

DOWNTON PARISH COUNCIL



7th August 2018

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 13th August 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Part 1

Agenda

77.18 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

78.18 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 9th July 2018.

79.18 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

80.18 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

81.18 Planning and Tree Works Applications

18/05191/FUL 60 Moot Close, Downton - Construction of single storey rear extension to existing dwelling house.

18/05272/FUL 59 Moot Close, Downton - Removal of conservatory and construction of a single storey extension.

18/06619/FUL 5 Bundy Grove, Downton - Erection of a two-storey side extension to accommodate additional living space.

18/06636/FUL 13 Twynham Close, Downton - Replacement and enlargement of existing rear single storey extension.

18/06670/TCA The Old Tannery, High Street, Downton - T1 - Ash tree - fell
T2 - Birch tree - reduce height by up to 3m.

18/06939/FUL 2 Twynham Close, Downton - Single storey extensions to front and rear of existing house.

82.18 To consider a request from a parishioner to apply to Wiltshire Council for a 'no through road' sign to be installed at the entrance to Church Hatch.

83.18 To consider a proposal from Cllr Sutcliffe to submit an article to the InDownton Newsletter regarding residential parking and emergency vehicle access.

84.18 To consider a response to the Ministry of Housing, Communities & Local Government's consultation on Permitted Development for Shale Gas Exploration.

85.18 To consider a proposal from Cllr Brentor to approve the sum of £182 to be allocated from the 'playgrounds' budget for the weekly emptying of a newly sited bin beside the picnic tables in the Moot Lane Recreation Ground.

86.18 Representative Reports:

Memorial Hall Extension Construction Working Group: To receive short verbal reports from Cllrs Sutcliffe and Cllr Mace on the progress of the Extension.

Memorial Hall Extension Working Group: To receive a short verbal update from Cllr Mace on recent meetings.

Parish Council Surgery: To receive a short verbal report from Cllr Mace on the recent surgery.

87.18 To approve the following payments:

- £770.00 - Maranji Commercial & Domestic Cleaning - July.
- £696.31 & £278.46 - Bawden Contracting Services Ltd - For grasscutting in July.
- £257.04 - Idverde - For bin emptying in July £85.00 - Andrew Whitelock - For maintenance in Public Toilets.
- £151.61 - Green Flow Water Saving - For maintenance in Public Toilets.
- £235.99 - Bob Moody - For hedge cutting and other maintenance works.
- £1552.80 – NBB Recycled Furniture - For picnic benches in Moot Lane Recreation Ground.
- £274.78 - Cllr Jane Brentor – For purchase of additional materials to install picnic benches.
- £312.00 - Play Inspection Company - For playground inspections.
- £224.30 - Water2Business - For Public Toilets.
- £28.76 - 1&1 Internet Ltd – For website hosting.
- £33.03 - West Mercia Energy – For electricity at the Public Toilets.
- £83.45 - Mrs B Cornish - For purchase of a soaker hose, clamps and stoppers to maintain new beech hedge in Memorial Gardens.

Memorial Hall extension payments:

- £86,894.96 - SWH Group - For building construction.
- £1,283.36 - Paul Stevens Architecture - For Contract administration.

88.18 To resolve to approve the sum of £94,877.38 as the Accounts for payment for August and to record the bank balances.

89.18 To resolve to note the Clerk's report providing information on recent issues and work completed.

90.18 To resolve to note the Correspondence received.

91.18 Date of next meeting - Monday 10th September 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Part 2 - EXEMPT MATTERS - CONTRACTS & LEASES

92.18 Cllr Mace to propose the following resolution – 'That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted'.

93.18 To consider and resolve to approve the final amendments to the Memorandum of Understanding to be agreed between the Parish Council, the Memorial Hall Committee and the Downton Community Pre-School.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.