

DOWNTON PARISH COUNCIL



27th June 2018

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 9th July 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer – To receive a short verbal report.

Part 1

Agenda

61.18 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

62.18 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 11th June 2018.

63.18 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

64.18 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

65.18 Planning and Tree Works Applications

18/03123/LBC The Great Barn, Moot Lane, Downton - Proposal to remove two internal walls to create an open plan kitchen, living and dining area. Conversion of existing downstairs bathroom into a utility room. Form a new door opening from kitchen into the utility room and close off door opening between downstairs bedroom and bathroom.

18/04315/LBC The White Horse, The Borough, Downton - Proposed roof repairs.

18/05443/LBC &

18/04828/FUL The Moot House, 15 Moot Lane, Downton - Demolition of sections of existing boundary wall and construction of replacement sections of walls and piers on new alignment to improve sight line visibility to domestic access.

18/05988/LBC &

18/05345/FUL The Kings, 9 High Street, Downton - Removal of an existing double garage. Construction of a single dwelling (resubmission of 17/09361/LBC and 17/09097/FUL).

66.18 To resolve to approve the submission of a grant application for £8,000 to the Southern Wiltshire Area Board seeking a contribution towards the purchase of Audio Visual equipment in the Memorial Hall Extension's meeting rooms.

67.18 Using the Parish Council's power under Section 19 of the Local Government (Miscellaneous Provisions) Act 1976, to consider a request from the Chair of the Brian Whitehead Sports Centre Association to re-allocate the unused £800 approved by the Parish Council to fund the Leisure Centre survey towards the funding of the repairs to the roof.

68.18 To resolve to approve the appointment of Cllr Mace to the Memorial Hall Extension Construction Working Group.

69.18 To resolve to receive and note the Minutes of:

The meeting of the Amenities Committee held on Monday 19th March 2018.

70.18 Representative Reports:

Memorial Hall Extension Construction Working Group: To receive a short verbal reports from Cllrs Sutcliffe and Cllr Mace.

Memorial Hall Extension Working Group: To receive a short verbal update from Cllr Mace on recent meetings.

Memorial Hall Committee: To receive a short verbal update from Cllr Pearce on a recent meeting.

71.18 To approve the following payments:

- £770.00 - Maranji Commercial & Domestic Cleaning - June.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting in June.
- £205.63 - Idverde - For bin emptying in June.
- £360.00 - Bob Moody - For playground and cemetery maintenance works.
- £675.00 - Active Tree Care - For works to remove dead wood from 2 Cedar trees and yew tree in Memorial Gardens.
- £240.00 - Stephen Linard - For survey of Downton Leisure Centre.
- £280.80 - Initial - For nappy and feminine hygiene provision in public toilets.
- £131.53 - Bournemouth Water Business - For public toilets.
- £41.98 – Viking – For printer cartridges.

Memorial Hall extension payments:

- £111,892.91 - SWH Group - For building construction.
- £1,301.72 - Paul Stevens Architecture - For Contract administration.
- £714.11 - Stackhouse Poland - For renewal of construction insurance for the extension work

72.18 To resolve to approve the sum of £119,344.44 as the Accounts for payment for July and to record the bank balances.

73.18 To resolve to note the Clerk's report providing information on recent issues and work completed.

74.18 To resolve to note the Correspondence received.

75.18 Date of next meeting - Monday 23rd July 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Part 2 - EXEMPT MATTERS - CONTRACTS & LEASES

76.18 Cllr Mace to propose the following resolution – ‘That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted’.

77.18 To consider and resolve to approve the amendments to the Memorandum of Understanding to be agreed between the Parish Council, the Memorial Hall Committee and the Downton Community Pre-School.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.