

# DOWNTON PARISH COUNCIL



## **Minutes of an Ordinary Meeting of the Parish Council held on Monday 10<sup>th</sup> October 2016 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Mace (Chairman) and Cllrs Brentor, Chandler, Cordell, Dean, Dickinson, Ford, Hayward (until 9.15 pm), Saxby, Sutcliffe, Whitmarsh, Watts and Yeates.

**In attendance:** Mrs Bev Cornish, Parish Clerk.

**Also present:** Four members of the public.

### **Public Question Time:**

Mrs Chris Parry advised that Amco, on behalf of the Environment Agency, was upgrading the pumping station in Green Lane. She said the work would take 4-5 weeks and the person leading the work was staying at her Bed & Breakfast.

Mrs Nikki Wilson, speaking on behalf of the Downton Society, expressed her concern about the decision taken by the planning officer for the Primary School's planning application to approve the Rodeca cladding for the outside of the classroom block. She said that the Downton Society was unaware, when considering the white render alternative plans, that there were only two choices, Rodeca or render. Neither designs were appropriate or would enhance the conservation area, but the consensus view may have been that the render was better than the cladding. She asked that the Parish Council consider going back to Mr Warren Simmonds to ask that it be given a choice with the knowledge that it was either cladding or render.

Mr Rick Ladds said that this was a really sorry saga which had gone on for long enough and the school had not co-operated with anyone. He said it was getting to the stage when members of the Parish Council should be resigning as it had not been able to control anything about this project.

Mrs Nikki Wilson said that from the Downton Society's point of view, its members did not agree with the suggestion that councillors should resign. Its members also acknowledged and appreciated the hard work which had been put in by the Parish Council to incorporate the views of the residents. She said the Council had to balance the getting of the best possible solution between good design and the provision of places at the school for the children of the parish.

The Chairman said that members of the Parish Council had endeavoured to take account of the views put forward by residents and organisations in its response to consultations on the Primary School's application. However, the Governing Body of the School and Wiltshire Council were ultimately responsible for it.

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Downton Parish Council – Full Council Meeting Monday 10<sup>th</sup> October 2016  
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

.....Date.....

**Unitary Councillor Julian Johnson:** Unitary Cllr Julian Johnson reported that the budget for the year was overspent by £6 million so officers were currently looking whether any savings could be made to services to ensure that the budget balanced by the end of the financial year. He also said that in the coming financial year there may need to be further cuts to rural bus services but the Council was awaiting information contained in the Chancellor's Autumn Financial Statement.

Cllr Johnson also offered to assist in taking up the issue of the Rodeca cladding and render alternative designs for the two-storey classroom block with Mr Warren Simmonds, the planning officer for the Primary School's application.

**128.16 To receive apologies from Councillors:** Cllr Mace advised that apologies had been received from Cllrs Chandler and Quarmby due to work commitments and Cllr Pearce due to a holiday commitment. Downton Parish Council RESOLVED to note the apologies received

**129.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on 12th September 2016:** Downton Parish Council RESOLVED to approve the Minutes of the meeting held on 12<sup>th</sup> September 2016 as a true record and they were signed by the Chairman.

**130.16 Declarations of Interest:**

- a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

Cllr Dean declared a personal and pecuniary interest in planning application 16/08760/FUL and did not speak or vote when it was considered by the Council.  
Cllr Cordell declared a personal and pecuniary interest in tree works application 16/09384/TPO and did not speak or vote when it was considered by the Council.  
Cllr Ford declared a personal and non-pecuniary interest in tree works application 16/08965/TPO.  
Cllr Saxby declared a personal and pecuniary interest in Minutes 135.16 and 151.16 and did not speak or vote when they were considered by the Council.

- b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk advised that no dispensation requests had been received.

**131.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action:** Following both a report from Cllr Sutcliffe that the Primary School would have to submit an amendment to its application if it wished to proceed with the render and a further discussion, Cllr Hayward proposed, Cllr Brentor seconded and it was RESOLVED, with 1 abstention from Cllr Cordell, that no further action be taken.

**132.16 Planning and Tree Works Applications:**

**16/08965/TPO 34 Saxonhurst, Downton - T1 - Corsican Pine tree - remove five lowest branches:** Downton Parish Council RESOLVED to raise no objection to this application.

**16/08760/FUL 4 Green Lane, Downton - White UPVC conservatory to Rear of Property.16/08788/TCA Moot Farm Cottage, 41 Moot Lane, Downton - Fell a Lime tree:** Downton Parish Council RESOLVED to raise no objection to this application.

**16/08865/VAR Unit 6 Scotts Close, Downton - Removal of Condition 5 of S/2010/1553 in relation to the use of the Unit:** Downton Parish Council RESOLVED to object to the removal of Condition 5 altogether in relation to the use of Unit 6. However, it would support an extension to that condition for a further 10 years.

**16/09384/TPO 2 Joanna Close, Downton - T1 - Thuya - Fell T2 - Horse Chestnut - 30% reduction all round T3 Leylandii x 2 Remove:** Downton Parish Council RESOLVED to leave the decision on this application to the Tree Officer as it had been submitted by a parish councillor.

**133.16 To consider an Application from Mr Stamat Singh Chopra for a Premises Licence under the Licensing Act 2003 for:**

**Chopra Supermarket Ltd, 16 High Street, Downton, Wiltshire, SP5 3PJ**

**Sales of Alcohol OFF the Premises**

**Monday – Saturday 0700 - 2100**

**Sunday 0800 – 2100**

Downton Parish Council RESOLVED to raise no objection to this application.

**134.16 To consider and resolve to approve a request from Mr Peter Ulliyatt, Chairman, 1st Downton Scout Group, to locate an additional container of the same size adjacent to the existing container beside the Scout Hut in Barford Lane:**

Following a brief report from Cllr Brentor, she proposed, Cllr Dean seconded and it was RESOLVED that the additional container be approved.

**135.16 To resolve to approve the appointment of Mr Billy Johnson and Mr Nicholas Saxby as the Parish Council’s employees in their part-time roles as Litter Pickers:** Following a brief report from Cllr Ford, he proposed, Cllr Hayward seconded and it was RESOLVED that they be approved.

**136.16 To consider and resolve to approve a detailed letter of complaint to Persimmon Homes South Coast Ltd regarding the unnecessary disruption caused to residents and drivers by the poorly managed traffic lights on the A338 beside the Charles Church development:** Following a lengthy discussion, Cllr Hayward proposed, Cllr Ford seconded and it was RESOLVED that a constructive letter of complaint be sent to the relevant Director of Persimmon Homes South Coast Ltd.

**137.16 To consider and resolve to approve a recommendation from the Amenities Committee to apply for a National Lottery ‘Awards for All’ grant to purchase several pieces of outdoor fitness equipment up to the value of £10,000 for installation in one of the Parish Council’s play areas:** Following a brief report from Cllr Brentor, Cllr Cordell proposed, Cllr Hayward seconded and it was RESOLVED that the application be made by the Clerk. Cllr Yeates asked that the Amenities Committee consider locating one or two pieces of the equipment in the Memorial Gardens.

**138.16 To consider a quote of £1,300 from Active Tree Care and to resolve to approve a recommendation from the Amenities Committee to prune the Willow Trees overhanging the footpath on Tannery Bridge, giving prior notice to the landowner of their requirement to carry out work by a deadline or receive a bill from the Parish Council:** Following a brief report from Cllr Brentor and a discussion, Cllr Brentor proposed, Cllr Hayward seconded and it was RESOLVED that the Clerk should write to the owner of the land, once established, in the first instance to ask them to take action on the issue.

**139.16 To consider and resolve to approve the closure of The Borough and High Street from the Memorial Hall to Church Hatch for 1 hour on Sunday 13<sup>th</sup> November 2016 at 10.15 am for the Remembrance Day Service and Parade:** Following a brief report from the Clerk, Cllr Sutcliffe proposed, Cllr Watts seconded and it was RESOLVED that approval be given to the one hour road closure.

**140.16 To resolve to approve an application to Cleansing Services Group for a grant of £30,000 from the Landfill Communities Fund as a contribution towards the Memorial Hall Extension:** Cllr Sutcliffe proposed, Cllr Hayward seconded and it was RESOLVED that the application be made by the Clerk.

**141.16 To consider three quotes from demolition contractors and resolve to approve one quote to demolish the Moot Lane Pavilion:** Cllr Mace proposed from the Chair and it was RESOLVED that this item be deferred to the next meeting as the Clerk had not yet received three formal quotes from contractors.

**142.16 To consider and resolve to approve a response to the Department for Communities and Local Government’s Technical Consultation on the Local Government Finance Settlement:** Cllr Mace proposed from the Chair and it was RESOLVED that this consultation be delegated to the Budget Working Group for submission to DCLG.

**143.16 To consider and resolve to approve a response to the Department for Communities and Local Government’s Technical Consultation on Implementation of Neighbourhood Planning Provisions in the Neighbourhood Planning Bill:** Cllr Mace proposed from the Chair and it was RESOLVED that this consultation be delegated to Cllrs Brentor, Ford and Mrs Nikki Wilson.

**144.16 To consider and resolve to approve a response to Wiltshire Council’s consultation on the Council Tax reduction Scheme:** Following a brief discussion, Cllr Ford proposed, Cllr Mace seconded and it was RESOLVED that councillors should submit their personal individual responses to this consultation.

**145.16 To consider and resolve to approve a response to Salisbury Cathedral's consultation on its Master Plan:** Cllr Mace proposed from the Chair that the Clerk should send a response stating that the Parish Council wishes to make no comments on the Master Plan.

**146.16 To consider an invitation from Mrs Sally Bird to enter a Parish Council Christmas Tree for the Christmas Tree Festival being held at St Laurence's Church in mid-December:** Cllr Mace proposed from the Chair and it was RESOLVED that Cllr Saxby with the assistance of Cllr Brentor, following their expression of interest, be approved to create a Tree for the Festival.

**147.16 Committee Reports:**

**Amenities Committee:** Cllr Brentor gave a brief report on a recent meeting at which most of the issues discussed had already been considered by the Parish Council earlier in the meeting. She said a Working Group had been set up to consider future plans for the Moot Lane Recreation Ground and items for the 2016/17 precept had been put forward for consideration by the Budget Working Group.

**148.16 To resolve to receive and note the Minutes of:**

The meeting of the Amenities Committee held on 25<sup>th</sup> July 2016.

Cllr Brentor proposed, Cllr Cordell seconded and it was RESOLVED that they be noted.

**149.16 Representative Reports:**

**Community Area Transport Group:** Cllr Yeates gave a brief report on a recent meeting at which work to the crossing point in the High Street had been reconsidered and further funds allocated, although the Parish Council was not required make any additional contribution.

**Southern Wiltshire Area Board:** Cllr Whitmarsh gave a brief report on a recent meeting at which there had been presentations on the new model for Neighbourhood Policing which would take effect on 17<sup>th</sup> October 2016 and on flytipping with the purchase of a hidden camera being approved. Cllr Brentor had also given a short briefing on the 'Safe Places' Initiative.

**Launch of Safe Places in Downton:** Cllr Brentor reported that the launch would take place between 10 am and 2 pm outside the Co-op on Saturday 22<sup>nd</sup> October. She said the Working Group had received very good support from the business and the purpose of the launch was to advise people on how the initiative worked and to hand out the In Case of Emergency (ICE) Cards which people should carry so that relatives/friends can be contacted in an emergency.

**Parish Council Surgery:** Cllr Ford reported that there had been a request for a box junction on the A338 when exiting Marie Avenue. Cllr Yeates said that he would raise this at a future meeting of the Community Area Transport Group.

**150.16 To resolve to approve the following payments:**

- £700.00 - Maranji Commercial & Domestic Cleaning - October.
- £390.00 - Broxap for one slimline double litter bin.
- £71.92 - Viking for printer cartridges and paper.
- £480.00 - Spire Building Control Services Ltd – For building control guidance on the Memorial Hall Extension.
- £15.00 - A donation to the Royal British Legion for a Remembrance Day wreath.

Cllr Whitmarsh proposed, Cllr Yeates seconded and it was RESOLVED that they be approved.

**151.16 To resolve to approve the sum of £4,771.86 as the Accounts for payment for October and to record the bank balances:**

	£
Maranji - Commercial & Domestic Cleaning - October	700.00
Broxap - one slimline double litter bin	390.00
Viking - printer cartridges and paper.	71.92
Spire Building Control Services Ltd – For building control guidance on the Memorial Hall Extension	480.00
Donation to Royal British Legion for Wreath	15.00
Mr B Johnson – September Salary	37.80
Mr N Saxby – September Salary	17.01
Mr B Johnson – October Salary	151.20
Mr N Saxby – October Salary	151.20
Mrs B Cornish – October Salary	1444.59
HM Revenue & Customs – PAYE for July Aug Sept	1313.14
Total	<u>4771.86</u>

**Balances to be Approved and Noted as at 10.10.16:**

Current A/c: £484.07 Deposit A/c: £100,149.01

Cllr Ford proposed, Cllr Sutcliffe seconded and it was RESOLVED that they be approved.

**152.16 To resolve to note the Clerk’s report providing information on recent issues and work completed:**

*Bins* - Two double bins, one for the Co-op and one for outside the pharmacy were awaiting installation by Mr Bob Moody.

*Kissing Gate at Millennium Green* - The long awaited changing of a stile to a kissing gate on the footpath leading from The Moot to Millennium Green was completed on Thursday 6<sup>th</sup> October by a member of the Rights of Way Team at Wiltshire Council and local volunteers.

*Repair of Iron bridge* – This was due to take place on Monday 10<sup>th</sup> October.

Cllr Mace proposed from the Chair and it was RESOLVED that the Clerk’s report be noted.

**153.16 To resolve to note the Correspondence received:** Downton Parish Council RESOLVED to note the following correspondence:

1. Mrs H Willcox – An email regarding the dangers of turning into and turning right out of Barford Lane with the parked cars on the High Street and asking whether the Parish Council would consider installing a mirror opposite Barford Lane to aid drivers.
2. Wiltshire Electoral Services – An email from Ms Tracey Clements advising of the election timetable for the Neighbourhood Plan Referendum being held at Downton Memorial Hall on Thursday 24th November 2016.
3. Mrs Chris Parry – An email advising of work to the flood defence pumping station in Green Lane being carried out by the Environment Agency.
4. Wiltshire Council – Several emails from Mrs Sarah Hughes regarding the Downton Neighbourhood Plan.
5. Wiltshire Council – An email from Financial Planning regarding the timetable for submitting the precept figures for 2017/18.
6. Wiltshire Council – An email from Baroness Jane Scott advising of the government’s consultation on the 2017/18 local government finance settlement.
7. Jacksons – Several emails regarding the Lease and Car Parking Deed between the Parish Council and Downton Primary School.
8. Southern Wiltshire Area Board – An email from Mr Tom Bray setting out the highlights of and further information from the recent meeting.
9. Wiltshire Council – An email from Mrs Carolyn Thomson-Easter, Enforcement Officer, stating that she had contacted Charles Church’s Agent with a stopping up notice to be in place within 7 days in response to the Clerk’s email regarding the breach of planning condition by the continued use of the site access in Wick Lane.
10. Mr Bryan Morris – An email on behalf of the Royal British Legion regarding the road closure and likely lack of police presence.
11. Salisbury Museum – An email from Ms Louise Tunnard advising of half term events at the Museum.
12. 1<sup>st</sup> Downton Scouts – An email from Mr Peter Ulliyatt, Chair, regarding the siting of an additional container to store equipment on the site of the scout hut.
13. Wiltshire Council – An email from Ms Karlene Jammeh attaching details of the new Walking Netball programme which launches in Wiltshire next week to coincide with Women’s Sport Week. Sessions will be taking place in Salisbury, Corsham, Tidworth and Trowbridge.
14. Mr Luke Wordley – An email advising of an amendment to the planning application for 58 The Borough with regard to the drainage, which will be going through consultation shortly.
15. Wiltshire Council – An email from Mr Tim Woolford giving details of the Parish Steward Scheme.

**154.16 To confirm the date of the next meeting as Monday 24th October 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton:** Downton Parish Council RESOLVED that the next meeting be held on Monday 24<sup>th</sup> October 2016.

With no further business, the meeting closed at 9.35 pm.

*Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.*