

DOWNTON PARISH COUNCIL



3rd March 2018

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 12th March 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer - To receive a short verbal report.

Part 1

Agenda

232.17 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

233.17 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 12th February 2018.

234.17 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

235.17 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

236.17 Chairman's Announcements.

237.17 Planning and Tree Works Applications

18/01491/FUL 44 Moot Gardens, Downton - Ground Floor Extension to Rear, Loft Conversion and New Dormer to Rear.

18/01470/LBC The Court House, South Lane, Downton - Proposed alterations comprising relocation of existing kitchen to present dining room, redesignation of existing kitchen to utility and boot store, replacement of window with rear door, closing of existing entrance and reopening of original door between present kitchen and dining room, replacement of windows with dormers.

238.17 To resolve to approve the date, time and venue of the Annual Parish Meeting as 7 pm on Monday 16th April 2018 at the Downton Memorial Hall.

239.17 To consider a proposal from Mr Alan Foster, President of Downton Bowling Club, to extend the Bowling Club's Lease with the Parish Council in line with the term to be agreed with the Brian Whitehead Sports Centre Association Ltd.

240.17 Using the Parish Council's power under Section 137 of the Local Government Act 1972 to consider a request from Downton Football Club for a contribution towards its project to erect a protective net/screen between the leisure centre building and the football pitch to prevent damage to the leisure centre building.

241.17 Using the Parish Council's power under Section 137 of the Local Government Act 1972 to consider a request from Downton Bowling Club for a contribution towards the purchase of an automatic sprinkler system for the Bowling Green.

242.17 To consider a written request from Mr Tony Pike, Chair of the Cuckoo Fair Committee, to use the Borough Greens and the Memorial Gardens for this year's Cuckoo Fair on Saturday 5th May 2018.

243.17 To consider and resolve to approve the closure of the B3080 from The Borough at its junction with The Headlands to Church Hatch from 08.30 hours to 18.00 hours on Saturday 5th May 2018 for Cuckoo Fair.

244.17 To consider a proposal from Cllr Brentor that the Working Group for the Bridge Project apply to Cleansing Services Group for a landfill tax grant for £3,500 for the purpose of carrying out a feasibility study with design options for the bridge.

245.17 Representative Reports:

Memorial Hall Extension Construction Working Group: To receive short verbal reports from Cllr Sutcliffe who will provide a progress update and Cllr Quarmby who will provide a financial update on the project.

Memorial Hall Extension Working Group: To receive a short verbal update from Cllr Mace on a recent meeting.

246.17 To resolve to approve the following payments:

- £735.00 - Maranji Commercial & Domestic Cleaning - February.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting.
- £200.64 - Idverde - For bin collection in February.
- £166.80 - Viking - For shredder.
- £120.00 - Mant Leisure - For additional basketball net base plate.
- £90.00 - Salisbury Window Cleaning Services - For the bus shelters.
- £0.05 - Longford Estates - For the annul rental of the Borough Greens.
- £30.00 - Priority Printing - For Moot Lane Recreation Ground leaflet.
- £28.76 - 1&1 Internet Ltd - For Website hosting.
- £45.33 – West Mercia Energy - For electricity at Public Toilets.
- £322.80 - SLCC Enterprises - Practitioners Conference attendance by Clerk.
- £169.00 - B Cornish - Clerk's Home Working Allowance April 2017 to March 2018.
- £145.27 - B Cornish - Phone, Broadband and general expenses for Jan-Mar 2018.

Memorial Hall extension payments:

- £52,981.63 - SWH Group.
- £1,283.36 - Paul Stevens Architecture - For the monthly fee for contract administration of the Memorial Hall Extension.

247.17 To resolve to approve the sum of £59,859.78 as the Accounts for payment for March and to record the bank balances.

248.17 To resolve to approve and note the Budget Actual figures to 31st March 2018.

249.17 To resolve to approve and note the Parish Council's Allocated Reserves as at 31st March 2018.

250.17 To resolve to note the Clerk's report providing information on recent issues and work completed.

251.17 To resolve to note the Correspondence received.

252.17 Date of next meeting - Monday 9th April 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton.

244.16 Part 2 – EXEMPT MATTERS - STAFFING

245.16 Cllr Mace to propose the following resolution – ‘That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on staffing about to be transacted’.

246.16 To receive a short verbal report from Cllr Brentor on the Clerk’s annual appraisal.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.