monday 24th September 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.