



Minutes of the Ordinary meeting of the Parish Council held on Monday 11th September 2017 at the Band Hall, Gravel Close, Downton at 7.30 pm.

Present: Cllr Mace (Chairman) and Cllrs Brentor, Cordell, Gentle, Mason, Pearce, Quarmby, Sutcliffe and Yeates.

In attendance: Mrs Bev Cornish, Parish Clerk
Unitary Cllr Richard Clewer

Also present: Two members of the public.

Public Question Time:

Mr Rick Ladds raised the issues again of the blocking of The Bunny river channel under the road and how it would flow out to South Lane when the river was high and of parking outside the Memorial Hall in The Borough which he said had caused chaos earlier in the day.

Unitary Cllr Richard Clewer: Cllr Clewer gave the following report:

1. The next iteration of the Wiltshire Core Strategy (local development plan document) had been started by the Spatial Planning Department. It was likely to take some years before the plan would come to parishes for consultation with the main issue being the Government's requirement to combine it with Swindon.
2. A press release was due on 12th September 2017 giving the details of the proposed routes for the A303 adjacent to Stonehenge.
3. Wiltshire Council will be starting a consultation on car parking charges with the proposal that car parking charges will be increased in Salisbury with the aim of (i) encouraging more drivers to use the Park & Ride parking areas and (ii) to enable the increased income to continue to fund the £7 million cost of running the rural bus services which would need to be cut if no additional revenue was generated.
4. Wiltshire Council was looking to do some work on structuring the way in which it receives feedback on public health services and services for vulnerable people which is currently rather a patchwork across the county.
5. The Area Board being held at the Trafalgar School on 28th September would include an item on what Downton is doing to support elderly and vulnerable people so that it can be extended to other parishes.

Following a question raised by Cllrs Quarmby and Yeates regarding the impact on air quality and an irritation for drivers of the traffic lights at the Britford Park & Ride, Cllr Clewer said he would raise again the issue of the lights turning to red after hours and ask whether they could be fitted with a sensor to enable the free flowing of traffic.

Cllr Mace thanked Cllr Clewer for his report.

109.17 To receive apologies from Councillors: Cllr Mace proposed from the Chair and it was RESOLVED that the following apology and the reasons for it be noted:

Cllr Watts due to a holiday commitment.

Cllr Mace advised that he had received a letter of resignation from Mrs Jenny Saxby and proposed from the Chair and it was RESOLVED that a letter of thanks be sent to Mrs Saxby by the Clerk for her contribution to the Council over the last year.

110.17 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 14th August 2017: Downton Parish Council RESOLVED, with 2 abstentions from Cllrs Cornell and Ricketts, to approve the Minutes of the meeting held on 14th August 2017 as a true record and they were signed by the Chairman.

111.17 Declarations of Interest:

a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

No declarations of interest were received.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:

The Clerk advised that she had not received any requests for dispensations.

112.17 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action: In response to Mr Ladds's comments:

1. Cllr Quarmby advised that he had met with the Parish Council's contact at the Environment Agency and had been reassured that the Bunny had an extremely low risk of flooding as it took only the water from the Industrial Estate since the installation of the flood defence system. He said he had obtained some LIDAR maps of that area of the village and would be happy to show them to Mr Ladds.
2. Cllr Sutcliffe advised that the Parish Council's contractors had plenty of space to park at the rear of the Memorial Hall so any cars parked in the vicinity of the Memorial Hall were likely to be connected to the Primary School's work as their contractors were no longer able to use the rear of the Hall for parking. He suggested that any concerns about parking be directed to the Headteacher or Chair of Governors at the Primary School.

Cllr Mace proposed from the Chair and it was RESOLVED that the responses to questions be noted.

113.17 Planning and Tree Works Applications

17/07328/FUL 107 The Borough, Downton - Removal of 2 conservatory single storey structures, brick single storey utility and slate roofed catslide roof and part first floor store floor. Proposed single storey flat roofed extension with roof lights replacing conservatory structure. Proposed 2 storey pitched roof extension with rooflights replacing cat slide roof element: Downton Parish Council RESOLVED to support this application on the grounds that the plans were

an improvement to the existing glass structures and would enhance the property as a family home. It would also have no impact on The Borough and the Downton Conservation Area.

17/06914/FUL 8 Squarey Close, Downton - Erection of car port and workshop/store with dormer roof: Downton Parish Council RESOLVED to object to this application as members considered that the building would appear unbalanced and unsightly and therefore it was contrary to Policy CP57 of the Wiltshire Core Strategy. Members stated that they preferred the designs contained in a previously approved application which would sit better within the street scene.

17/07468/FUL 50 Moot Gardens, Downton - Proposed single storey pitched roof extension with rooflight inserts to roof elevation. Flat roof box dormer roof extension to create additional room with flat roof rooflight and associated internal works (Resubmission of 17/1009/FUL): Downton Parish Council RESOLVED, with 1 abstention from Cllr Cornell, to support the plans for the front extension. However, it objected strongly to the flat roof box dormer roof extension for which its impact had not changed significantly from the last application and was still contrary to Policy CP57 of the Wiltshire Core Strategy.

17/07510/FUL Existing Telecoms Site at Standlynch Down, Witherington Farm - Proposed vodafone site share telecommunications installation upgrade and associated works on existing EE and H3G LTE installation: Downton Parish Council RESOLVED to support this application on the grounds that it met with the aspirations of the Downton Neighbourhood Plan for consistent mobile reception across the parish.

17/07942/DEM Scotts House, Salisbury Road, Downton - Proposed demolition of existing dwelling to enable the redevelopment of the site: Downton Parish Council RESOLVED to support this application but confirmed that it retained its objection to the Reserved Matters application for the site.

17/07689/VAR 124 The Borough, Downton - Variation of condition 2 of planning permission 17/04306/FUL to allow for proposed alterations to the appearance and layout of the approved development: Downton Parish Council RESOLVED to support this application on the grounds that the proposed alterations would enhance the Conservation Area.

17/07991/FUL Longford Service Station, Salisbury Road, Downton - Removal of existing car wash structures, relocation of bin store and extension of forecourt shop to facilitate ancillary A1 use: Downton Parish Council RESOLVED to support this application on the grounds that it conformed with Policy LE2 of the Downton Neighbourhood Plan. However, it requested that there be a condition to address the issue of providing appropriate drainage with sufficient capacity to cope with the likely significant water run-off from the flat roof.

114.17 To consider and resolve to approve the Annual Insurance Premium and 3 year contract from the 3 quotes submitted by Came & Company for the Parish Council's Insurance Policy. To consider and to resolve to approve the setting up of a Working Group to formulate the 2018/19 Budget and precept and to agree on its membership: Following a brief report from the Clerk stating

that the advice she had received from Came & Company was to renew with Aviva for an additional year as the quote received of £5,504.15 was the most competitive as it included additional cover for the construction of the Memorial Hall Extension. Quotes for a 3 year contract could be considered again next year once the work had been completed.

Following a brief discussion, Cllr Sutcliffe proposed, Cllr Pearce seconded and it was RESOLVED that the quote be approved.

115.17 To resolve to submit a response to the Department of Communities and Local Government’s Consultation entitled ‘A new broadband Universal Service Obligation: consultation on design’: Cllr Sutcliffe proposed, Cllr Pearce seconded and it was RESOLVED that a response be delegated to Cllrs Brentor, Mace and Gentle.

116.17 To resolve to submit a response to Wiltshire Council’s Waste and Recycling survey 2017: Cllr Quarmby proposed, Cllr Pearce seconded and it was RESOLVED that a response for prior consideration by the Parish Council be delegated to Cllr Brentor and Cornell and that information on the survey be added to the Parish Council’s website.

117.17 Representative Reports:

Information Event as part of the ‘Downton a Caring Community’ Initiative: Cllr Brentor gave detailed report on what she considered to be a successful event which had been well received by those members of the public who had attended. She said it had been an effective way of providing and receiving information to and from residents about the services available to the community for those who need help or are vulnerable within the parish.

118.17 To approve the following payments

- £735.00 - Maranji Commercial & Domestic Cleaning - August.
- £183.84 - Idverde Group - for bin emptying in July.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting in August.
- £160.60 - Viking- For Ink cartridges
- £83.04 - West Mercia Energy - For electricity at public toilets from Feb-Aug ‘17
- £147.95 - Flex Int’l Ltd – 2 x 8 GG RAM for Clerk’s computer.
- £85.00 - Riverbourne Community Farm - For Speed Indicator Device for 1 week in July.
- £30.00 - Longford Estates - Allotments Rent.
- £10.00 - Longford Estates - Land at Children’s Corner Rent.
- £170 - Environment Agency - For permit to carry out works next to The Bunny.
- £99.45 - Wiltshire Council - For minor planning variation to Memorial Hall Extension.

Cllr Brentor proposed, Cllr Quarmby seconded and it was RESOLVED that they be approved.

119.17 To resolve to approve the sum of £4,169.22 as the Accounts for payment for September and to record the bank balances:

Maranji Commercial & Domestic Cleaning	735.00
Idverde Group	183.84
Bawden Contracting Services Ltd	696.31
Viking- For Ink cartridges	160.60
West Mercia Energy	83.04
Flex Int'l Ltd	147.95
Riverbourne Community Farm	85.00
Longford Estates	30.00
Longford Estates	10.00
Environment Agency	170.00
Wiltshire Council	99.45
Mr B Johnson – Sept Salary	151.20
Mr N Saxby – Sept Salary	151.20
Mrs B Cornish – Sept salary	1,465.63
Total	4,169.22

Balances to be Approved and Noted as at 11.09.17

Current A/c: £8,282.93 Deposit A/c: £134,997.76

Cllr Sutcliffe proposed, Cllr Quarmby seconded and it was RESOLVED that they be approved.

120.17 To resolve to note the Clerk’s report providing information on recent issues and work completed: Cllr Mace proposed from the Chair and it was RESOLVED that the Clerk’s report be noted:

Sankt Croix: The piece of under 5 play equipment approved by the Parish Council at its July meeting has been installed in the Memorial Gardens. The work took three days, with the Memorial Gardens being closed for 2 days from 8.30-3 pm and the piece will continue to be enclosed with Heras fencing in order to allow the soil and mats installed to settle and the seeded grass to germinate and grow through them.

Trees in Moot Lane Recreation Ground: Work to the trees in the Moot Lane Recreation Ground was started on Monday 4th September and has been partially completed. Active Tree Care will complete the work on a day when the weather is clear and their vehicles can safely get in and out of the Recreation Ground without churning up the grass.

Whilst raising the height of the branches to the trees, this revealed security issues for the gardens behind it and a temporary barrier has been installed to bridge the gap from the Parish Council’s existing new fence and the old fence bordering the bungalows. The Clerk will be arranging a meeting with an officer from Wiltshire Council Housing and Cllr Brentor to discuss the issue of ownership and responsibility for providing security to the boundaries of the bungalows.

Path Improvement Grant for Footpath 66 (Moot to Millennium Green): Cain Bioengineering have quoted £1,000 plus VAT for the repair of two 5 metre length

sections of footpath 66 which have eroded. When the new Path Improvement Grant Scheme is relaunched shortly, the Clerk will be applying for a grant to cover the cost.

Clean It Up Signs and No Dogs Playground signs: The signs have been delivered and Mr Bob Moody will be installing them in the next two weeks on posts around the parish and also on each of the playground gates.

Cemetery: Mr Moody has also been asked to paint the gates at the entrance to the Cemetery as they are looking in need of some smartening up.

Tannery Bridge: The Clerk has also asked Mr Moody to remove the overhanging willow branches which are dangling too low across the pavement on Tannery Bridge.

Community Infrastructure Levy: The Parish Council was due to receive two payments after 31st January and after 31st July 2017. Following Unitary Cllr Clewer's intervention following numerous requests from the Clerk to Wiltshire Council officers, these have been paid.

121.17 To resolve to note the Correspondence received: Cllr Mace proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. Wiltshire Council - Emails regarding:
 - Appeal Decision for Land at Long Meadow Nurseries, Breamore Road, Downton, - 15/10837/CLE - Appeal is allowed by the Planning Inspectorate.
 - Cllr Wayman's September Highways Newsletter.
 - Parish Lengthsman Winter schedule in parishes.
 - Briefing notes on: Disabled parking bays, Waste Management contracts update and Local development scheme update.
2. Wiltshire Association of Local Councils - Further guidance on the General Data Protection Regulation which comes into effect in May 2018.
3. Salisbury Museum - An email regarding the next major exhibition entitled 'Terry Pratchett: His World' which opens on 16 September and runs until 13 January 2018.
4. Mr D Bennett— Two reports of flytipping in Charlton which he has reported online.

122.17 Next meeting: The next meeting will be held on Monday 9th October 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton.

With no further business, the meeting closed at 8.44 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.