



**Minutes of the Ordinary meeting of the Parish Council held on Monday 22<sup>nd</sup> October 2018 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Sutcliffe (Chairman) and Cllrs Brentor, Cordell, Pearce, Prince and Ricketts.

**In attendance:** Mrs Bev Cornish, Parish Clerk.

**Also present:** One member of the public.

**Public Question Time:**

No questions or statements were received.

**140.18 To receive apologies from Councillors:** The Clerk confirmed that apologies had been received from Cllr Cornell due to a personal commitment, Cllr Mace due to a holiday commitment and Cllr Yeates due to illness. Cllr Sutcliffe proposed from the Chair and it was RESOLVED that the apologies and the reasons for them be noted.

No apologies were received from Cllrs Gentle, Mason and Watts who are recorded in these minutes as being absent

**141.18 To consider and resolve to approve the Minutes of Ordinary Meeting held on Monday 8<sup>th</sup> October 2018:** Downton Parish Council RESOLVED to approve the Minutes of the Ordinary Meeting held on 8<sup>th</sup> October 2018 and they were signed as a true record by the Chairman.

**142.18 Declarations of Interest:**

**a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were made.

**b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk advised that she had not received any requests for dispensations.

**143.18 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action:** No matters were raised by members of the public.

## 144.18 Planning and Tree Works Applications

**18/09521/FUL 129 The Borough, Downton - Kitchen side extension and alterations:** Following reports from Councillors that they had not been able to gain online access to the plans, Cllr Sutcliffe proposed from the Chair and it was RESOLVED that consideration of the application be deferred to the next meeting.

### 145.18 To resolve to approve the signing of:

**i. The Surrender of the current Lease between Downton Parish Council and the Trustees of the Charity known as Downton Memorial Hall Registered Charity Number 305507:**

Cllr Pearce proposed, Cllr Cordell seconded and it was RESOLVED that the Surrender be approved and signed.

**ii. The Lease for the Memorial Hall Centre between Downton Parish Council and the Downton Memorial Hall Charitable Incorporated Organisation together with the accompanying side letter:**

Cllr Cordell proposed, Cllr Brentor seconded and it was RESOLVED that the Lease be approved and signed.

**iii. The Deed of Grant between Downton Parish Council and Downton Memorial Hall CIO relating to the car parking rights at Downton C of E Primary School:**

Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that the Deed of Grant be approved and signed.

### 146.18 To resolve to approve the following Memorial Hall extension payments:

- £8,078.40 - Mike O'Dwyer Ltd - For meeting room chairs and trolleys.
- £3,722.40 - Kings Office Furniture - For meeting room tables, desk and office chairs.
- £540.00 - JCP - For structural engineering design of drainage system.
- £865.32 - Chris Reading Associates - M& E services for phase 3.

Cllr Pearce proposed, Cllr Cordell seconded and it was RESOLVED that they be approved.

**147.18 Date of next meeting:** Cllr Sutcliffe confirmed the date of the next meeting as Monday 12<sup>th</sup> November 2018 at 7.30 pm at the Downton Memorial Centre, The Borough, Downton.

With no further business, the meeting closed at 7.40 pm.

*Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.*