

DOWNTON PARISH COUNCIL

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23rd April 2014

To: All members of Downton Parish Council

Dear Councillor

You are summoned to an Extraordinary Meeting of Downton Parish Council on Monday 28th April 2014 at 7.30 pm at Downton Library, High Street, Downton for the purpose of transacting the following business.

Yours sincerely



Bev Cornish
Clerk to the Council

Agenda

Part 1

1. To receive apologies from Councillors.
2. **Public Question/Statement Time – 15 minutes to receive any other questions or statements from members of the public.**
3. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.
4. To consider and agree on any changes to be made to pages 8 to13 of the draft consultation document, "Report on the Clerk's Role & Hours", produced by Cllrs Chandler and Mace and to determine the Parish Council's appetite for adopting its recommendations to make radical changes to the governance of the Parish Council.

Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS - STAFFING

The Chairman to propose the following resolution – ‘That in view of the confidential nature of the business about to be transacted on a personal employee matter, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’

5. To consider and agree on any changes to be made to the draft consultation document, “Report on the Clerk’s Role & Hours”, produced by Cllrs Chandler and Mace and to determine the Parish Council’s appetite for adopting its recommendations to make significant changes to the role of the Clerk in terms of:
 - the Clerk’s hours – Options 1.a and 1.b (pages 6 to 7, and the Appendices).
 - the package of additional measures (pages 14 to 15, and the Appendices).
 - the Clerk’s position on the salary scale (pages 1 to 5, and the Appendices).

6. Date of next meeting – Tuesday 29th April 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.