

# DOWNTON PARISH COUNCIL



4<sup>th</sup> September 2017

**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary meeting of Downton Parish Council on Monday 11<sup>th</sup> September 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

Yours sincerely

**Bev Cornish  
Clerk to the Council**

*The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.*

## **7.30pm Public Question Time**

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

**Unitary Councillor Richard Clewer – To receive a short verbal report.**

## **Agenda**

### **109.17 To receive apologies from Councillors.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **110.17 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 14<sup>th</sup> August 2017.**

**111.17 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**112.17 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**

**113.17 Planning and Tree Works Applications**

**17/07328/FUL 107 The Borough, Downton** - Removal of 2 conservatory single storey structures, brick single storey utility and slate roofed catslide roof and part first floor store floor. Proposed single storey flat roofed extension with roof lights replacing conservatory structure. Proposed 2 storey pitched roof extension with rooflights replacing cat slide roof element.

**17/06914/FUL 8 Squarey Close, Downton** - Erection of car port and workshop/store with dormer roof.

**17/07468/FUL 50 Moot Gardens, Downton** - Proposed single storey pitched roof extension with rooflight inserts to roof elevation. Flat roof box dormer roof extension to create additional room with flat roof rooflight and associated internal works (Resubmission of 17/1009/FUL).

**17/07510/FUL Existing Telecoms Site at Standlynch Down, Witherington Farm** - Proposed vodafone site share telecommunications installation upgrade and associated works on existing EE and H3G LTE installation.

**17/07942/DEM Scotts House, Salisbury Road, Downton** - Proposed demolition of existing dwelling to enable the redevelopment of the site.

**17/07689/VAR 124 The Borough, Downton** - Variation of condition 2 of planning permission 17/04306/FUL to allow for proposed alterations to the appearance and layout of the approved development.

**17/07991/FUL Longford Service Station, Salisbury Road, Downton** - Removal of existing car wash structures, relocation of bin store and extension of forecourt shop to facilitate ancillary A1 use.

**114.17 To consider and resolve to approve the Annual Insurance Premium and 3 year contract from the 3 quotes submitted by Came & Company for the Parish Council's Insurance Policy.**

**115.17 To consider and to resolve to approve the setting up of a Working Group to formulate the 2018/19 Budget and precept and to agree on its membership.**

**116.17 To resolve to submit a response to the Department of Communities and Local Government's Consultation entitled 'A new broadband Universal Service Obligation: consultation on design'.**

**117.17 To resolve to submit a response to Wiltshire Council's Waste and Recycling survey 2017.**

**118.17 Representative Reports:**

**Information Event as part of the 'Downton a Caring Community' Initiative:** To receive a short verbal report from Cllr Brentor on the event which provided residents with information on the resources available to support people who need help or feel isolated.

**119.17 To approve the following payments**

- £735.00 - Maranji Commercial & Domestic Cleaning - August.
- £183.84 - Idverde Group - for bin emptying in July.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting in August.
- £160.60 - Viking- For Ink cartridges
- £83.04 - West Mercia Energy - For electricity at public toilets from Feb-Aug '17
- £147.95 - Flex Int'l Ltd – 2 x 8 GG RAM for Clerk's computer.
- £85.00 - Riverbourne Community Farm – For Speed Indicator Device for 1 week in July.
- £30.00 - Longford Estates - Allotments Rent.
- £10.00 - Longford Estates - Land at Children's Corner Rent.
- £170 - Environment Agency - For permit to carry out works next to The Bunny.
- £99.45 - Wiltshire Council - For minor planning variation to Memorial Hall Extension.

**120.17 To resolve to approve the sum of £4,169.22 as the Accounts for payment for September and to record the bank balances.**

**121.17 To resolve to note the Clerk's report providing information on recent issues and work completed.**

**122.17 To resolve to note the Correspondence received.**

**123.17 Date of next meeting - Tuesday 25<sup>th</sup> September 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton.**

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.***

***Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.***