

DOWNTON PARISH COUNCIL



1st July 2019

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 8th July 2019 at 7.30 pm in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer – To receive a short verbal report.

Agenda

81.19 To elect a Chair for the meeting.

82.19 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

83.19 To consider and resolve to approve the Minutes of the Ordinary meeting held on Monday 24th June 2019.

84.19 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

85.19 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

86.19 Planning and Tree Works Applications

19/04657/FUL Land Adjacent to 2 Crossways Close, Downton - Proposed detached dwelling with double garage (Resubmission of 18/08827/FUL).

19/05040/FUL Field House, Lower Road, Charlton All Saints - Installation of 2500 litre bunded domestic oil storage tank and screen walling forward of principal elevation fronting the highway.

19/05126/FUL Anard, Long Close, Downton - Proposed extension and alteration of existing bungalow to create chalet bungalow.

19/05241/FUL 86 The Borough, Downton - Proposed development Demolition of existing rear extension. Construction of rear and part first floor extension.

19/05972/FUL Long Close Barn, Long Close, Downton - Demolition of existing detached garage building and replacement with new detached annex building on same footprint. The annex building is to contain a ground floor workshop space and living area with a roof dormer containing 2 bedrooms and a bathroom on the first floor.

19/04288/FUL 105 Moot Lane, Downton - Single storey rear extension.

87.19 To resolve to note the decisions on recent applications.

88.19 To resolve to approve the transfer of £2,612 received from Wiltshire Council to Downton Tennis Club as approved by Minute 46.17 comprising the S106 recreation (R2) contribution given to the Parish Council by Britford Parish Council as a contribution towards Downton Tennis Club's project to resurface its tennis courts at Downton Leisure Centre.

89.19 To resolve to approve the Terms of Reference for the Post Office Working Group.

90.19 To consider and to resolve to agree on a response to Wiltshire Council's consultation on the Salisbury Central Area Framework.

- 91.19 To resolve to approve a Risk Management Policy and Register.**
- 92.19 To resolve to approve that Cllr Hall be added to the Parish Council's bank mandate as an authorised cheque and online signatory.**
- 93.19 To resolve to approve the early termination of a contract with BT Business for a duplicate telephone and broadband line into the Downton Community Pre-School facility.**

94.19 Representative Reports:

Brian Whitehead Sports Centre Association: To receive a short verbal report on a recent meeting with the Chair of the Association to discuss repairs to the roof of the leisure centre.

95.19 To approve the following payments:

- £805.00 - Maranji Commercial & Domestic Cleaning - June.
- £733.39 - Bawden Contracting Services Ltd - For grasscutting in June.
- £205.63 - Idverde - For bin collection in May.
- £20.30 - West Mercia Energy - For public toilets.
- £455.99 - Mr B Moody - For Memorial Hall stage and health and safety works.
- £443.94 - Broxap - For BBQ bin.
- £1,611.67 - Wicksteed - For play equipment replacement parts.
- £105 - Fair Account - For completion of Internal Audit for 2018/19.
- £649.19 - Water2Business - For public toilets Dec '18 to May '19.
- £8.39 - 1&1 Ionos - For website hosting.

96.19 To resolve to approve the sum of £8,200.57 as the Accounts for payment for July and to record the bank balances.

97.19 To resolve to note the Clerk's report providing information on recent issues and work completed.

98.19 To resolve to note the Correspondence received.

99.19 Date of next meeting - Monday 5th August 2019 at 7.30 pm at the Downton Memorial Centre, The Borough, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.