



Minutes of the Ordinary meeting of the Parish Council held on Monday 8th January 2018 at the Band Hall, Gravel Close, Downton at 7.30 pm.

Present: Cllr Mace (Chairman) and Cllrs Brentor, Cordell, Gentle, Mason, Pearce, Ricketts, Watts and Yeates.

In attendance: Unitary Cllr Richard Clewer
Mrs Bev Cornish, Parish Clerk

Also present: Seven members of the public.

Public Question Time:

Mr Rick Ladds asked several questions with regard to the cost to Downton Leisure Centre for the installation of two electric car charging points in the car park. Following a request for any news on the switching on of the traffic lights on the A338, the Clerk gave a brief update and said that she would chase the matter up again with Wiltshire Council.

Mr Simon Bromilow, the Chair of the Brian Whitehead Sports Centre Association, advised that there would be no cost to the Leisure Centre. He also gave a brief summary of the Association's reasons for submitting the application which included the potential for an income of up to £1,000 per year and responded to several questions from councillors.

Ms Susan Barnhurst-Davies gave a brief update on the progress for the Circular Path which was to be opened in the spring.

Unitary Cllr Richard Clewer: Cllr Clewer advised that the Council was currently focussing on next year's budget and Council Tax was likely to increase by at least 3 percent.

195.17 To receive apologies from Councillors: Cllr Mace proposed from the Chair and it was RESOLVED that the following apologies and the reasons for them be noted:

Cllrs Cornell and Sutcliffe due to a personal commitment.
Cllr Quarmby due to holiday.

196.17 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 11th December 2017: Downton Parish Council RESOLVED to approve the Minutes of the meeting held on 11th December 2017 as a true record and they were signed by the Chairman.

197.17 Declarations of Interest:

a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

No declarations of interest were received.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:

The Clerk advised that she had not received any requests for dispensations.

198.17 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action: Cllr Mace proposed from the Chair and it was RESOLVED that the question raised by Mr Ladds regarding the puffin crossing on the A338 be followed up by the Clerk.

199.17 To consider two requests from Mr Simon Bromilow, as Chair and on behalf of the Brian Whitehead Sports Centre Association as follows:

a. Permission to install 2 charging points for electric cars in the car park of Downton Leisure Centre, subject to planning permission being granted by Wiltshire Council: Cllr Mace proposed, Cllr Brentor seconded and it was RESOLVED that Downton Parish Council would have no objection to the proposal.

b. To fell and replace the current tall Poplar trees located at the front of Downton Leisure Centre with 10 Beech trees, subject to planning permission being granted by Wiltshire Council: Cllr Cordell proposed, Cllr Watts seconded and it was RESOLVED that Downton Parish Council would have no objection to the proposal.

200.17 Planning and Tree Works Applications

17/11639/FUL 1 Catchmoor, Lower Road, Charlton All Saints - Single storey rear extension: Downton Parish Council resolved to support this application on the grounds that the extension would not be visible from the road, it would have minimal impact on the amenity of the neighbouring property and the materials to be used were in keeping with the existing property.

17/11965/FUL Downton Leisure Centre, Wick Lane, Downton - InstaVolt are proposing to install two rapid electric vehicle charging stations within the car park. Two existing parking spaces will become EV charging bays, along with associated equipment: Downton Parish Council resolved to support this application provided that there was an appropriate condition which took account of any noise produced whilst the vehicle charging stations were in use.

201.17 To resolve to elect Cllr Mason to the Memorial Hall Extension Working Group: Cllr Brentor proposed, Cllr Watts seconded and it was RESOLVED that Cllr Mason be elected to the Memorial Hall Extension Working Group.

202.17 To consider and resolve to approve further minor revisions made by Cllrs Mace and Brentor to the Terms of Reference for the Memorial Hall Working Group:

Following a brief summary from Cllr Mace on the proposed changes, Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that they be approved.

203.17 To resolve to elect a representative to the Memorial Hall Committee:

Following Cllr Mace's brief report on the reasons why Cllr Sutcliffe was stepping down from the Committee, Cllr Brentor proposed, Cllr Gentle seconded and it was RESOLVED that Cllr Pearce be elected as the Parish Council's representative on the Memorial Hall Committee.

204.17 To consider a proposal from Cllr Gentle to install a Defibrillator in the former telephone box in Charlton All Saints:

Cllr Gentle gave a brief report on the investigations he had carried out into the funding and purchase of a defibrillator. Following a brief discussion, Cllr Cordell proposed, Cllr Watts seconded and it was RESOLVED that the Parish Council should give the proposal its support 'in principle'.

205.17 To consider and resolve to approve a response to the Police & Crime Commissioner for Wiltshire and Swindon's consultation on his recommendation to increase the policing element of the Council Tax for 2018/19 for Band D properties from £14.19 per month to £15.19 per month:

Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED, with 1 abstention from Cllr Yeates, that the Council should not support the proposal on the grounds that members have seen a retraction of services despite annual increases and they did not think that any further increase would make any difference to the service already provided.

206.17 Representative Reports:

Memorial Hall Committee: Cllr Mace gave a brief report on a recent meeting at which two new members had joined the Committee and Mr David Webber was elected as the Chairman. He said that some users had cancelled their regular bookings due to the noise from the building works e.g. the yoga class. However, some other cancellations appear to have been caused by other factors. Most regular users were continuing to use the hall but as a consequence, the Committee was having to keep a very close eye on its finances.

Southern Wiltshire Area Board: Cllr Mace gave a brief report on a recent meeting at which:

- Police Inspector Sparrow had given a report on police visibility and the introduction of 'Pulse patrols' with the aim of getting officers out and about for 20-30 minutes at a time.
- Jason Moncrieff, District Commander for Salisbury & Wilton's Fire & Rescue Service had briefed the meeting on Safe & Well advisers whose role was to promote safety behaviours in higher risk properties. Cllr Mace suggested that the Parish Council could invite a Safe & Well adviser to a future meeting or to the Annual Parish Meeting.

- Grants had been awarded to the Whiteparish skatepark project, the Winterslow Youth Zone for a youth worker for the older children and Winterslow Scouts Group for a shed to store equipment.

Memorial Hall Extension Working Group: Cllr Yeates gave a brief report on a meeting with contractors on the progress of the extension. He said that the project was progressing well with the flood walls now completed and the pre-cast concrete floor units to be delivered and lifted by crane onto the site on the weekend of 10th-11th February. He also said that he was currently in correspondence with all the utility companies to ensure a co-ordinated approach to their installation into the extension and connection to existing services within The Borough Green.

Cllr Mace thanked Cllr Yeates for all the work he had been doing on the project.

Opening of the School Extension: Cllr Mace gave a brief report on the opening of the Primary School’s extension by the Bishop of Salisbury in early December. He said that from inside the building, the educational facilities were fantastic. He was pleased to report that the Clerk had been singled out in the speech made by the Chair of Governors for all her hard work in helping the school with various aspects of their development over a number of years.

207.17 To approve the following payments:

- £735.00 - Maranji Commercial & Domestic Cleaning - December.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting.
- £293.00 - Andrew Whitelock - For plumbing and repairs to public toilets following vandalism.
- £210.30 - Water2Business - For Public Toilets.
- £138.32 - Mrs B Cornish - For Clerk’s expenses October-December.
- £660.00 - JCP - for structural verification of new works to stage in Memorial Hall as part of Memorial Hall Extension project.
- £1,350.14 - Paul Stevens Architecture - For the monthly fee for contract administration of Memorial Hall Extension.
- £2,400.00 – Martin Pickard - For Quantity Surveyor services as part of Memorial Hall Extension project.

Cllr Brentor proposed, Cllr Cordell seconded and it was RESOLVED that the payments be approved.

208.17 To resolve to approve the sum of £8,266.42 as the Accounts for payment for January and to record the bank balances:

Payee	payment made by bank transfer	£
Maranji Commercial & Domestic Cleaning		735.00
Bawden Contracting Services Ltd		696.31
Andrew Whitelock		293.00
Water2Business		210.30
Mrs B Cornish		138.32
Mr T Matthewman		151.20
Mr N Saxby		151.20

Downton Parish Council – Full Council Meeting on Monday 8th January 2018
 Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

.....Date.....

Mr W Johnson	15.12
Mrs B Cornish	1,465.83
Total	<u>3,856.28</u>

Memorial Hall Extension payments

JCP	660.00
Paul Stevens Architecture	1,350.14
Martin Pickard	2,400.00
Total	<u>4,410.14</u>

Balances to be Approved and Noted as at 08.01.18

Current A/c: £4,737.02 Deposit A/c: £65,433.77

Memorial Hall Extension A/c: £438,897.09

Cllr Brentor proposed, Cllr Cordell seconded and it was RESOLVED that the Accounts and Balances be approved.

209.17 To resolve to note the Clerk’s report providing information on recent issues and work completed: Cllr Mace proposed from the Chair and it was RESOLVED that the Clerk’s report be noted:

Footpath 66 Works: The Environment Agency has issued the required permit to carry out the works to the bank revetment to protect the eroding footpath so the works can now proceed.

210.17 To resolve to note the Correspondence received: Cllr Mace proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. Wiltshire Council - Emails regarding:
 - Cllr Wayman’s Highways Newsletter for January.
 - Public Health briefing for January and Annual Report for 2016/17.
 - Parish Steward Programme for the Downton Area January-April 2018.
 - Briefing Note 338 - Officer Decision - Local Transport Plan.
 - Briefing Note 339 - Brownfield Land Register.
2. Wiltshire Association of Local Councils - December Newsletter.
3. Wiltshire and Swindon Police & Crime Commissioner - An email advising of a consultation on the Commissioner’s proposed increase in the policing precept for 2018/19.
4. Brian Whitehead Sports Centre Association – An email from Mr Simon Bromilow, Chair, seeking permission for the removal and replacement of the 10 poplar trees at the front of the Leisure Centre and the potential for the installation of 2 charging points for electric cars in the car park, both subject to planning permission.
5. Play Inspection Company – An email advising that the playground inspections have been delayed but will be carried out in the first week of January.
6. St Laurence’s Church – An email from Mrs Jane Jarvis thanking everyone who participated in the Christmas Tree Festival which raised just under £1900 to be shared between Downton Link and the St. Laurence Church charities.

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211.17 Next meeting: The next will be held on Monday 12th February 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton.

With no further business, the meeting closed at 8.32 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.