

DOWNTON PARISH COUNCIL



5th February 2017

To: All Members of Downton Parish Council

You are summoned to an Ordinary Meeting of Downton Parish Council on Monday 13th February 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Julian Johnson – To receive a short verbal report.

Agenda

226.16 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

227.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 23rd January 2017.

228.16 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

229.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

230.16 Planning and Tree Works Applications:

16/12389/FUL 115 The Borough, Downton - Removal and replacement of the existing sunroom to create larger sunroom. Removal and replacement of the existing porch.

17/00082/FUL Wick Farm, Wick Lane, Downton – Change of use of land for the creation of all-weather horse schooling arena 40m by 20m.

17/00578/TCA Hamilton House, Barford Lane, Downton - 2 Yew trees - reduce overall by one-third.

17/00739/FUL 81 The Borough, Downton - Demolition of existing single garage and entrance lobby, and replacement with two storey extension.

231.16 To receive a short verbal report from Cllr Quarmby and the Memorial Hall Working Group on the progress of the work to conduct a public consultation and exhibition and to:

- a. Consider and approve a letter to be delivered to all households explaining the Parish Council's proposals to consider a Public Works Loan Board loan and giving notification of a forthcoming Exhibition and Public Consultation;
- b. Consider and approve that an Exhibition and Public Consultation be held with residents on Saturday 4th March 2017 at the Memorial Hall from 10 am to 4 pm; and
- c. Consider any other actions to be taken.

232.16 To consider recommendation from the Amenities Committee and Rights of Way Working Group to approve the formal designation of a Circular Walk of 3.5 miles around Downton parish, in partnership with those created at Alderbury and Pitton.

233.16 To consider a response to the Department of Communities and Local Government's consultation on 'Fixing Our Broken Housing Market' as part of the Government's Housing White Paper.

234.16 To consider and resolve to approve the Parish Council's participation in the 'Great British Spring Clean' in the parish on Saturday 4th March 2017.

235.16 To consider and resolve to approve the date of the Annual Parish Meeting as Monday 27th March 2017 at the Memorial Hall and to agree on its format and on any actions to be taken.

236.16 To consider and resolve to approve the date of the Annual Meeting of the Parish Council as Monday 15th May rather than Monday 8th May 2017 to take account of the Parish and Town Council Elections being held on Thursday 4th May 2017.

237.16 Committee Reports:

Amenities Committee: To receive a short verbal report from Cllr Brentor on a recent meeting.

New Housing Development Committee: To receive a short verbal report from Cllr Quarmby on a recent meeting.

238.16 To resolve to receive and note the Minutes of:

The meeting of the Amenities Committee held on Monday 28th November 2016.

The meeting of the New Housing Development Committee held Monday 5th September 2016.

239.16 Representative Reports:

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Whitmarsh on a recent meeting.

Brian Whitehead Sports Centre Association: To receive a short verbal report from Cllr Hayward on a recent meeting.

Pedestrian Refuge on the A338 in Salisbury Road, Downton: To receive a short verbal report from Cllr Mace on a recent meeting with Charles Church representatives and the Wiltshire Council Highways Engineer.

Parish Surgery: To receive a short verbal report from Cllr Mace.

240.16 To resolve to approve the following payments:

- £700.00 - Maranji Commercial & Domestic Cleaning – February.
- £75.00 - P D Brentor – For maintenance of the Neighbourhood Plan website.
- £360.00 - Envirochem – For Asbestos Survey of Moot Lane Pavilion.
- £229.80 - Idverde Group – For bin emptying in January.
- £135.60 - RBS Software – For maintenance of computer software.
- £198.58 - Water2business – For Public Toilets.
- £36.00 – CPRE – Annual membership.

241.16 To resolve to approve the sum of £3,482.17 as the Accounts for payment for February and to record the bank balances.

242.16 To resolve to note the Clerk's report providing information on recent issues and work completed.

243.16 To resolve to note the Correspondence received.

244.16 To confirm the date of the next meeting as Monday 27th February 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.