



**Minutes of the meeting of the Amenities Committee held on Monday 28<sup>th</sup> November 2016 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Brentor (Chair) and Cllrs Dean, Mace, Saxby and Whitmarsh.  
Bev Cornish, Parish Clerk.

No members of the public were present.

**Public Question Time:**

No questions or statements were received.

**Amen 36.16 To receive apologies for absence:** The Clerk reported that apologies had been received from Cllrs Cordell, Hayward, Pearce, Sutcliffe and Watts.

**Amen 37.16 To consider and resolve to approve the Minutes of the meeting held on Monday 26<sup>th</sup> September 2016:** Cllr Brentor proposed from the Chair and it was RESOLVED that the Minutes of the meeting held on Monday 26<sup>th</sup> September 2016 be approved and signed by the Chair as a true record.

**Amen 38.16 Declarations of Interest:**

a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.**

No declarations of interest were received.

b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered.**

No dispensation requests had been received by the Clerk.

**Amen 39.16 To resolve to note the matters arising and actions taken from the Minutes:** Cllr Brentor proposed from the Chair that the progress of the following matters raised at the last meeting be noted:

**Public Question Time: Trees in Joanna Close and Marie Avenue:** The Clerk was still awaiting action on this and had also contacted the Highway Engineer to progress work to the tree in Joanne Close which was not able to be added to the work done by the Parish Stewart.

**Amen 08.16 Trees and undergrowth along the boundary of the Moot Lane Recreation Ground:** The work to the undergrowth had been carried out by Active Tree Care on 7<sup>th</sup> November and the fencing erected by RTS Fencing on 9<sup>th</sup> November. Active Tree Care would return at a later date to carry out the work to the trees.

**Amen 09.16: Double bins for Pharmacy and Memorial Gardens:** All bins had been installed by Mr Bob Moody.

**Amen 18.16: Moot Lane Pavilion:** Wessex Demolition had been contracted to demolish the Pavilion subject to an R&D Asbestos Survey being carried out.

**Amen 30.16 Willow Trees overhanging the footpath on Tannery Bridge:** Cllr Brentor had written to the Chair of the Fishing Club to seek recompense for the emergency work carried out to the trees and the contact details for the landowner.

**Amen 32.16 National Lottery 'Awards for All' grant scheme application:** The Clerk had not yet been able to prioritise this application above other work.

**Amen 40.16 To receive a short verbal report from Cllr Brentor regarding the Report from the Parking Working Group and to:** Cllr Brentor gave a detailed report on the hard work carried out by the Working Group in looking at the parking issues and in canvassing residents for their views and concerns. She said it had been very disappointing to receive only 11 responses.

**a. Resolve to recommend its approval to the Parish Council:** Following her report and a brief discussion, Cllr Mace proposed, Cllr Whitmarsh seconded and it was RESOLVED that a recommendation be made to the Parish Council to approve the Report so that it could be retained for future reference.

**b. Request that it takes action on two items raised in the Report:** In view of the issues raised in Cllr Brentor's report regarding the parking issues identified during the Primary School pick up and drop off times and parking in the High Street, Cllr Mace proposed, Cllr Whitmarsh seconded and it was RESOLVED that a recommendation be made to the Parish Council as follows:

(i) That there be bi-monthly meetings between the Chair of the Amenities Committee and the Chair of Governors of the Primary School to encourage follow up of actions and to act as a liaison between the school and the Parish Council for parking solutions and to offer Parish Council support where appropriate.

(ii) Build a case for marking parking spaces partly on the pavement outside the Spinnaker fish shop, including investigating whether there is a need for a dropped kerb and to apply for Community Area Transport Committee monies to fund 50 percent of the cost of its implementation.

**Amen 41.16 To receive a short verbal report from Cllr Watts of the Moot Lane Recreation Ground Working Group on any progress in setting up the Working Group's first meeting:** Cllr Brentor reported that she had received an email from Cllr Watts advising that he was awaiting feedback from local interested parties and would report back at the next meeting.

**Amen 42.16 To receive a verbal report from Cllr Brentor on the Bridge foot/cycle path Working Group:** Cllr Brentor gave a brief report on the progress of the project. She said that Working Group had had a very positive meeting with the Wiltshire Council Bridge Engineer and had received some ballpark costings which were encouraging. She said Cllr Quarmby was looking into the Environment Agency's requirements which would need to be met in order to obtain permission for the bridge and the footpath leading to it and Ian Campbell was considering alternative locations for the bridge.

**Amen 43.16 To agree a date for the next meeting as Monday 23<sup>rd</sup> January 2017 at 7.30 pm:** Cllr Brentor proposed from the Chair and it was RESOLVED that the next meeting be held on 23<sup>rd</sup> January 2017 unless it was otherwise replaced by a Parish Council meeting.

With no other business, the meeting closed at 8.05 pm.