

DOWNTON PARISH COUNCIL

Bev Cornish, Clerk to the Council

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1st December 2014

To: All Members of Downton Parish Council

Dear Councillor

You are summoned to a meeting of Downton Parish Council on Monday 8th December 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely



**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Agenda

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the meeting held on 24th November 2014.
3. Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.
4. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011.
5. Matters arising from the Minutes.

6. Wiltshire Council matters – Unitary Councillor’s Report.
7. Planning and Tree Works Applications:

14/10614/FUL - 17 Green Lane, Downton - Extensions to existing garage to create accommodation over, single storey rear extension and new pitch roof porch to front door.

14/11008/TCA - The Kings Arms, High Street, Downton - Fell T1 sycamore and T2 willow.

14/11067/TCA - 24 Gravel Close Downton – (1) Cypress tree - fell (2), Ash tree – pollard.
8. To consider a single objection to the Parish Council’s Public Notice in the Salisbury Journal, followed by a six week consultation period up to 31st August 2014, for the assignment of a parcel of land in the Memorial Gardens to Downton Primary School for the purpose of continuing to enable the accommodation of all children of primary school age in the parish who wish to attend Downton Primary School. This being subject to a satisfactory outcome of negotiations with Wiltshire Council, Charles Church, Downton Primary School, the Environment Agency and Wessex Water.
9. To consider and approve a revised 3 year Budget and level of Precept for 2015/16, 2016/17 and 2017/18 prepared by the Clerk.
10. To consider whether to increase the burial fees at Downton Cemetery for 2015.
11. To consider a draft policy for requests for grants under Section 137 of the Local Government Act 1972.
12. To consider the allocation of £7,000 from reserves for the formulation of plans for the Memorial Hall extension and demolition of the Parish Room from Footprint Architects and the submission of both a pre-application and full planning application to Wiltshire Council.
13. Committee Reports:
 - To receive a report from Cllr Mace on a meeting of the New Housing Development Committee.
14. Representatives’ Reports:
 - To receive a report from Cllr Mace on a Wiltshire Council Planning Training Seminar.
 - To receive a report from Cllr Lacey on a meeting of the Southern Wiltshire Area Board.
 - To receive a report from Cllr Yeates on a meeting of the Stockman & Woodlands Trust.

- To receive a report from Cllr Mace on a meeting with Wiltshire Council and Downton Primary School on the extension to the school playground into the Memorial Gardens.
15. To approve the following payments:
 - £183.84 - The Landscape Group – For bin emptying.
 - £1200 - Enfusion Ltd – For completion of the Sustainability Assessment Scoping Report for the Neighbourhood Plan.
 - £205 - Community Heartbeat Trust – New battery for defibrillator beside the Co-op.
 - £3214 - John Savage – Final payment for grasscutting.
 - £262.65 - ASG Maintenance – Final payment for grasscutting at the Redrow development.
 - £430.80 - Priority Mailing – For printing of Neighbourhood Plan questionnaire and letter.
 - £11.75 - Sempcorp Bournemouth Water – Moot Lane Recreation Ground.
 - £252.09 - Mrs B Cornish – Clerk's expenses for 1st Sept- 8th December 2014.
 16. To approve the Accounts for payment for December and to record the bank balances.
 17. Correspondence.
 18. Date of next meeting – Monday 22nd December 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.