

DOWNTON PARISH COUNCIL



4th April 2016

To: All Members of Downton Parish Council

You are summoned to a Full Council Meeting of Downton Parish Council on Monday 11th April 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Julian Johnson – To receive a short verbal report.

Agenda

1. To receive and accept apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

- 2. To consider and resolve to approve the Minutes of the Parish Council meeting held on Monday 14th March 2016.**
- 3. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.**
- 4. To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**
- 5. Planning and Tree Work Applications:**

16/02117/FUL Unit 16 To 17 Parkers Close, Downton Business Centre Downton - Change of Use from the current B8 (Storage and Distribution) to B2 (General Industrial).

16/02512/LBC 99 The Borough, Downton - Proposed two storey and single storey extensions and installation of iron railings along highway boundary in front of annexe (amendments to 15/03833/LBC).
- 6. To consider a Special Motion submitted by Cllrs Mace, Sutcliffe, Cordell, Brentor and Quarmby to reverse the decision made under Minute 15/281 to raise no objection to Planning Application Nos. 16/02026 9 Clearbury View and 16/02029 7 Clearbury View. This is to enable Councillors to consider the concerns raised by residents from Greenacres which were not available to them when they took the decision on 14th March 2016 and to enable them to re-consider the plans.**
- 7. To consider and resolve to approve the Deed of Surrender relating to the Lease for the Public Toilets in The Borough and the signing of it by two councillors.**
- 8. To consider and resolve to approve a quote from Wallgate Limited for an annual service and maintenance contract, to include parts and labour, for the three Wallgate Handwash Units within the Public Toilets at the cost of £204 per unit.**
- 9. To resolve to approve the inclusion of the Public Toilets in the Parish Council's Asset Register at the value of £100,000.**
- 10. To resolve to accept the offer of a donation of £500 per annum from Downton Cuckoo Fair Ltd as a contribution towards the maintenance and use of the Public Toilets during the annual Cuckoo Fair.**
- 11. To consider a proposal from Cllr Chandler to write to Wiltshire Council to re-assess the speed limit on the A338 from Downton to Salisbury in the light of the recent fatal accident.**

12. **Following confirmation from Wiltshire Council that it will not carry out any further investigations into the 'upstream solution' to The Bunny in relation to the Primary School's planning application, to consider:**
 - a. **the options and recommendations put forward by the New Housing Development Committee; and**
 - b. **whether to carry out independent investigations and modelling as required by the Environment Agency at the cost of up to £10,000.**
13. **To consider and resolve to approve the comments and recommendations for the choice of inspector to examine the Downton Neighbourhood Plan.**
14. **To consider a quote of £900 obtained from Mr Martin Pickard to provide a cost for the detailed plans of the Memorial Hall Extension once they have been drawn up.**
15. **To consider and resolve to approve a response to the Department for Communities and Local Government's technical consultation on Implementation of Planning Changes.**
16. **To consider and resolve to approve a response to the Wiltshire Council consultation on the Draft Revised CIL Regulation 123 List and Planning Obligations SPD.**
17. **To consider and resolve to approve the maintenance and replacement of the timber edging boards to the Cemetery path by Mr Bob Moody for a quote of £1,200 to include all labour and materials.**
18. **Using the Parish Council's power under Section 137 of the Local Government Act 1972, to consider a request from Ms Susan Barnhurst-Davies, Trustee of The Downton Moot Preservation Trust, for a contribution towards the installation cost of £660 for 6 cycle racks supplied free of charge by Wiltshire Council.**
19. **To consider whether to continue to hold the Parish Council monthly surgeries at the Memorial Hall and whether to renew the annual advert in the InDownton Newsletter for the cost of £100.**

20. Committee Reports:

New Housing Development Committee: To receive a short verbal report from Cllr Quarmby on a recent meeting

21. To resolve to receive and note the Minutes of:

The meeting of the New Housing Development Committee held on 29th February 2016.

22. Representatives reports:

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Whitmarsh.

Parish Surgery: To receive a short verbal report from Cllr Mace.

Dementia Information and Training Event: To receive a short verbal report from Cllr Brentor.

Meeting of Southern Wiltshire Parishes with Riverbourne Community Farm: To receive a short verbal report from Cllr Cordell.

23. To approve the following payments

- £183.84 - The Landscape Group – for bin emptying.
- £122.41 - Mr B Moody – For repair and replace barbed wire at the Memorial Hall.
- £125.58 – Came & Company for the addition of the Public Toilets.
- £160.00 – Mr J Savage – For work to clear recreation ground boundaries.
- £27.67 – Southern Electric – For Moot Lane Pavilion.
- £150 – Johnson Fencing – Emergency removal of two fallen trees in Downton Cemetery.

24. To resolve to approve the sum of £3,574.82 as the Accounts for payment for April and to record the bank balances.

25. To resolve to note the Clerk's report providing information on recent issues and work completed.

26. To resolve to note the Correspondence received.

27. Date of next meeting – Monday 9th May 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton.