

DOWNTON PARISH COUNCIL



4th February 2019

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 11th February 2019 at 7.30 pm in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer – To receive a short verbal report.

Agenda

205.18 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

206.18 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 14th January 2019.

207.18 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

208.18 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

209.18 Planning and Tree Works Applications:

19/00723/FUL Portis Arun, Lower Road, Charlton All Saints - Demolition Ground Floor Corridor, Toilet and Coal Store integral with the house, and replaced with a two-story extension.

19/00990/FUL Longford Service Station, Salisbury Road, Downton - Demolition of existing petrol filling station kiosk building / car wash to facilitate redevelopment of existing petrol filling station to provide new 24hr petrol filling station comprising erection of replacement sales building (total 345sqm GIA) including store, office, wc and convenience store with ancillary food counter and ATM, parking (20 spaces including disabled and air/water/ vac bays) and landscaping.

19/00661/DOC Cherry Tree Cottage, 48 The Borough, Downton - Discharge of condition 3,4, and 5 of 16/05412/FUL.

210.18 To resolve to approve nominations for a Parish Council representative on the following organisations:

- Southern Wiltshire Area Board
- Southern Wiltshire Area Board Community Area Transport Group
- Chalk Pit Management Committee
- Carver Trust
- Stockman & Woodlands Trust

211.18 To resolve to approve the appointment of Mr Paul Reynolds of Fair Account as the Parish Council's Internal Auditor for 2019/20.

212.18 To consider a recommendation from the Bridge Working Group from three quotes provided by companies and to resolve to approve one quote for the commissioning of the design specification for the Bridge over the Avon.

213.18 To consider a response to The Local Government Boundary Commission for England's draft recommendations on Council division boundaries in Wiltshire.

214.18 Representative Reports:

Parish Surgery: To receive a short verbal report from Cllr Mace on the February surgery.

215.18 To resolve to approve the following payments:

- £770.00 - Maranji Commercial & Domestic Cleaning - December.
- £716.21 - Bawden Contracting Services Ltd - For grasscutting in January.
- £205.63 - Idverde - For bin emptying in January.
- £24.36 - Mercia Energy - For electricity at the Public Toilets.
- £37.15 - 1&1 Ionos - 3 month fee for website hosting.
- £339.00 - SLCC - For Clerk's attendance at the Practitioners' Conference 2019.
- £48.00 - Merryhill - For asbestos test of Memorial Hall roof.
- £1590.60 - Southern Security Services Ltd - For keypad security system in Memorial Hall extension.
- £60.00 - Mr N Walker - For purchase of Neighbourhood Watch signs.
- £450.00 - Downton Band - For hall hire from June 2017 to November 2018.
- £36.00 - CPRE - Annual subscription.

216.18 To resolve to approve the sum of £6,063.29 as the Accounts for payment for February and to record the bank balances.

217.18 To resolve to note the Clerk's report providing information on recent issues and work completed.

218.18 To resolve to note the Correspondence received.

219.18 Date of next meeting - Monday 11th March 2019 at 7.30 pm in the Bonvalot Room at the Downton Memorial Centre, The Borough, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.