

DOWNTON PARISH COUNCIL



16th May 2018

To: All Members of the Amenities Committee

You are summoned to a Meeting of Downton Parish Council's Amenities Committee on Monday 21st May 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Agenda

66.17 To resolve to elect a Chair of the Committee for 2018/19.

67.17 To receive apologies for absence.

68.17 To consider and resolve to approve the Minutes of the meeting held on Monday 19th March 2018.

69.17 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

- 70.17 To resolve to note the matters arising and actions taken from the Minutes.**
- 71.17 To review the Terms of Reference for the Amenities Committee and resolve to recommend any changes to be made to the Parish Council.**
- 72.17 To receive a report of the Moot Lane Recreation Ground Working Group and to resolve to agree on any actions to be taken.**
- 73.17 To receive a short verbal report from Cllr Watts on his site visit to Downton Cemetery and to consider his recommendations regarding improvements to be made following that visit.**
- 74.17 To receive a short verbal report from the Clerk on a complaint received from a resident regarding the damage to flowers on a grave caused by strimming and to agree on any further actions to be taken.**
- 75.17 To receive a short verbal report from Cllr Brentor on the progress of an application for a grant to fund a feasibility study for the bridge project and to agree any actions to be taken.**
- 76.17 To identify resources required in preparation for adverse winter weather in response to a request from Wiltshire Council.**
- 77.17 To receive a short verbal report from Cllr Brentor on a meeting with the manager of the Co-op regarding parking spaces and agree any actions to be taken.**
- 78.17 To consider the renewal of the annual maintenance contract for the handwashing and drying units in the public toilets and the potential replacement of two of the three units and to agree on any recommendations to be made to the Parish Council.**
- 79.17 To consider an email from the manager of the Downton Under 12s youth football team to carry out some remedial work to the football pitch in the Memorial Gardens and to agree on any actions to be taken.**
- 80.17 To receive and note a short report from Ms Susan Barnhurst-Davies on the Downton Allotments Association AGM and to consider any actions to be taken.**
- 81.17 To receive a short verbal update from Cllr Brentor on recent works to parish footpaths.**
- 82.17 To agree the date for the next meeting as Monday 16th July 2018 at 7.30 pm.**