

DOWNTON PARISH COUNCIL



6th November 2017

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 13th November 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer – To receive a short verbal report.

Agenda

155.17 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

156.17 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 23rd October 2017.

157.17 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

158.17 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

159.17 Planning and Tree Works Applications

17/10357/TCA The Old Tannery, High Street, Downton - Formative prune all the following trees 1 & 2 Pear trees 3 - Apple tree 4 - Birch tree 5 - Rowan tree 6 - Ash tree 7 - Crab Apple tree.

17/10263/FUL 61 The Borough, Downton - Addition of a conservatory to the rear of the property.

160.17 To receive a short verbal report from Cllr Sutcliffe and to consider a recommendation from the Memorial Hall Working Group and Parish Council's Quantity Surveyor to approve the following:

- a. The costs for the additional works to demolish the stage area entirely including the roof with the exception of the existing front and west stage walls which will be retained and protected against weather ingress and to re-instate the stage thereafter.
- b. The costs to construct new foundations for the east and rear walls of the stage area; and
- c. The costs to construct the boundary flood walls and return wall to the Bunny channel.

161.17 To resolve to approve the inclusion of the Sankt Croix multi-unit and matting to the value of £10,840 and removal of the roundabout and matting to the value £5,631 (net increase £5,209) to the list of play equipment on the Parish Council's Asset Register.

162.17 Committee Reports:

New Housing Development Committee: To receive a short verbal report from Cllr Quarmby on a recent meeting.

163.17 To resolve to receive and note the Minutes of:

The meeting of the New Housing Development Committee held on Thursday 6th July 2017.

164.17 Representative Reports:

Memorial Hall Extension Working Group: To receive a short verbal report from Cllr Quarmby on the progress of the construction of the extension.

165.17 To approve the following payments

- £735.00 - Maranji Commercial & Domestic Cleaning - October.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting.
- £28.25 - West Mercia Energy - For public toilets.
- £200.00 - All Clear Pest Control - For removal of moles in Moot Lane Recreation Ground.
- £139.20 - Rialtas Business Solutions Ltd - For maintenance of finance software.
- £111.60 - Community Heartbeat Trust - For 3 sets of defibrillator electrodes.
- £222.79 - Glasdon UK Limited - For dog waste bin for Charlton All Saints.
- £1,560.00 - Wilsons LLP - For legal advice in connection with the agreement regarding the Memorial Hall with Charles Church Developments Limited.
- £124.97 - Amazon - New Printer for Clerk.
- £53.40 - Elliotts - For equipment and materials to fence off play area for mole treatment.
- £28.76 - 1&1 Internet Ltd - For website hosting for 3 months
- £163.44 - Dave Watton Electrical Ltd - For re-installation of defibrillator at the Memorial Hall.
- £450.00 - Mr I Shires - For repairs to public toilet and Memorial Hall rooves following vandalism.
- £50.40 - Time2Display - Foamex display panel for Memorial Hall extension site.
- £48.50 - Wiltshire Council - For discharge of conditions on Memorial Hall extension planning application.
- £84.40 - Mr Bob Moody - For work to erect signs and dog bin.

166.17 To resolve to approve the sum of £6,465.25 as the Accounts for payment for November and to record the bank balances.

167.17 To resolve to note the Clerk's report providing information on recent issues and work completed.

168.17 To resolve to note the Correspondence received.

169.17 Date of next meeting – Monday 27th November 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.